



CITY OF SAN PABLO
City of New Directions

CITY OF SAN PABLO
SECOND-QUARTER EXTERNAL COMMUNICATIONS REPORT FOR
FY 2013-14

Summary of City Council and Local Successor Agency
Actions and Activities

Reporting Period: October 1, 2013 – December 31, 2013

REPORTING MONTH: OCTOBER 2013

COMMUNITY RELATIONS

- The City of San Pablo City Council bestowed recognition on outgoing Planning Commissioners Katherine Brown, William "Junior" Erwin and Mark Maltagliati (*Source: CC Agenda Item dated October 21, 2013*)
- The City of San Pablo City Council by Minute Order authorized a Proposed 2014 Calendar of City Council and Local Successor Agency Meetings (*Source: CC Agenda Item dated October 21, 2013*)

ECONOMIC DEVELOPMENT

- The City of San Pablo City Council by Resolution authorized the City Manager to execute a new contract with Alan Kropp & Associates and amend existing contracts with Linda Gates & Associates and Kister, Savio & Rei to provide consulting services related to the development of the Circle S site. , Inc. for FY 2013-14 period, effective July 1, 2013 (*Source: CC Agenda Item dated October 8, 2013*)

- The City of San Pablo City Council by Resolution authorized the City Manager to execute the First Amendment to the Development Services Agreement between San Pablo Economic Development, the City of San Pablo and New Markets Community Capital XI, LLC, to change the monthly developer fees from \$38,429 to \$21,200 and increasing the final lump sum fund payment from \$115,288 to \$218,670 *(Source: CC Agenda Item dated October 8, 2013)*

FISCAL MANAGEMENT

- The City of San Pablo City Council by Resolution adopted the FY 2013-14 Tier 2 Supplemental Budget Requests *(Source: CC Agenda Item dated October 21, 2013)*
- The City of San Pablo City Council by Resolution approved the Fiscal Resiliency Reserve Policy to establish the Catastrophic Reserve, Budget Stabilization Reserve, General Fund Designated Reserves and the Contingency Reserve, and to fund the reserves at the appropriate levels *(Source: CC Agenda Item dated October 21, 2013)*

HUMAN RESOURCES

- The City of San Pablo City Council received a presentation on Annual Report for period ending FY 2011-13 on 4/10 Alternative Work Schedule and Energy Savings *(Source: CC Agenda Item dated October 8, 2013)*
- The City of San Pablo City Council authorized the City Manager or his designee to execute the following: (1) amend the FY2013-14 Classification Plan to the San Pablo Police Employees' Association Group by (a) deleting the Police Captain Classification, deleting the Police Lieutenant Classification, and adding the Police Commander Classification; (b) reclassify three Police Lieutenants to Police Commanders; (2) establish a Salary Schedule and Job Description for the Police Commander Classification; and (3) implement Police Department Reorganization *(Source: CC Agenda Item dated October 8, 2013)*
- The City of San Pablo City Council authorized the City Manager to execute a professional services agreement with Kaiser on the Job for occupational health services *(Source: CC Agenda Item dated October 8, 2013)*

INTER-GOVERNMENTAL RELATIONS

- The City of San Pablo City Council authorized by Resolution the designation of an alternate City board member to the Municipal Pooling Authority of Northern California *(Source: CC Agenda Item dated October 21, 2013)*

LEGAL SERVICES

- The City of San Pablo City Council authorized second reading and adoption of an Ordinance of the City Council of the City of San Pablo regulating the use of plastic carryout bags and recyclable paper carryout bags and promoting reusable bags within the City; consideration of Environmental Impact Report (EIR) approved by lead agency RecycleMore, and direction to file Notice of Determination as responsible agency. *(Source: CC Agenda Item dated October 8, 2013)*

PUBLIC SAFETY

- The City of San Pablo City Council held a Study Session: Contra Costa County Fire Protection District and Fire and EMS Services at County Fire Station #70 in San Pablo *(Source: CC Agenda Item dated October 15, 2013)*

PUBLIC WORKS

- The City of San Pablo City Council by Resolution authorized Amendment #3 to the agreement with Ninyo & Moore for professional services for the former BNSF Yard/Rumrill Sports Field (PW 531). This project will not have a significant effect on the environment and has had a Notice of Determination issued for a Negative Declaration pursuant to the provisions of CEQA. *(Source: CC Agenda Item dated October 8, 2013)*
- The City of San Pablo City Council by Resolution ratified Change Order No. 5 to the contract with Maggiora & Ghilotti, Inc. (PW 579) for emergency repair to a section of Wildcat Creek in Davis Park, and declared said repair work categorically exempt from the California Environmental Quality Act Sections 15301 (I), Existing Facilities, and 15333, Small Habitat Restoration *(Source: CC Agenda Item dated October 8, 2013)*
- The City of San Pablo City Council received a presentation and report on City Hall Courtyard Re-Landscaping and Signage Replacement Project (MB 046) *(Source: CC Agenda Item dated October 21, 2013)*
- The City of San Pablo City Council by Resolution approved an Annual Progress Report of the City Flood Management Plan for the Community Rating System (CRS) 2013 Recertification *(Source: CC Agenda Item dated October 21, 2013)*
- The City of San Pablo City Council by Resolution authorized the application for grant funds from the Urban Greening Grant Program under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84), for the El Portal Drive Greening Project (PW 571), and finding the project categorically exempt from the California Environmental Quality Act under Section 15304 (B), Minor Alterations to Land

