



CITY OF SAN PABLO
SECOND-QUARTER MEDIA COMMUNICATIONS REPORT FOR
FY 2012-13

Summary of City Council and Local Successor Agency
Actions and Activities

Reporting Period: October 1, 2012 – December 31, 2012

REPORTING MONTH: OCTOBER 2012

COMMUNITY RELATIONS

- The City of San Pablo City Council authorized proclamations for Dr. Mayra Padilla on receiving the Jefferson Award, and Domestic Violence Awareness Month for the month of October 2012 (*Source: CC Agenda Item dated October 2, 2012*)
- The City of San Pablo City Council by Resolution authorized an amendment to the FY 2012-13 Council Priority Workplan (effective July 1, 2012) to include Immigrant Integration Legislation, Projects and Services (*Source: CC Agenda Item dated October 2, 2012*)
- The City of San Pablo City Council by Minute Order authorized co-sponsorship of an Election Candidate Forum in partnership with the League of Women Voters for the November 6, 2012 election scheduled on Tuesday, October 9, 2012 in Maple Hall (*Source: CC Agenda Item dated October 2, 2012*)
- The City of San Pablo City Council authorized proclamations for the 100th anniversary for M.A. Hays & Co., and Certificate of Recognition for Dee Lawton Ryals on the Occasion of His 100th Birthday Celebration (*Source: CC Agenda Item dated October 15, 2012*)
- The City of San Pablo City Council by Resolution authorized a \$2,500 event sponsorship for the Contra Costa College Foundation 2012 Hall of Fame Event on Friday, November 16, 2012 (*Source: CC Agenda Item dated October 15, 2012*)

- The City of San Pablo City Council by Minute Order authorized the proposed 2013 City Council regular meeting dates (*Source: CC Agenda Item dated October 15, 2012*)

FISCAL MANAGEMENT

- The City of San Pablo City Council authorized by Minute Order a Letter of Support to Governor Brown for Senate Bill 214 (Wolk) – Infrastructure Financing Districts (IFDs) (*Source: CC Agenda Item dated October 2, 2012*)
- The City of San Pablo City Council by Minute Order authorized the establishment of an Independent Audit (Citizens' Oversight) Committee for the Measure Q Sales Tax Measure approved by voters on June 5, 2012 State-wide election (*Source: CC Agenda Item dated October 15, 2012*)

INTERGOVERNMENTAL RELATIONS

- The City of San Pablo City Council by Resolution authorized support for Measure A for the Contra Costa Community College District for the November 6, 2012 ballot (*Source: CC Agenda Item dated October 2, 2012*)
- The City of San Pablo City Council by Resolution authorized support for Measure Q for the Contra Costa County Fire Protection District for the November 6, 2012 ballot (*Source: CC Agenda Item dated October 2, 2012*)
- The City of San Pablo City Council by Resolution authorized to amend the FY 2012-13 Council Priority Workplan (effective July 1, 2012) to include a new policy item - Calling on Congress to reduce military spending and re-direct funds to domestic priorities (*Source: CC Agenda Item dated October 15, 2012*)

LOCAL SUCCESSOR AGENCY

- The Resolution of the City Council of the City of San Pablo, California, acting as Local Successor Agency to the Redevelopment Agency authorized the City Manager and/or his designee to amend the Cal-Home Loan Program Subordination Agreement (*Source: CC/LSA Agenda Item dated October 2, 2012*)

PLANNING SERVICES

- The City of San Pablo City Council authorized the City Manager by Resolution to execute an Inter-Agency Agreement with Contra Costa Health Services to provide community services, and also allocating the required matching funds for the San Pablo Avenue Complete Streets and Pedestrian Connectivity Project *(Source: CC Agenda Item dated October 15, 2012)*

PUBLIC SAFETY

- The City of San Pablo City Council authorized by Minute Order a Letter of Support to Governor Brown for Assembly Bill 1081 (Ammiano) – Trust Act Federal immigration and Customs Enforcement (ICE) under the Secure Communities Program *(Source: CC Agenda Item dated October 2, 2012)*
- The City of San Pablo City Council authorized by Minute Order a Letter of Support to Governor Brown for Assembly Bill 2189 (Cedillo and Skinner) – Drivers’ Licenses in California *(Source: CC Agenda Item dated October 2, 2012)*

