



CITY OF SAN PABLO
City of New Directions

CITY OF SAN PABLO
THIRD-QUARTER EXTERNAL COMMUNICATIONS REPORT FOR
FY 2013-14

Summary of City Council and Local Successor Agency
Actions and Activities

Reporting Period: January 1, 2014 – March 31, 2014

REPORTING MONTH: JANUARY 2014

COMMUNITY RELATIONS

- The City of San Pablo City Council by Resolution approved an Administrative Policy: Child The City of San Pablo City Council by Resolution Abuse and Neglect Reporting Policy (*Source: CC Agenda Item dated January 13, 2014*)
- The City of San Pablo City Council by Resolution approved the City of San Pablo Slogan – “Teamwork San Pablo – 2014 The Year of Healthy Living” for the January – December 2014 Period (*Source: CC Agenda Item dated January 13, 2014*)
- The City of San Pablo City Council by Resolution ratified the fee waiver for use of Maple Hall for San Pablo Baseball Association’s Youth Baseball sign-up on Saturday, January 11, 2014 (*Source: CC Agenda Item dated January 13, 2014*)
- The City of San Pablo City Council by Resolution ratified the fee waiver for use of Davis Park Multi-Purpose Room for Rotary Club of San Pablo’s Annual Holiday Dinner on December 25, 2013 (*Source: CC Agenda Item dated January 13, 2014*)
- The City of San Pablo City Council by Resolution affirmed appointments of City Council standing committee assignments for calendar year 2014 (*Source: CC Agenda Item dated January 13, 2014*)

- The City of San Pablo City Council by Resolution affirmed appointments of City Council temporary Ad-Hoc Subcommittees assignments for calendar year 2014 (*Source: CC Agenda Item dated January 13, 2014*)
- The City of San Pablo City Council by Resolution authorized release of External Communications Report for Third Quarter External Communications Report (January 1, 2013 – March 31, 2013) for FY 2012-13 (*Source: CC Agenda Item dated January 13, 2014*)
- The City of San Pablo City Council by Resolution authorized release of External Communications Report for Fourth Quarter External Communications Report (April 1, 2013 – June 30, 2013) for FY 2012-13 (*Source: CC Agenda Item dated January 13, 2014*)

COMMUNITY SERVICES

Youth Services

- The City of San Pablo City Council by Resolution authorized the City Manager to (1) enter into an MOU with the One Circle Foundation to host an open-public Girls Circle Facilitator Training and (2) authorizing the Maple Hall fee waiver request from Youth Services for the Girls Circle Facilitator Training on Thursday and Friday, June 26 and 27, 2014 (*Source: CC Agenda Item dated January 13, 2014*)

Senior Services

- The City of San Pablo City Council by Resolution authorized the City Manager to amend the FY 2012/13 organizational structure of the Community Services Department-Senior Services (*Source: CC Agenda Item dated January 13, 2014*)

FISCAL MANAGEMENT

- The City of San Pablo City Council by Resolution received and filed the Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2012/13 (*Source: CC Agenda Item dated January 13, 2014*)
- The City of San Pablo City Council by Resolution established a \$6.9M General Fund Designated Reserve and Future Capital Reserve Allocations for Fiscal Year 2013/14 per adopted Fiscal Resiliency Reserve Policy (*Source: CC Agenda Item dated January 13, 2014*)

HUMAN RESOURCES

- The City of San Pablo City Council authorized by Resolution a Social Media Policy *(Source: CC Agenda Item dated January 13, 2014)*
- The City of San Pablo City Council by Resolution authorized the City Manager to amend the Executive Management Salary Schedule to include the Chief of Police Classification *(Source: CC Agenda Item dated January 13, 2014)*

INTER-GOVERNMENTAL RELATIONS

- The City of San Pablo City Council by Resolution authorized the City Manager to execute a Service Agreement with West Contra Costa Transportation Advisory Committee *(Source: CC Agenda Item dated January 13, 2014)*

