

Public Works Fee Schedule

SECTION VI

CITY OF SAN PABLO
PUBLIC WORKS (ENGINEERING & ENVIRONMENTAL)

PUBLIC WORKS SERVICES REQUIRING LESS THAN 15 MINUTES WILL NOT BE CHARGED A FEE					
SERVICES REQUIRING MORE THAN 15 MINUTES WILL BE CHARGED A FEE BASED ON THE FOLLOWING SCHEDULE					
Category	Description/ Notes with # of meetings, reviews or inspections (as applicable)	PW Fee	5% PW Tech. Enhncmnt. Fee	4% PW Record Retention Fee	Total PW Fees
1. ENTITLEMENTS					
Pre-Application Review:	For projects that have not formally been submitted to Development Services, this allows for PW review of conceptual plans or meetings with PW staff				
Basic Residential Projects	Applicable to single family residential remodel or new construction projects (1 meeting or plan review)	\$ 150.00	\$ 7.50	\$ 6.00	\$ 163.50
Commercial / Multi-Family Projects	Applicable to commercial or multi-family projects, including commercial tenant improvements projects (2 meetings or plan reviews)	\$ 300.00	\$ 15.00	\$ 12.00	\$ 327.00
Subdivision Projects	Applicable to subdivision projects (3 meetings or plan reviews)	\$ 500.00	\$ 25.00	\$ 20.00	\$ 545.00
Engineering Review of Planning Applications for Public Right of Way (Tentative Map, Site Development, Conditional Use or Special Use Permits)	For projects that have been submitted to Development Services, this allows for PW review of the application, including plan review in conjunction with development of conditions of approval (1 review)	\$ 1,000.00	\$ 50.00	\$ 40.00	\$ 1,090.00
Street Vacation, Easement, Dedication, and abandonment review	This allows the City to review, check and process the subject entitlement as required (2 reviews)	\$ 2,000.00	\$ 100.00	\$ 80.00	\$ 2,180.00
2. MAPPING REVIEW					
Final Subdivision Map (Tract Map - up to 30 lots)	Technical check of map and review for conformance with Subdivision Map Act, applicable City codes and conditions of approval (2 reviews)	\$ 4,000.00	\$ 200.00	\$ 160.00	\$ 4,360.00
Final Subdivision Map (each additional lot)		\$ 65.00	\$ 3.25	\$ 2.60	\$ 70.85
Parcel Map	Technical check of map and review for conformance with Subdivision Map Act, applicable City codes and conditions of approval (2 reviews)	\$ 2,000.00	\$ 100.00	\$ 80.00	\$ 2,180.00
Lot Line Adjustment	Technical check of lot line adjustment and review for conformance with Subdivision Map Act and applicable City codes and conditions of approval (2 reviews)	\$ 1,000.00	\$ 50.00	\$ 40.00	\$ 1,090.00
Lot Merger	Technical check of lot merger and review for conformance with Subdivision Map Act and applicable City codes and conditions of approval (2 reviews)	\$ 1,000.00	\$ 50.00	\$ 40.00	\$ 1,090.00
Recording Fee	Cost of recording documents as required by the county recorder's office				
3. PUBLIC RIGHT OF WAY IMPROVEMENT PLAN CHECKS					
General PW review of development plans (commercial or large residential without public improvements)	For review of development plans without public improvements to determine if/how a project affects public facilities (1 review)	\$ 65.00	\$ 3.25	\$ 2.60	\$ 70.85
PW review of development plans or PW encroachment permits	For review of development plans or PW encroachment permit applications with public improvements; fee based on type of improvements within the public right of way				
Tier 1 (1 review)		\$ 65.00	\$ 3.25	\$ 2.60	\$ 70.85
Dumpster, Container, etc. (per site)	Applicable to placement of dumpsters or storage containers within the public right of way				
Tier 2 (2 reviews)		\$ 250.00	\$ 12.50	\$ 10.00	\$ 272.50
Sidewalk, curb, gutter	Applicable to sidewalk, curb and/or gutter improvements within the public right of way				
Potholes	Applicable to potholes 2 s.f. max.; if greater than 2 s.f. use pavement cut				

