CITY OF SAN PABLO
City of New Directions

CITY OF SAN PABLO
FOURTH-QUARTER EXTERNAL COMMUNICATIONS REPORT FOR FY 2012-13

Summary of City Council and Local Successor Agency Actions and Activities

Reporting Period: **April 1, 2013 – June 30, 2013**

REPORTING MONTH: APRIL 2013

COMMUNITY RELATIONS

- The City of San Pablo City Council by Minute Order authorized to ratify the sign naming the baseball field at Davis Park In Memory of Robert Foreman. *(Source: CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council by Minute Order authorized a one-time allocation of $2,583 from FY 2012-13 Budget Stabilization Fund to sponsor the EdFund's 2013 Support & Sponsorship Opportunities Package *(CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council by Minute Order authorized to sponsor use of Maple Hall for the San Pablo Rotary Club's Annual Dinner and Fundraiser "Night in Tuscany" event on Friday, April 26, 2013 *(Source: CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council adopted a Proclamation proclaiming May 2013 as "*Fruit and Veggie Month*" to Tanya Leake, African American Campaign Coordinator for Network for a Healthy California. *(pages 5-6) (Source: CC Agenda Item dated April 15, 2013)*

- The City of San Pablo City Council held a presentation from the FY 2012-13 Annual Community Grant Program recipients *(Source: CC Agenda Item dated April 15, 2013)*

- The City of San Pablo City Council adopted Proclamations proclaiming *May as "Fruit and Veggie Month"* and *April as Child Abuse Prevention Month." (Source: CC Agenda Item dated April 15, 2013)*

- The City of San Pablo City Council by Resolution adopted the FY 2011-13 Council Priority Workplan Amendment: Major Policy Goals *(Source: CC Agenda Item dated April 15, 2013)*

- The City of San Pablo City Council by Resolution authorized a one-time budget allocation of $2,500 from FY 2012-13 Budget Stabilization Fund to co-sponsor the Lao Family Community Development's 33rd Anniversary Celebration scheduled for Thursday, April 25, 2013 *(Source: CC Agenda Item dated April 15, 2013)*

- The City of San Pablo City Council by Resolution City Council authorization for Maple Hall waiver for Word of Faith Church for National Day of Prayer Event scheduled for Thursday, May 2, 2013 *(Source: CC Agenda Item dated April 15, 2013)*

- The City of San Pablo City Council by Resolution authorized the FY 2013-14 Annual Community Grant Program, Policy & Procedures *(Source: CC Agenda Item dated April 15, 2013)*

COMMUNITY SERVICES

Recreation Services

- The City of San Pablo City Council by Resolution authorized declaring certain property of the Recreation Division as surplus property and approving the disposal of surplus property. *(Source: CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council by Resolution authorized the City Manager to enter into a Partnership Agreement with Fresh Approach to establish a mobile farmers' market at Wanlass Park *(Source: CC Agenda Item dated April 15, 2013)*

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FISCAL MANAGEMENT

- The City of San Pablo City Council by Resolution authorized an expenditure of $19,600 from the Budget Stabilization Fund for the costs incurred by the Board of Equalization for the work associated with Measure Q, and $137,000 from the Budget Stabilization Fund to the SPEDC primarily for job training programs. *(Source: CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council authorized authorizing a one-time supplemental allocation of $6,500 from FY 2012-13 Budget Stabilization Fund to fund quarterly community newsletter publication for civic engagement through June 30, 2013 *(Source: CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council scheduled a public hearing and adopted a Resolution of the City Council of the City of San Pablo adopting an updated City of San Pablo Master Fee Schedule which includes revisions to Planning fees, Building fees, Recreation and Facility Rental fees, and Police Department fees *(Source: CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council authorized a one-time allocation of $31,000 from FY 2012-13 Budget Stabilization Fund for Chameleon Budgeting, Forecasting & Reporting software and conversion of Springbrook Financial Reporting software to SQL Database *(Source: CC Agenda Item dated April 15, 2013)*

HUMAN RESURCES

- The City of San Pablo City Council by Resolution authorized the City Manager to amend the Community Services Manager classification. *(Source: CC Agenda Item dated April 1, 2013)*

LEGAL SERVICES

- The City of San Pablo City Council adopted an Interim Urgency Ordinance of the San Pablo pursuant to Government Code Section 65858 establishing a temporary moratorium on secondhand dealers including, but not limited to, "cash for gold" businesses in the City of San Pablo pending adoption of appropriate regulations to protect the community health, safety and general welfare *(Source: CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council approved disclosure of financial interest and Building Inspector certification under Health and Safety Code Section 33130 regarding real property to be purchased for personal residential use by Vice Mayor Paul Morris. *(Source: CC Agenda Item dated April 15, 2013)*