LEGAL SERVICES

- The City of San Pablo City Council conducted public hearing and adopted second reading of an Ordinance of the City Council of the City of San Pablo amending Chapter 15.04 of the San Pablo Municipal Code by adopting by reference the 2013 California Administrative Code, 2013 California Building Code Volumes 1 and 2, 2013 California Historical Building Code, 2013 Residential Code, 2013 California Electrical Code, 2013 California Mechanical Code, 2013 California Plumbing Code, 2013 California Fire Code, 2013 California Energy Code, 2013 California Reference Standards Code, 2013 California Green Building Standards Code, and further retaining the adoption by reference of the 1997 Editions of Uniform Codes for Abatement of Dangerous Buildings, for Building Conservation, and Uniform Housing. Adoption of these Codes are exempt from the provisions of the California Environmental Quality Act (CEQA) *(Source: CC Agenda Item dated January 13, 2014)*
- The City of San Pablo City Council conducted public hearing; waived first reading and introduced ordinance on Plan 1310-0008: A city initiated project to consider a zoning map amendment to reclassify a vacant flag parcel with access on Rumrill Boulevard and Chesley Avenue, from C-2 (Heavy Commercial) to OS (Open Space), and an Ordinance of the City Council of the City of San Pablo amending the zoning map to reclassify a vacant flag parcel with access on Rumrill Boulevard and Chesley Avenue (APN 409-313-009) from C-2 (Heavy Commercial) to OS (Open Space) *(Source: CC Agenda Item dated January 13, 2014)*

LEGISLATION

- The City of San Pablo City Council by Resolution supported Federal Legislation S.316 – Postal Service Protection Act of 2013 (I-Sanders) *(Source: CC Agenda Item dated January 13, 2014)*

LOCAL SUCCESSOR AGENCY

- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency (pursuant to Part 1.85 of Division 24 of the California Health and Safety Code), for a tentative map for Subdivision No. 9331 for the City of San Pablo Redevelopment Local Successor Agency to subdivide an approximate 15-acre parcel into seven (7) lots, at the former Circle S site bordered by San Pablo Avenue along the east, Church Lane along the north, and Wildcat Creek along the west (APNs 417-130-036, 417-140-003, 417-140-008, 417-140-011, 417-140-015, 417-140-016, 417-170-006, 417-170-008, and 417-180-029) *(Source: CC Agenda Item dated January 13, 2014)*

PUBLIC WORKS

- The City of San Pablo City Council by Resolution authorized the City Manager to execute an agreement with the Association of Bay Area Governments for the San Francisco Estuary Partnerships project's San Pablo Avenue Stormwater Spine (PW 578); the project has been determined to be categorically exempt under the California Environmental Quality Act (CEQA), and a Notice of Exemption has been filed with the County Clerk *(Source: CC Agenda Item dated January 13, 2014)*
- The City of San Pablo City Council by Resolution accepting the contract with Maggiora & Ghilotti Inc. for the Wildcat Creek Daylighting at Davis Park Project (PW 579) and directing that a Notice of Completion be prepared and filed with the County Recorder; with respect to the California Environmental Quality Act (CEQA) guidelines, a mitigated negative declaration was filed *(Source: CC Agenda Item dated January 13, 2014)*
- The City of San Pablo City Council by Resolution authorized an Amendment #2 to the agreement with Harris & Associates, for professional services for the annual pavement maintenance project (PW 528); with respect to the California Environmental Quality Act (CEQA) guidelines, finding the project categorically exempt *(Source: CC Agenda Item dated January 13, 2014)*
- The City of San Pablo City Council by Resolution authorized the request to the Metropolitan Transportation Commission for the allocation of Fiscal Year 2014 Transportation Development Act Article 3 Pedestrian/Bicycle Funding. *(Source: CC Agenda Item dated January 13, 2014)*

REPORTING MONTH: FEBRUARY 2014

COMMUNITY RELATIONS

- The City of San Pablo City Council received a presentation on the San Pablo Farmer's Market Re-Cap from 2013 *(Source: CC Agenda Item dated February 3, 2014)*

- The City of San Pablo City Council received an award from Bay Area Nutrition & Physical Activity Collaborative (BANPAC) *(Source: CC Agenda Item dated February 3, 2014)*

COMMUNITY SERVICES

- The City of San Pablo City Council by Resolution authorized the San Pablo Farmers' Market for the 2014 and 2015 Seasons *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council by Resolution authorized the waiver of fees for the use of Davis Park Fields by the San Pablo Baseball Association *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council by Resolution authorized the waiver of fees for the use of El Portal Soccer Field by the San Pablo United Youth Soccer Club for the 2014 Season *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council by Resolution authorized the waiver of Maple Hall rental fees for a league meeting hosted by the San Pablo Baseball Association on February 28, 2014 *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council by Resolution ratified the fee waiver for use of Maple Hall for San Pablo United Youth Soccer Club's registration on Saturday, January 25, 2014 and Monday, January 27, 2014 *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council by Resolution authorized the City Manager to recognize and appoint youth commissioners *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council received a presentation on the Adopt-A-Family Recap for 2013 *(Source: CC Agenda Item dated February 18, 2014)*