PUBLIC WORKS

- The City of San Pablo City Council by Resolution accepted a contract with Gordon N. Ball for the Rumril Bridge Replacement Project (PW 442) and directing the Notice of Completion to be prepared and filed with the County Recorder *(Source: CC Agenda Item dated October 2, 2012)*
- The City of San Pablo City Council by Resolution accepted a contract with McNabb Construction for the Wanlass Park Amenities Project (PW 405), and directing a Notice of Completion to be prepared and filed with the County Recorder *(Source: CC Agenda Item dated October 2, 2012)*
- The City of San Pablo City Council held a Public Hearing on adopting the City of San Pablo Climate Action Plan and certifying the Negative Declaration (CEQA) *(Source: CC Agenda Item dated October 2, 2012)*
- The City of San Pablo City Council received a Presentation on the Interstate 80 (I-80) / San Pablo Dam Road Interchange Project (PW 483) *(Source: CC Agenda Item dated October 2, 2012)*

RECREATION SERVICES

- The City of San Pablo City Council by Resolution authorized the continued use of Davis Park Ball Fields by the San Pablo Baseball Association and waiver of fields and Maple Hall rental fees for the 2013 season *(Source: CC Agenda Item dated October 15, 2012)*

YOUTH SERVICES

- The City of San Pablo City Council by Resolution authorized Youth Commission appointments for FY 2012-13 *(Source: CC Agenda Item dated October 2, 2012)*

REPORTING MONTH: NOVEMBER 2012

CHILDHOOD OBESITY PREVENTION

- The City of San Pablo City Council by Resolution authorized the City Manager to (1) award contracts to the successful Childhood Obesity Prevention Task Force (COPTF) Request for Qualifications (RFQ) applicants, and (2) negotiated and executed agreements with selected firms to provide technical advice and assistance services for a total amount not to exceed \$84,497 for Fiscal Year 2012-13 *(Source: CC Agenda Item dated November 5, 2012)*

COMMUNITY RELATIONS

- The City of San Pablo City Council by Resolution authorized the City Manager execute a professional services agreement in the amount of \$30,000 for social media professional services with Ford & Bonilla, effective November 1, 2012 *(Source: CC Agenda Item dated November 5, 2012)*
- The City of San Pablo City Council City Council by Minute Order authorized and released the First-Quarter Media Communications Report (July 1, 2012 through September 30, 2012) for FY 2012-13 *(Source: CC Agenda Item dated November 5, 2012)*

ECONOMIC DEVELOPMENT

- The City of San Pablo City Council by Resolution authorized a total amount of \$250,000 from the City's FY 2012-13 Budget Stabilization Funds to the General Fund for professional services related to the preparation of the of the former Circle S project site for pre-development; and (2) authorizing the City Manager to execute contracts with Kister, Savio, and Rei, Inc. NBS, Fieldman, Rolapp & Associates, Inc., and BBK, Giacalone Design Services, Inc., Gates & Associates, and JMA Architecture to provide said services *(Source: CC Agenda Item dated November 5, 2012)*

FISCAL MANAGEMENT

- The City of San Pablo City Council conducted a Community Budget Workshop on the following: (1) Presentation of the Five-Year Financial Forecast; (2) FY 2012-13 Budget Stabilization Review; (3) FY 2012-13 Measure Q Sales Tax Expenditure Budget Review *(Source: CC Agenda Item dated November 5, 2012)*
- The City of San Pablo City Council by Resolution authorized allocation of \$2,000,000 from the City's FY 2012-13 Budget Stabilization Fund to Capital Projects Fund for FY 2012-13 Capital Projects, and \$2,000,000 to a contingency reserve account pending final audit by the State Controller's Office for AB 1x26 compliance *(Source: CC Agenda Item dated November 7, 2012)*
- The City of San Pablo City Council by Resolution authorized enhancement and scope of the Police and Community Services Departments' outreach to address youth and gang issues within the community and appropriated funds anticipated to be received through Measure Q Sales Tax Measure to fund these outreach efforts for FY 2012-13 *(Source: CC Agenda Item dated November 7, 2012)*
- The City of San Pablo City Council by Resolution authorized the City Manager to execute an agreement for a contingent obligation and other affiliated documents to secure New Market Tax Credit (NMTC) Financing for the Helms Community Center Project *(Source: CC Agenda Item dated November 7, 2012)*
- The City of San Pablo City Council by Minute Order authorized a 30-day extension period for the application period for the Independent Audit (Citizens' Oversight) Committee for the Measure Q Sales Tax Measure approved by voters on June 5, 2012 State-wide election *(Source: CC Agenda Item dated November 30, 2012)*

HUMAN RESOURCES

- The City of San Pablo City Council by Resolution authorized the Annual Holiday Employee Appreciation Event scheduled for Thursday, December 13, 2012 (*Source: CC Agenda Item dated November 5, 2012*)
- The City of San Pablo City Council by Resolution authorized the City Manager to destroy Human Resources Department records in accordance with Sections 34090 and 34090.7 of the Government Code of the State of California (*Source: CC Agenda Item dated November 5, 2012*)