PUBLIC SAFETY

- The City of San Pablo City Council by Resolution authorized the City Manager to renew the agreement with the Contra Costa County Sheriff's Office to provide forensic services. *(Source: CC Agenda Item dated April 15, 2013)*

PUBLIC WORKS

- The City of San Pablo City Council by Resolution authorized establishing the Stormwater Utility Assessment rate for FY 2013/2014 and requesting the Contra Costa County Flood Control and Water Conservation District to adopt an annual parcel assessment for drainage maintenance and the National Pollutant Discharge Elimination System Program. *(Source: CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council by Resolution authorized Pablo in support of the terms contained in the draft Term Sheet for post-collection services dated March 7, 2013, including the additional collection services proposed by Republic Services, Inc. *(Source: CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council by Resolution authorized an amendment to the FY 2011-13 Council Priority Workplan to include a policy item "Traffic Congestion Feasibility Studies" to facilitate a proposed study of wBART: A BART or Alternative Rail Extension in West Contra Costa County e City Manager to execute Amendment #3 with Universal Building Services (UBS) for janitorial services *(Source: CC Agenda Item dated April 1, 2013)*

- The City of San Pablo City Council by Resolution authorized the City Manager to execute a Freeway Agreement with the State of California for the Interstate 80/ San Pablo Dam Road Freeway Interchange Project (PW 483) *(Source: CC Agenda Item dated April 15, 2013)*

- The City of San Pablo City Council by Resolution authorized support for a proposed study by BART on wBART: A BART or Alternative Rail Extension in West Contra Costa County *(Source: CC Agenda Item dated April 15, 2013)*

- The City of San Pablo City Council received a presentation by Marin Clean Energy on a Community Choice Aggregation Program providing electricity to consumers. *(pages 5-6) (Source: CC Agenda Item dated May 6, 2013)*

REPORTING MONTH: MAY 2013

CHILDHOOD OBESITY PREVENTION

- The City of San Pablo City Council by Resolution authorized the City Manager to enter into a Memorandum of Understanding with the Bay Area Nutrition and Physical Activity Collaborative (BANPAC) for the establishment of healthy beverage and wellness policies for City of San Pablo staff. *(Source: CC Agenda Item dated May 20, 2013)*

COMMUNITY RELATIONS

- The City of San Pablo City Council received a presentation on the 2012 Community Needs Survey from Strategy Research Institute (Dr. Gary Manross, CEO) *(Source: CC Agenda Item dated May 6, 2013)*

- The City of San Pablo City Council by Resolution authorized proclamations for (1) *"Richmond Sanitary Service – Recipient of the 2013 Don Bosco Award"*; (2) *"Week of May 19-25, 2013 as National Public Works Week"*; and (3) *"April 2013 as National Sexual Assault Awareness Month."* *(Source: CC Agenda Item dated May 6, 2013)*

- The City of San Pablo City Council by Minute Order received and filed results of 2012 Community Needs Survey conducted by Strategy Research Institute, Inc. *(Source: CC Agenda Item dated May 6, 2013)*

- The City of San Pablo City Council held two (2) Special Meetings/Workshops to discuss and review the FY 2013-15 Council Priority Workplan Update *(Source: CC Agenda Items dated May 6 and 8, 2013)*

COMMUNITY SERVICES

Youth Services

- The City of San Pablo City Council by Resolution authorized approving amendments to the San Pablo Youth Commission By-Laws *(Source: CC Agenda Item dated May 20, 2013)*

FISCAL MANAGEMENT

- The City of San Pablo City Council by Minute Order authorized to set public hearing date for Proposed Two-Year Biennial Operating (Draft) Budget for May 22, 2013 *(Source: CC Agenda Item dated May 6, 2013)*

- The City of San Pablo City Council by Resolution authorized waiving the 180-day waiting period required to hire a retired annuitant for temporary special Finance Division projects per the Public Employees' Pension Reform Act (PEPRA) *(Source: CC Agenda Item dated May 6, 2013)*

- The City of San Pablo City Council by Resolution authorized waiving the 180-day waiting period required to hire a retired annuitant for temporary special Finance Division projects per the Public Employees' Pension Reform Act (PEPRA) for paying and reporting the value of Employer Paid Member Contributions (EPMC) for local safety employees and certain local miscellaneous employees *(Source: CC Agenda Item dated May 20, 2013)*

- The City of San Pablo City Council by Resolution authorized waiving the 180-day waiting period to hire retired annuitant for temporary special Finance Division projects per the Public Employees' Pension Reform Act (PEPRA) and amending Resolution 2013-070 to correct (1) effective date of retirement, and (2) hourly rate of pay *(Source: CC Agenda Item dated May 20, 2013)*