DEVELOPMENT SERVICES

- The City of San Pablo City Council by Resolution authorized the City Manager to submit an application and execute grant documents with the Strategic Growth Council (SGC) for the Sustainable Communities Planning Grant and Incentives Program administered by the Department of Conservation *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council by Resolution conducted public hearing on Resolution of the City Council of the City of San Pablo amending Cabaret Permit Resolution 2013-038 regarding live entertainment at a restaurant, NOYA, located at 14350 Laurie Lane, Suites A & B, San Pablo, California (APN 416-160-053) *(Source: CC Agenda Item dated February 3, 2014)*

- The City of San Pablo City Council by Resolution authorized the City Manager to amend the FY2013-14 and FY2014-15 Organizational Structure of the Development Services Department *(Source: CC Agenda Item dated February 18, 2014)*

HUMAN RESOURCES

- The City of San Pablo City Council by Resolution adopted a FY 2013-2014 Classification and Compensation Plan *(Source: CC Agenda Item dated February 18, 2014)*
- The City of San Pablo City Council by Resolution adopted revisions to the City's Personnel Rules *(Source: CC Agenda Item dated February 18, 2014)*

LEGAL SERVICES

- The City of San Pablo City Council conducted second reading of an Ordinance of the City Council of the City of San Pablo amending the zoning map to reclassify a vacant flag parcel with access on Rumrill Boulevard and Chesley Avenue (APN 409-313-009) from C-2 (Heavy Commercial) to OS (Open Space) *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council waived first reading and introduced an Ordinance of the City Council of the City of San Pablo amending Chapter 5.28 of the San Pablo Municipal Code to establish new regulations for secondhand dealers and pawnbrokers, including "Cash for Gold" operators *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council conducted public hearing; waived first reading and introduced Ordinance on Plan 1401-001: An Ordinance of the City Council of the City of San Pablo amending various sections in Chapter 17 of the San Pablo Municipal Code, Zoning, dealing with pawnshops and secondhand dealers, including but not limited to "Cash for Gold" outlets *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council conducted second reading of an Ordinance of the City Council of the City of San Pablo amending Chapter 5.28 of the San Pablo Municipal Code to establish new regulations for secondhand dealers and pawnbrokers, including "Cash for Gold" operators *(Source: CC Agenda Item dated February 18, 2014)*
- The City of San Pablo City Council conducted second reading of an Ordinance of the City Council of the City of San Pablo amending various sections in Chapter 17 of the San Pablo Municipal Code, Zoning, dealing with pawnshops and secondhand dealers, including but not limited to "Cash for Gold" outlets *(Source: CC Agenda Item dated February 18, 2014)*

LOCAL SUCCESSOR AGENCY

- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency (pursuant to Part 1.85 of Division 24 of the California Health and Safety Code), electing that the City shall continue to serve as Interim Housing Successor to the former Redevelopment Agency until such time as an alternate housing successor may be and is so designated by the City Council (*Source: CC Agenda Item dated February 18, 2014*)
- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency (pursuant to Part 1.85 of Division 24 of the California Health and Safety Code), authorized the issuance of one or more series of its subordinate tax allocation refunding bonds; authorizing the execution and delivery of a Subordinate Indenture, an Escrow Agreement, a Continuing Disclosure Agreement, a Subordination Agreement, and a Bond Purchase Agreement; and authorizing related actions (*Source: CC Agenda Item dated February 18, 2014*)
- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency (pursuant to Part 1.85 of Division 24 of the California Health and Safety Code), approving an Administrative Budget and adopting the Recognized Obligation Payment Schedule for July through December 2014 ("ROPS 14-15A") (*Source: CC Agenda Item dated February 18, 2014*)

PUBLIC SAFETY

- The City of San Pablo City Council by Minute Order ratified a public comment letter transmitted to Contra Costa County Administrator's Office in response to draft Fitch Study Report on Countywide Fire and EMS Services released on January 14, 2014 (*Source: CC Agenda Item dated February 3, 2014*)