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SERVICES REQUIRING MORE THAN 15 MINUTES WILL BE CHARGED A FEE BASED ON THE FOLLOWING SCHEDULE					
Category	Description/ Notes with # of meetings, reviews or inspections (as applicable)	PW Fee	5% PW Tech. Enhncmnt. Fee	4% PW Record Retention Fee	Total PW Fees
Traffic control only	Applicable to manhole access, residential street closure, façade improvements/ scaffolding/ construction fencing, crane in the public right of way				
Tier 3	(2 reviews)	\$ 340.00	\$ 17.00	\$ 13.60	\$ 370.60
Curb ramp or driveway	Applicable to curb ramp or driveway improvements within the public right of way				
Directional boring	Applicable to directional boring within the public right of way, and includes bore pits and potholing				
Street Excavation (pavement or concrete cut)	Applicable to pavement cut or concrete cuts within the public right of way				
Paving	Applicable to pavement construction within the public right of way				
Utility company work/ new laterals or lateral maintenance	Applicable to utility lateral work or maintenance within the public right of way; main line work shall use "Tier 4"				
Grading and drainage	Applicable to grading and drainage improvements				
Tier 4	(3 reviews)				
Utility Company main line work/ utility box restoration	Applicable to water, gas, electrical, communications, wastewater main line improvements				
New Residential Construction, Major Residential Remodeling or Small Commercial Construction Encroachment, Subdivision or Large Commercial Developments	Applicable to all new residential or commercial construction within the public right of way; also applicable to major residential remodeling and all commercial remodeling for improvements within the public right of way				
	<i>Fee based on Construction Cost in Public Right of Way, and is cumulative as the cost increases through each range of cost</i>				
	\$0 - \$100,000	4%	0.20%	0.16%	4.36%
	> \$100,000 - \$500,000	3%	0.15%	0.12%	3.27%
	> \$500,000 - \$1,000,000	2%	0.10%	0.08%	2.18%
	> \$1,000,000+	1%	0.05%	0.04%	1.09%
<u>Example of PW plan check fee calculation:</u>			5% PW Tech. Enhancement Fee	4% PW Record Retention Fee	Total PW plan check fees
Assumes PW improvements cost estimate of \$1,500,000	fee for first \$100,000 of improvements (0-\$100,000)	\$ 4,000.00	\$ 200.00	\$ 160.00	\$ 4,360.00
	fee for next \$400,000 of improvements (\$100,000-\$500,000)	\$ 12,000.00	\$ 600.00	\$ 480.00	\$ 13,080.00
	fee for next \$500,000 of improvements (\$500,000-\$1,000,000)	\$ 10,000.00	\$ 500.00	\$ 400.00	\$ 10,900.00
	fee for next \$500,000 of improvements (\$1,000,000-\$1,500,000)	\$ 5,000.00	\$ 250.00	\$ 200.00	\$ 5,450.00
	total PW plan check fees for \$1,500,000 of PW improvements	\$ 31,000.00	\$ 1,550.00	\$ 1,240.00	\$ 33,790.00
Revocable / Long Term Encroachment Permit Review Fee	Applicable to sidewalk cafes, overhangs such as signs or canopies (2 reviews)	\$ 600.00	\$ 30.00	\$ 24.00	\$ 654.00
Expedited Plan Check Fee	Requires use of outside consultants and submittal of a \$2,500 deposit	Act. Cost + 17%	(Act. Cost+17%)x(5%)	(Act. Cost+17%)x(4%)	(Act. Cost + 17%)(9%)
4. PUBLIC RIGHT OF WAY INSPECTIONS					

