

# POLICE DEPARTMENT

*Lisa G. Rosales, Chief of Police*



CITY of SAN PABLO  
*City of New Directions*



## REQUEST FOR AND WAIVER OF RELEASE OF CONFIDENTIAL PERSONNEL FILE AND INFORMATION

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RE: \_\_\_\_\_  
SSN: \_\_\_\_\_

This is a formal request under the California Public Records Act for the release of personnel file information and related documentation, regarding the employment of \_\_\_\_\_, as authorized by the signed and dated Release and Waiver set forth below.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Lisa G. Rosales, Chief of Police  
San Pablo Police Department

### WAIVER

I hereby authorize \_\_\_\_\_ to release and furnish the City of San Pablo Police Department the requested information referenced above, including information which may be of a confidential, privileged and/or derogatory nature. Furthermore, I release and hold harmless you, your organization, its officers, agents, or assigns, from any liability or damages, whether in law or in equity, for furnishing said information requested by the bearer of this authorization form.

I hereby waive all rights and privileges under Labor Code §1054... "In addition to and apart from the criminal penalty provided any person or agent or officer thereof, who violates any provision of Section §1050-1052 inclusive, liable to the party aggrieved in a civil action, for treble damages. Such civil action may be brought by such aggrieved person or his assigns, or successors in interest, without first establishing any criminal liability under the article".

I have specifically and permanently waived my right to review or inspect any and all information developed in this investigation so your responses will be completely confidential. You may retain this original from for your files.

A facsimile copy is as valid as the original. This waiver is valid for 180 days from the date signed below.

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

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Signed: \_\_\_\_\_

13880 San Pablo Avenue • San Pablo, CA 94806

Main: 510-215-3130 • Fax: 510-232-9984

[www.sanpablopolicy.org](http://www.sanpablopolicy.org)

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