(Class 4) *(Source: CC Agenda Item dated October 21, 2013)*

- The City of San Pablo City Council by Resolution authorized the City Manager to execute an agreement with Restoration Design Group for conceptual design of the Wildcat Creek Restoration and Trail Plan at Circle S (PW 606); the Project has been determined to be categorically exempt from the California Environmental Quality Act under Sections 15304 (Class 4); Minor Alterations to Land, and 15333 (Class 33), Small Habitat Restoration *(Source: CC Agenda Item dated October 21, 2013)*

REPORTING MONTH: NOVEMBER 2013

COMMUNITY RELATIONS

- The City of San Pablo City Council received a presentation from the Sound Minds Program/Downer Elementary School Student Performance (Marco Gonzales) *(Source: CC Agenda Item dated November 4, 2013)*
- The City of San Pablo City Council by Minute Order nominated a recipient for the 2014 Women's Hall of Fame sponsored by the Contra Costa Commission for Women to be honored at the March 20, 2014 Awards Dinner *(Source: CC Agenda Item dated November 4, 2013)*

ECONOMIC DEVELOPMENT

- The City of San Pablo City Council by Resolution approved and authorized the execution of an Option to Lease Agreement with Art and Mehrzad Pakpour for commercial space located at 13731 San Pablo Avenue and authorizing a feasibility study for San Pablo Library relocation to site. The Option to Lease Agreement is not a project as defined by CEQA and the authorization of a feasibility study is statutorily exempt under the CEQA guidelines Section 15262 *(Source: CC Agenda Item dated November 4, 2013)*
- The City of San Pablo City Council by Resolution authorized the City Manager to execute a new contract with Hexagon Transportation Consultants, Inc. to provide traffic design services related to development of the Circle S site 15262 *(Source: CC Agenda Item dated November 4, 2013)*

HUMAN RESOURCES

- The City of San Pablo City Council by Resolution authorized the City Manager authorizing the City Manager to amend the Executive Management Group adding the Chief of Police Classification *(Source: CC Agenda Item dated November 4, 2013)*

INTER-GOVERNMENTAL RELATIONS

- The City of San Pablo City Council by Minute Order ratified a letter of support for San Pablo Councilmember Rich Kinney for a League of California Cities Presidential Appointment to the League's Policy Committee on Housing, Community and Economic Development *(Source: CC Agenda Item dated November 4, 2013)*

LEGAL SERVICES

- The City of San Pablo City Council waived first reading and introduced an Ordinance of the City Council of the City of San Pablo amending Chapter 15.04 of the San Pablo Municipal Code by adopting by reference the 2013 California Administrative Code, 2013 California Building Code Volumes 1 and 2, 2013 California Historical Building Code, 2013 Residential Code, 2013 California Electrical Code, 2013 California Mechanical Code, 2013 California Plumbing Code, 2013 California Fire Code, 2013 California Energy Code, 2013 California Reference Standards Code, 2013 California Green Building Standards Code, and further retaining the adoption by reference of the 1997 editions of Uniform Codes for Abatement of Dangerous Building, for Building Conservation, and Uniform Housing *(Source: CC Agenda Item dated November 4, 2013)*

PUBLIC SAFETY

- The City of San Pablo City Council by Resolution authorized the surplus of city property and the purchase of one (1) fully equipped marked patrol vehicle. *(Source: CC Agenda Item dated November 4, 2013)*

PUBLIC WORKS

- The City of San Pablo City Council by Resolution authorized the City Manager to execute Program Supplement No. 007-N to Administering Agency-State Agreement No. 04-5303R, for the Rumrill Bridge Replacement Project (PW 442-1). With respect to the California Environmental Quality Act (CEQA) Guidelines, a subsequent Mitigated Negative Declaration was filed. *(Source: CC Agenda Item dated November 4, 2013)*
- The City of San Pablo City Council by Resolution declared Public Works Vehicle No. 632, the 1993 backhoe, as surplus property. *(Source: CC Agenda Item dated November 4, 2013)*
- The City of San Pablo City Council by Resolution authorized the City Manager to commence with a public process to solicit input from Davis Park users and residents regarding the replacement and relocation of existing play structures at Davis Park (PW 616), and finding the project

categorically exempt from California Environmental Quality Act (CEQA) under Section 15301 (D), Existing Facilities (Class 1) *(Source: CC Agenda Item dated November 4, 2013)*