- The City of San Pablo City Council held a Special Meeting/Budget Workshop for Budget Review and Adjustments for the Biennial Operating Budget FY 2013-2015 *(Source: CC Agenda Item dated May 22, 2013*

HUMAN RESOURCES

- The City of San Pablo City Council by Resolution amended the FY 2012-2013 City's Classification Plan to establish the Community Services Coordinator classification *(Source: CC Agenda Item dated May 20, 2013)*

- The City of San Pablo City Council by Resolution approved and reported the value of Employer Paid Member Contributions (EPMC) for local safety employees and certain local miscellaneous employees. *(Source: CC Agenda Item dated May 20, 2013)*

- The City of San Pablo City Council by Resolution authorized the City Manager to fund and pay an amount to be determined to fund the PERS Unfunded Liability (Side Fund), and appropriating funding therefor *(Source: CC Agenda Item dated May 20, 2013)*

LEGAL SERVICES

- The City of San Pablo City Council scheduled a public hearing; waived first reading and adopted by 4/5 vote Interim Urgency Ordinance of the City of San Pablo pursuant to Government Code Section 65858 extending a temporary moratorium on secondhand dealers including, but not limited to, "cash for gold" businesses in the City of San Pablo pending adoption of appropriate regulations to protect the community health, safety and general welfare; and issuance of report required under Section 65858 *(Source: CC Agenda Item dated May 6, 2013)*

LOCAL SUCCESSOR AGENCY

- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency authorized approving the Due Diligence Reviews (DDR) of the funds of the San Pablo Local Successor Agency *(Source: CC/LSA Agenda Item dated May 6, 2013)*

- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency Request to add late item to agenda and action on item concerning Resolution of the City of San Pablo as Local Successor Agency requesting that the San Pablo Oversight Board approve a request for extension of Irrevocable Letter of Credit No. S305458M, and authorizing certain actions relating thereto *(Source: CC/LSA Agenda Item dated May 6, 2013)*

- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency authorized the City Manager to execute the Engagement Letter with Maze and Associates to provide auditing services for FY 2012-13 *(Source: CC/LSA Agenda Item dated May 6, 2013)*

PUBLIC SAFETY

- The City of San Pablo City Council authorized an amendment to the FY 2012-13 Council Priority Workplan to include a policy item – *"Feasibility of Fire Safety Assessment/Evaluation Services"* and establish a City Council Ad-Hoc Public Safety Subcommittee. *(Source: CC Agenda Item dated May 6, 2013)*

- The City of San Pablo City Council authorized to ratify the AB 109 grant application and authorizing the City Manager to submit application as lead agency. *(Source: CC Agenda Item dated May 6, 2013)*

- The City of San Pablo City Council by Resolution authorized the purchase of two (2) fully equipped patrol vehicles *(Source: CC Agenda Item dated May 20, 2013)*

- The City of San Pablo City Council by Resolution authorized an agreement with Odin Systems for the development and installation of surveillance cameras and the appropriation of Asset Forfeiture Funds *(Source: CC Agenda Item dated May 20, 2013)*.

- The City of San Pablo City Council by Resolution authorized budget allocation of $3,000 in FY 2012-13 Budget Stabilization Funds, and further authorizing the City Manager to execute a professional services agreement with James S. Parrott for fire consulting services *(Source: CC Agenda Item dated May 20, 2013)*.

PUBLIC WORKS

- The City of San Pablo City Council by Resolution approved participation in the Institute for Local Government's Beacon Award – Local Leadership Toward Solving Climate Change Recognition Program. *(Source: CC Agenda Item dated May 20, 2013)*

- The City of San Pablo City Council by Resolution approved participation in the Institute for Local Government's Beacon Award – Local Leadership Toward Solving Climate Change Recognition Program *(Source: CC Agenda Item dated May 20, 2013)*

- The City of San Pablo City Council by Resolution approved paying and reporting the value of Employer Paid Member Contributions (EPMC) for local safety employees and certain local miscellaneous employees *(Source: CC Agenda Item dated May 20, 2013)*

REPORTING PERIOD: JUNE 2013

CHILDHOOD OBESITY

- The City of San Pablo City Council by Minute Order authorized a 2013 Childhood Obesity Prevention Fact Sheet for Social Media and Outreach Material *(Source: CC Agenda Item dated June 3, 2013)*

COMMUNITY RELATIONS

- The City of San Pablo City Council received a presentation to introduce *San Pablo Green* (a pilot program to encourage San Pablo businesses to adopt sustainable business practices) *(Source: CC Agenda Item dated June 3, 2013)*