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Category	Description/ Notes with # of meetings, reviews or inspections (as applicable)	PW Fee	5% PW Tech. Enhncmnt. Fee	4% PW Record Retention Fee	Total PW Fees
IF A PERMIT IS ISSUED AND THE WORK IS COMPLETED BUT INSPECTION WAS NOT SCHEDULED, CITY HAS RIGHT TO REQUIRE ANY PART OR ALL OF THE WORK REMOVED FOR PROPER INSPECTION TO TAKE PLACE, AND A NO NOTIFICATION FEE OF DOUBLE THE PERMIT COST WILL BE CHARGED					
IF A PERMIT IS ISSUED AND AN INSPECTION IS SCHEDULED BUT THE WORK IS NOT READY FOR INSPECTION, A NO NOTIFICATION FEE OF ONE HOUR STAFF TIME WILL BE CHARGED.					
IF A PERMIT IS NOT ISSUED AND THE WORK IS COMPLETED, THE CITY HAS THE RIGHT TO CHARGE A NO NOTIFICATION FEE OF DOUBLE THE PERMIT FEE FOR THE FIRST OFFENSE PLUS ALL COSTS OF A PERMIT.					
IF THERE IS A NO NOTIFICATION FEE AND FUTURE OFFENSES OCCUR AN ADMINISTRATIVE CITATION WILL BE INITIATED FOR FUTURE OFFENSES.					
ANY WORK THAT DOES NOT HAVE THE REQUIRED PERMIT MAY BE SHUT DOWN UNTIL SUCH PERMIT IS OBTAINED					
ALL ENCROACHMENTS MAY REQUIRE THE SUBMITTAL OF A 100% PERFORMANCE BOND AT THE DISCRETION OF THE CITY ENGINEER; IN ORDER TO OBTAIN PW SIGNOFF OF ANY ENCROACHMENT PERMIT, MATERIALS TESTING RESULTS WILL BE REQUIRED OR EXTENSION OF THE PERFORMANCE BOND TO A TERM DETERMINED BY THE CITY WILL BE REQUIRED					
PW inspection of improvements within or affecting public right of way	Includes cost of PW encroachment permit and fees for inspection of related improvements; <u>any excavation requires a separate USA fee</u>				
Tier 1	(1 inspection)	\$ 65.00	\$ 3.25	\$ 2.60	\$ 70.85
Dumpster, Container, etc. (per site)	Applicable to placement of dumpsters or storage containers within the public right of way				
Tier 2	(2 inspections)	\$ 250.00	\$ 12.50	\$ 10.00	\$ 272.50
Sidewalk, curb, gutter	Applicable to sidewalk, curb and/or gutter improvements within the public right of way; <u>requires USA fee</u>				
Potholes	Applicable to potholes 2 s.f. max.; if greater than 2 s.f. use pavement cut; <u>requires USA fee</u>				
Traffic control only	Applicable to manhole access, residential street closure, façade improvements/ scaffolding/ construction fencing, crane in the public right of way				
Tier 3	(3 inspections)	\$ 510.00	\$ 25.50	\$ 20.40	\$ 555.90
Curb ramp or driveway	Applicable to curb ramp or driveway improvements within the public right of way; <u>requires USA fee</u>				
Directional boring	Applicable to directional boring within the public right of way, and includes bore pits and potholing; if # of bore pits or potholes is unusually large then PW may increase inspection fees at discretion of the City Engineer; <u>requires USA fee</u>				
Street Excavation (pavement or concrete cut)	Applicable to pavement cut or concrete cuts within the public right of way; <u>requires USA fee</u>				
Paving	Applicable to pavement construction within the public right of way				
Utility Company work/ new laterals or lateral maintenance	Applicable to utility lateral work or maintenance within the public right of way; main line work shall use "Tier 4"; <u>requires USA fee</u>				
Grading and drainage	Applicable to grading and drainage improvements; <u>requires USA fee if work includes excavation</u>				
Tier 4					