PUBLIC WORKS

- The City of San Pablo City Council by Resolution authorized the issuance of a Request for Proposal (RFP) for the City Hall Computer Room Assessment, Relocation, Reconfiguration and Training Project (MB 054) and finding the project categorically exempt from the California Environmental Quality Act (CEQA) under Section 15301(A), Class 1, Existing Facilities (*Source: CC Agenda Item dated February 3, 2014*)
- The City of San Pablo City Council by Resolution authorized the City Manager to execute a Freeway Maintenance Agreement with the State of California for the Interstate 80/San Pablo Dam Road Freeway Interchange Project (PW 483) (*Source: CC Agenda Item dated February 3, 2014*)

- The City of San Pablo City Council by Minute Order authorized the City Manager, or his designee, to proceed with development of a Scope of Work and Request for Proposals for contract engineering services *(Source: CC Agenda Item dated February 3, 2014)*
- The City of San Pablo City Council received a presentation on the proposed Circle S Landscape & Street Design Plan *(Source: CC Agenda Item dated February 18, 2014)*

REPORTING PERIOD: MARCH 2014

COMMUNITY RELATIONS

- The City of San Pablo City Council authorized a proclamation recognizing Brett Bennett as 2013 San Pablo Police Officer of the Year *(Source: CC Agenda Item dated March 3, 2014)*
- The City of San Pablo City Council by Minute Order authorized release of External Communications Report for First Quarter of External Communications Report (July 1, 2013 through September 30, 2013) for FY 2013-14. *(Source: CC Agenda Item dated March 3, 2014)*
- The City of San Pablo City Council by Resolution authorized a \$1,000 sponsorship for the West Contra Costa Public Education Fund's 26th Annual Ed Fund Gala on Friday, May 16, 2014 *(Source: CC Agenda Item dated March 17, 2014)*
- The City of San Pablo City Council by Resolution authorized fee waiver for use of Maple Hall for the Rotary Club of San Pablo's Annual "Night in Tuscany" Fundraiser event held on Friday, May 9, 2014 *(Source: CC Agenda Item dated March 17, 2014)*
- The City of San Pablo City Council held a Special City Council Meeting for a Community Stakeholder Reception to meet the Final Police Chief Candidates on March 27, 2014 in Maple Hall *(Source: CC Special Agenda Item dated March 27, 2014)*

COMMUNITY SERVICES

- The City of San Pablo City Council by Resolution authorized the City Manager to enter into a License and Operating Use Agreement with the Pacific Coast Farmers' Market Association and Palm Plaza Development, Inc. for the operation of the 2014 and 2015 San Pablo Farmers' Markets. *(Source: CC Agenda Item dated March 3, 2014)*
- The City of San Pablo City Council by Resolution approved the Childhood Obesity Prevention Task Force (COPTF) appointments and approve consolidation of the Childhood Obesity Prevention Task Force to a single governing body *(Source: CC Agenda Item dated March 3, 2014)*

- The City of San Pablo City Council by Resolution authorized: (1) the temporary closure of streets for the 2014 Cinco de Mayo Parade and Celebration; (2) waiver of traffic control fees; (3) provision of Police, Recreation and Public Works staff to support the event; (4) provide a \$7,000 event sponsorship; and (5) designate the Cinco de Mayo Committee as Fiscal Agent *(Source: CC Agenda Item dated March 3, 2014)*

DEVELOPMENT SERVICES

- The City of San Pablo City Council conducted a public hearing on Resolution of the City Council of the City of San Pablo approving Plan 1402-0004 for a General Plan amendment at two vacant parcels with access on Rumrill Boulevard (APN 410-012-007 and 410-012-008), from a General Plan Designation of Industrial Mixed Use to Parks/Recreation *(Source: CC Agenda Item dated March 17, 2014)*

ECONOMIC DEVELOPMENT

- The City of San Pablo City Council by Resolution authorized to proceed with a community survey process to rename the former Circle S Project site for FY 2013-14 *(Source: CC Agenda Item dated March 3, 2014)*

FISCAL MANAGEMENT

- The City of San Pablo City Council by Resolution authorized to re-allocate and transfer \$5,000 within the adopted FY 2013-14 City Council Departmental Budget (Fund #100-1110-44050) *(Source: CC Agenda Item dated March 17, 2014)*