- The City of San Pablo City Council conducted a public hearing and adopted a Resolution approving the amendment to the franchise agreement between the City of San Pablo and Richmond Sanitary Service to include service enhancements, and finding the agreement to be a general exemption under the California Environmental Quality Act Section 15061(b)(3) *(Source: CC Agenda Item dated November 4, 2013)*

REPORTING PERIOD: DECEMBER 2013

COMMUNITY RELATIONS

- The City of San Pablo City Council authorized a fee waiver for use of Maple Hall (Madeira Room) for San Pablo Cowboys Youth Association's youth sports sign up on Saturday, January 18, 2014. *(Source: CC Agenda Item dated December 2, 2013)*
- The City of San Pablo City Council by Minute Order authorized the City Manager to determine cost analysis, impacts and support to rename 23rd Street to Cesar Chavez Boulevard in San Pablo, California *(Source: CC Agenda Item dated December 2, 2013)*
- The City of San Pablo City Council by Minute Order authorized the City Manager to amend and re-establish City Council temporary Ad-Hoc SubCommittees for FY2013-14 *(Source: CC Agenda Item dated December 2, 2013)*
- The City of San Pablo City Council by Minute Order authorized the City Manager to transmit an official letter by San Pablo Mayor which admonishes West County Wastewater District Board Member Leonard Battaglia for racial and disparaging remarks and calls for his immediate resignation *(Source: CC Agenda Item dated December 2, 2013)*
- The City of San Pablo City Council by Minute Order to proceed with the annual election of Mayor and Vice-Mayor in accordance with provisions under Section 2.16.010 of the San Pablo Municipal Code *(Source: CC Agenda Item dated December 2, 2013)*

COMMUNITY SERVICES

City Facilities

- The City of San Pablo City Council by Resolution of the City Council of the City of San Pablo designating the San Pablo EDC (Economic Development Corporation) as a "Group 1 User" for City facility rentals *(Source: CC Agenda Item dated December 3, 2013)*

HUMAN RESOURCES

- The City of San Pablo City Council by Resolution extended the retired annuitant work hours for temporary special Finance Department projects per the Public Employees' Pension Reform Act (PEPRA) to the statutory maximum of 960 hours (*Source: CC Agenda Item dated December 16, 2013*)

INTER-GOVERNMENTAL RELATIONS

- The City of San Pablo City Council by Resolution authorized the City Manager or his designee to allow, compromise and settle certain claims against the city (*Source: CC Agenda Item dated December 2, 2013*)

LEGAL SERVICES

- The City of San Pablo City Council by Resolution authorized the City Manager to destroy certain Personnel and City Clerk Department records in accordance with Sections 34090 and 34090.7 of the Government Code of the State of California (*Source: CC Agenda Item dated December 2, 2013*)

LEGISLATIVE

- The City of San Pablo City Council by Resolution authorized support for SB 405 (Padilla) – Phase Out Single-Use Plastic Bags in California. (*Source: CC Agenda Item dated December 2, 2013*)
- The City of San Pablo City Council by Resolution amending the FY 2013-15 Council Priority Workplan and to direct the City Manager to develop an appropriate resolution to support Federal Legislation S.316 – Postal Service Protection Act of 2013 (*Source: CC Agenda Item dated December 2, 2013*)

LOCAL SUCCESSOR AGENCY

- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency (pursuant to Part 1.85 of Division 24 of the California Health and Safety Code), electing that the City shall serve as Interim Housing Successor to the former Redevelopment Agency for a limited period of time, and designating the housing assets to be retained by the City as the Interim Housing Successor (*Source: CC/LSA Agenda Item dated December 2, 2013*)

- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency (pursuant to Part 1.85 of Division 24 of the California Health and Safety Code), authorizing the expenditure of excess bond proceeds of the former Redevelopment Agency of the City of San Pablo on certain public improvement projects *(Source: CC/LSA Agenda Item dated December 2, 2013)*
- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency (pursuant to Part 1.85 of Division 24 of the California Health and Safety Code), adopting a Long Range Property Management Plan for real property assets of the former Redevelopment Agency of the City of San Pablo *(Source: CC/LSA Agenda Item dated December 2, 2013)*

PUBLIC WORKS

- The City of San Pablo City Council by Resolution authorized application for funding the FY 2014/15 Community Development Block Grant (CDBG) Program for rehabilitation of Davis Park Restrooms and Concession Stand (PW 616), and authorizing the City Manager to execute an agreement with Contra Costa County to receive funding if selected *(Source: CC Agenda Item dated December 2, 2013)*

For more information, please refer all inquiries to the City Manager and/or designee.

As Authorized:

Date of Release: April 7, 2014



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