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Category	Description/ Notes with # of meetings, reviews or inspections (as applicable)	PW Fee	5% PW Tech. Enhncmnt. Fee	4% PW Record Retention Fee	Total PW Fees
Utility Company Main line work/ utility box restoration	Applicable to water, gas, electrical, communications, wastewater main line improvements; requires USA fee				
New Residential Construction, Major Residential Remodeling or Small Commercial Construction Encroachment	Applicable to all new residential or commercial construction within the public right of way; also applicable to major residential remodeling and all commercial remodeling for improvements within the public right of way; requires USA fee if work includes excavation				
Subdivision or Large Commercial Developments	Applicable to all new residential or commercial construction within the public right of way; also applicable to major residential remodeling and all commercial remodeling for improvements within the public right of way; requires USA fee if work includes excavation				
	<i>Fee based on Construction Cost in Public Right of Way, and is cumulative as the cost increases through each range of cost</i>				
	\$0 - \$100,000	4%	0.20%	0.16%	4.36%
	> \$100,000 - \$500,000	3%	0.15%	0.12%	3.27%
	> \$500,000 - \$1,000,000	2%	0.10%	0.08%	2.18%
	> \$1,000,000+	1%	0.05%	0.04%	1.09%
Example of PW inspection fee calculation: Assumes PW improvements cost estimate of \$1,500,000		PW inspection fee	5% PW Tech. Enhancement Fee	4% PW Record Retention Fee	Total PW inspection fees
	fee for first \$100,000 of improvements (0-\$100,000)	\$ 4,000.00	\$ 200.00	\$ 160.00	\$ 4,360.00
	fee for next \$400,000 of improvements (\$100,000-\$500,000)	\$ 12,000.00	\$ 600.00	\$ 480.00	\$ 13,080.00
	fee for next \$500,000 of improvements (\$500,000-\$1,000,000)	\$ 10,000.00	\$ 500.00	\$ 400.00	\$ 10,900.00
	fee for next \$500,000 of improvements (\$1,000,000-\$1,500,000)	\$ 5,000.00	\$ 250.00	\$ 200.00	\$ 5,450.00
	total PW inspection fees for \$1,500,000 of PW improvements	\$ 31,000.00	\$ 1,550.00	\$ 1,240.00	\$ 33,790.00
Underground Service Alert	For subsurface work in the public right-of-way; to be added to all inspections requiring excavation in the City's USA zone map; requires the use of a consultant				
USA fee	(1 USA inspection)	\$ 100.00	\$ 5.00	\$ 4.00	\$ 109.00
Expedited USA fee	(1 USA inspection)	\$ 150.00	\$ 7.50	\$ 6.00	\$ 163.50
Emergency Permit Fee	Requires submittal of either materials testing results per requirement by the City Engineer or one-year warranty bond in the amount of 10% of the cost of improvements in the public right of way	\$ 150.00	\$ 7.50	\$ 6.00	\$ 163.50
Expedited Inspection Fee	For inspections with less than 48 hours of notice, or inspections outside of normal business hours; may require use of outside consultants and submittal of a \$2,500 deposit	Act. Cost + 17%	(Act. Cost+17%)x(5%)	(Act. Cost+17%)x(4%)	(Act. Cost + 17%)(9%)
5. PUBLIC RIGHT OF WAY SERVICES					
Miscellaneous Research	Applicable to miscellaneous staff requests for research; first 15 minutes will not be charged a fee; any time after 15 minutes will be charged in one hour increments at the fully burdened hourly rate (1 hour)	\$ 85.00	\$ 4.25	\$ 3.40	\$ 92.65
Curb Marking Request Processing:	Applicable to requests for curb marking; includes evaluation of request; if request granted, cost of installation shall be at City's time and materials cost				
Driveway Tipping		\$ 139.00	\$ 6.95	\$ 5.56	\$ 151.51