HUMAN RESOURCES

- The City of San Pablo City Council by Resolution authorized the City Manager to amend the FY 2013-14 Organizational Structure of the City Manager's Department consistent with the adopted 2014 Classification & Compensation Plan *(Source: CC Agenda Item dated March 3, 2014)*
- The City of San Pablo City Council by Resolution authorized to establish a temporary Ad-Hoc Subcommittee for revisions to the City Manager Employment contract *(Source: CC Agenda Item dated March 3, 2014)*

INTER-GOVERNMENTAL RELATIONS

- The City of San Pablo City Council held a City Council Study Session on Reform Prop. 13 – Commercial Property Tax Reform (*Source: CC Agenda Item dated March 17, 2014*)

LEGAL SERVICES

- The City of San Pablo City Council by Resolution waived first reading and introduced an Ordinance amending Section 8.02.020 of the San Pablo Municipal Code to declare as a public nuisance the cultivation of marijuana, and addition of ordinance to Council Priority Workplan (*Source: CC Agenda Item dated March 3, 2014*)
- The City of San Pablo City Council by Resolution called for and giving notice of a June 3, 2014 election on a proposed ballot measure seeking voter approval of a one-quarter of one percent (0.25%) Transactions and Use (Sales) Tax to fund emergency medical services at San Pablo Fire Station #70, establishing the policies and procedures for such an election and requesting that the County of Contra Costa conduct such an election; and by Resolution adopted by 2/3 vote of all members; designate two councilmembers to author ballot argument in favor of the measure; receive and file 2013 Survey Report and post on website (*Source: CC Agenda Item dated March 3, 2014*)
- The City of San Pablo City Council waived first reading and introduced an Ordinance of the City Council of the City of San Pablo imposing a Transactions and Use Tax for emergency medical services to be administered by the State Board of Equalization (*Source: CC Agenda Item dated March 3, 2014*)

LOCAL SUCCESSOR AGENCY

- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency (pursuant to Part 1.85 of Division 24 of the California Health and Safety Code), approving the forms of and authorizing the execution and delivery of an official statement and a continuing disclosure certificate with respect to not to exceed \$65,000,000 principal amount of Successor Agency to the Redevelopment Agency to the Redevelopment Agency of the City of San Pablo Refunding Bonds, series 2014; and authorizing related actions (*Source: CC/LSA Agenda Item dated March 17, 2014*)

PUBLIC SAFETY

- The City of San Pablo City Council by Resolution declaring certain property of the Police Department as surplus property and approving the sale or disposal of surplus property (*Source: CC/LSA Agenda Item dated March 17, 2014*)

PUBLIC WORKS

- The City of San Pablo City Council by Resolution authorized the City Manager to execute Amendment #5 to the agreement with Nichols Consulting Engineers, for the Wildcat Creek Trail Project (PW 219); with respect to the California Environmental Quality Act (CEQA) guidelines, a Notice of Exemption was filed *(Source: CC Agenda Item dated March 3, 2014)*
- The City of San Pablo City Council by Resolution authorized a fee waiver for use of the Madeira Room in Maple Hall for the West Contra Costa Integrated Waste Management Authority (RecycleMore) and The Watershed Project's Bye Bye Basura Workshop on Saturday, March 29, 2014 *(Source: CC Agenda Item dated March 3, 2014)*
- The City of San Pablo City Council by Resolution ordered the engineer to prepare and file reports for the levy of annual assessments for Fiscal Year 2014/15 for San Pablo Street Light and Landscape Assessment District No. 1982-1, and authorizing the City Manager to execute an agreement for these services with LCC, Inc. *(Source: CC Agenda Item dated March 3, 2014)*
- The City of San Pablo City Council by Resolution established the Stormwater Utility Assessment Rate for FY 2014/2015 and requesting the Contra Costa County Flood Control and Water Conservation District to adopt an annual parcel assessment for drainage maintenance and the National Pollutant Discharge Elimination System Program *(Source: CC Agenda Item dated March 17, 2014)*
- The City of San Pablo City Council by Resolution authorized the Mayor to submit a letter to Marin Clean Energy to explore future membership in their Community Choice Aggregation Program *(Source: CC Agenda Item dated March 17, 2014)*
- The City of San Pablo City Council by Resolution awarding the contract for citywide street sweeping services to Universal Building Services and authorizing the City Manager to execute an agreement for the contract effective July 1, 2014 *(Source: CC Agenda Item dated March 17, 2014)*

For more information, please refer all inquiries to the City Manager and/or designee.

As Authorized:

Date of Release: May 19, 2014



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