- The City of San Pablo City Council held a Special Meeting for the FY 2013-14 City Council Annual Community Grant Program - Preliminary Review of Qualified Applicants for Funding Consideration *(Source: CC Agenda Item dated June 5, 2013)*

- The City of San Pablo City Council conducted a FY 2013-14 City Council Annual Community Grant Program – Preliminary review of qualified applicant for funding consideration *(Source: CC Agenda Item dated June 17, 2013)*

- The City of San Pablo City Council held a Special Meeting for approval of the FY 2013-14 City Council Annual Community Grant Award *(Source: CC Agenda Item dated June 17, 2013)*

- The City of San Pablo City Council held a Special Meeting for final review of the FY 2013-15 City Council Priority Workplan *(Source: CC Agenda Item dated June 17, 2013)*

COMMUNITY SERVICES

Youth Services

- The City of San Pablo City Council by Resolution authorized the City Manager to: (1) approving the San Pablo Team for Youth Program Funding Allocation Plan for Fiscal Year 2013-2014, and (2) negotiated and executed grant agreements with eligible Team for Youth service providers not to exceed $200,000 and enter into an agreement with Community Crime Prevention Associates for the evaluation of city programs not to exceed $30,000 *(Source: CC Agenda Item dated June 3, 2013)*

DEVELOPMENT SERVICES

- The City of San Pablo City Council received a National American Planning Association (APA) Award for the San Pablo General Plan Health Element *(Source: CC Agenda Item dated June 17, 2013)*

FISCAL SERVICES

- The City of San Pablo City Council by Resolution authorized establishing the Appropriation Limit for Fiscal Year 2013/14 *(Source: CC Agenda Item dated June 3, 2013)*

- The City of San Pablo City Council held a public hearing and authorized adoption of the FY 2013-2015 Biennial Operating Budget *(Source: CC Agenda Item dated June 3, 2013)*

HUMAN RESOURCES

- The City of San Pablo City Council by Resolution authorized adopting the Look Back Measurement Safe Harbor Period under the Patient Protection and Affordable Care Act. *(Source: CC Agenda Item dated June 17, 2013)*

LOCAL SUCCESSOR AGENCY

- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency authorized the City Manager to execute a contract with Rosenow Spevacek Group, Inc. (RSG) to provide a Long-Range Property Management Plan for the disposition of former Redevelopment Agency property assets 13 *(Source: CC/LSA Agenda Item dated June 17, 2013)*

PUBLIC SAFETY

- The City of San Pablo City Council by Resolution authorized the City Manager to execute an agreement with the County of Contra Costa Sheriff's Office to participate in the Sheriff's Work Alternative Program. *(Source: CC Agenda Item dated June 17, 2013)*

- The City of San Pablo City Council by Resolution authorized authorizing an agreement with PredPol, Inc. for the development and installation of crime prediction technology and equipment *(Source: CC Agenda Item dated June 17, 2013)*

PUBLIC WORKS

- The City of San Pablo City Council by Resolution authorized accepting the contract with JJR Construction Inc. for the Old Town Curb Ramps Phase 7 (PW 477); and directed that a notice of completion be prepared and filed with the County Recorder *(Source: CC Agenda Item dated June 3, 2013)*

- The City of San Pablo City Council by Resolution authorized preliminarily approval of the engineer's report, declared intention to levy and collect assessments within the San Pablo Street Lighting and Landscaping Assessment District No. 1982-1 for Fiscal Year 2013/14 and set a date for a public hearing *(Source: CC Agenda Item dated June 3, 2013)*

- The City of San Pablo City Council by Resolution authorized Amendment #4 to the agreement with Restoration Design Group for professional services for the Daylighting of Wildcat Creek at Davis Park (PW 579) *(Source: CC Agenda Item dated June 17, 2013)*

- The City of San Pablo City Council by Resolution authorized the City Manager to certify the Calendar Years 2010 and 2011 Growth Management Program Compliance Checklist required by the Contra Costa Transportation Authority *(Source: CC Agenda Item dated June 17 2013)*

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For more information, please refer all inquiries to the City Manager and/or designee.

As Authorized: **Date of Release:** **January 13, 2014**

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MATT RODRIGUEZ
CITY MANAGER / EXECUTIVE DIRECTOR
CITY OF SAN PABLO / SAN PABLO ECONOMIC DEVELOPMENT CORPORATION (SPEDC)
13831 San Pablo Avenue
San Pablo, CA 94806
Office: (510) 215-3016 | Mobile: (510) 932-3594 | Fax: (510) 620-0204
Email: MattR@SanPabloCA.gov Website: www.SanPabloCA.gov

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