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Category	Description/ Notes with # of meetings, reviews or inspections (as applicable)	PW Fee	5% PW Tech. Enhncmnt. Fee	4% PW Record Retention Fee	Total PW Fees
Green, White, Yellow, or Non-Critical Red Zone		\$ 172.00	\$ 8.60	\$ 6.88	\$ 187.48
Critical Red Zone or Blue Zone		No Cost			No Cost
Transportation Permit*:	*set by state law, no additional fees may be charged				
Single Trip		\$ 16.00			\$ 16.00
Annual		\$ 90.00			\$ 90.00
6. ENVIRONMENTAL PROGRAMS					
Creek Work Permit:					
Small Habitat Restoration Project	Permit for small habitat restoration projects that are located in or near a creek/riparian zone	\$ 125.00	\$ 6.25	\$ 5.00	\$ 136.25
Creek Alteration Project	Permit for large habitat restoration or projects that include alterations to a creek or riparian zone	\$ 375.00	\$ 18.75	\$ 15.00	\$ 408.75
Creek Zone Assessment / Determination	Zone	\$ 65.00	\$ 3.25	\$ 2.60	\$ 70.85
Creek Zone Review / Evaluation	Review and evaluation of effects for projects located in a Creek Zone	Act. Cost + 17%	(Act. Cost+17%)x(5%)	(Act. Cost+17%)x(4%)	(Act. Cost + 17%)(9%)
Groundwater Permit	Projects that request the use of groundwater or require the release of groundwater into the public right of way	Act. Cost + 17%	(Act. Cost+17%)x(5%)	(Act. Cost+17%)x(4%)	(Act. Cost + 17%)(9%)
Stormwater Pollution Prevention Construction Permit:	Permits for contraction projects that require Stormwater Pollution Prevention, includes monthly inspection				
Less than 1 acre		\$ 375.00	\$ 18.75	\$ 15.00	\$ 408.75
Greater than 1 acre		\$ 1,150.00	\$ 57.50	\$ 46.00	\$ 1,253.50
Stormwater (C3) Treatment and Flow Control:					
Plan Check:					
Stormwater Control Plan	Review of Stormwater Control Plans for construction projects as required under NPDES regulations				
Small Projects (2,500 s.f. - 10,000 s.f.)		\$ 375.00	\$ 18.75	\$ 15.00	\$ 408.75
Priority Projects - NPDES (Greater than 5,000 s.f. - auto service and parking lots)		\$ 1,150.00	\$ 57.50	\$ 46.00	\$ 1,253.50
Larger Projects (10,000+ s.f.)		\$ 1,150.00	\$ 57.50	\$ 46.00	\$ 1,253.50
O&M Plan Review and Agreement	Review and recording of Operation and Maintenance Agreements for all C3 and/or full trash capture devices	\$ 250.00	\$ 12.50	\$ 10.00	\$ 272.50
Inspection:					
Small Projects (2,500 s.f. - 10,000 s.f.)	C3 construction inspections	\$ 250.00	\$ 12.50	\$ 10.00	\$ 272.50
Priority Projects - NPDES (Greater than 5,000 s.f. - auto service and parking lots)		\$ 1,150.00	\$ 57.50	\$ 46.00	\$ 1,253.50
Larger Projects (10,000+ s.f.)		\$ 1,150.00	\$ 57.50	\$ 46.00	\$ 1,253.50
7. MISCELLANEOUS FEES					
Document Copying Fee					
Standard Sizes (8.5 x 11, 8.5 x 14, 11 x 17) - per sheet					\$ 0.05
Large Sizes (18 x 26, 24 x 36) - first sheet					\$ 5.00
Large Sizes (18 x 26, 24 x 36) - ea. Additional sheet					\$ 2.00
Scanning / Imaging Fee					
Standard Sizes (8.5 x 11, 8.5 x 14, 11 x 17)					\$ 0.05
Large Sizes (18 x 26, 24 x 36)					\$ 5.00
Large Sizes (18 x 26, 24 x 36) - ea. Additional sheet					\$ 2.00
Technology Enhancement Fee					5%
Record Retention Fee					4%
Recording Fee:					

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Category	Description/ Notes with # of meetings, reviews or inspections (as applicable)	PW Fee	5% PW Tech. Enhncmnt. Fee	4% PW Record Retention Fee	Total PW Fees
	First Page				\$ 9.00
	Each Additional Page				\$ 3.00
	If any of the above services requires the use of outside consultants, the City shall charge a review fee based on the actual cost of the consultant plus 17% and require a \$2,500 deposit; such services may include review of a drainage study, geotechnical study, traffic/circulation study, surveyor's report, and environmental program inspections				Act. Cost + 17%
Fully Burdened Hourly Rate					\$ 173.00