INTERGOVERNMENTAL RELATIONS

- The City of San Pablo City Council by Resolution authorized the City Manager to (1) execute an Amended and Restated Ground Lease Agreement with the West Contra Costa Unified School District (WCCUSD); and (2) assigned the Amended and Restated Ground Lease Agreement with the West Contra Costa Unified School District (WCCUSD) to the San Pablo Economic Development Corporation; and (3) Executed a Lease for the Helms Community Center from the San Pablo Economic Development Corporation (*Source: CC Agenda Item dated November 7, 2012*)

LEGAL SERVICES

- The City of San Pablo City Council held a Public Hearing and introduced and waived first reading of an Ordinance of the City Council of the City of San Pablo amended the Zoning Map to reclassify one parcel located 2905 San Pablo Dam Road, San Pablo (APN: 420-055-001); from (I) Institutional to (C-2) Heavy Commercial (*Source: CC Agenda Item dated November 5, 2012*)
- The City of San Pablo City Council held a Public Hearing and introduced and waived first reading of an Ordinance of the City Council of the City of San Pablo Amending Various Provisions of Chapter 15.28 (Floodplain Management) of the San Pablo Municipal Code to guarantee continued availability of flood insurance coverage of San Pablo residents (*Source: CC Agenda Item dated November 28, 2012*)

PLANNING SERVICES

- The City of San Pablo City Council and Planning Commission conducted a Joint Study Session on the proposed Zoning Ordinance Update to receive input from the City Council, Planning Commission and the Public (*Source: CC Agenda Item dated November 28, 2012*)

PUBLIC SAFETY

- The City of San Pablo City Council by Resolution adopted a revised City of San Pablo's Comprehensive Community Emergency Management Plan *(Source: CC Agenda Item dated November 5, 2012)*

PUBLIC WORKS

- The City of San Pablo City by Resolution (1) authorized the City Manager to execute a contract with RGS for the Municipal Solar Project (PW 611); (2) certified the project categorically exempt with respect to CEQA ; (3) appropriated funding therefor; and (4) authorized the City Manager to apply for a loan from the California Energy Commission and to execute associated agreements *(Source: CC Agenda Item dated November 5, 2012)*

REPORTING PERIOD: DECEMBER 2012

CHILDHOOD OBESITY PREVENTION

- The City of San Pablo City Council by Resolution authorized to amend appointments to the FY 2012-13 Child hood Obesity Prevention Task Force (COPTF) Steering Committee *(Source: CC Agenda Item dated December 3, 2012)*

COMMUNITY RELATIONS

- The City of San Pablo City Council by Resolution authorized a proclamation commending and congratulating Police Officer Desmond Bray on the occasion of his retirement from the San Pablo Police Department on December 3, 2012 *(Source: CC Agenda Item dated December 3, 2012)*
- The City of San Pablo City Council by Resolution recited the fact of the General Municipal Election held in the City of San Pablo on the 6th day of November, 2012, declared the result therefor and such other matters as provided by law *(Source: CC Agenda Item dated December 10, 2012)*
- The City of San Pablo City Council conducted the City Council Reorganization and Proceeded with Election of the Mayor and Vice-Mayor in accordance with provisions under Section 2.16.010 of the San Pablo Municipal Code *(Source: CC Agenda Item dated December 10, 2012)*

FISCAL SERVICES

- The City of San Pablo City Council by Resolution authorized the City Manager to execute an agreement for financial and management consulting services with The Matrix Consulting Group in the amount of \$13,000 for Phase II of the Comprehensive Master Fee Study and Full Cost Allocation Plan *(Source: CC Agenda Item dated December 3, 2012)*

HUMAN RESOURCES/LABOR RELATIONS

- The City of San Pablo City Council by Resolution authorized the City Manager and/or his designee to amend the budget to reallocate funding for the part-time Administrative Clerk and Community Liaison Officer positions to provide funding for two (2) Full-time Police Officer positions *(Source: CC Agenda Item dated December 3, 2012)*
- The City of San Pablo City Council by Resolution authorized the City Manager to execute an agreement with Liebert Cassidy Whitmore to conduct a FLSA Exemption Analysis, a Bargaining Unit Membership Analysis, and a Personnel Rules Review and Update *(Source: CC Agenda Item dated December 3, 2012)*
- The City of San Pablo City Council by Resolution authorized allocation of \$1,500 from FY 2012-13 Budget Stabilization Funds and amended the FY 2012-13 City Manager Schedule of Benefits for a one-time electronic device technology allowance *(Source: CC Agenda Item dated December 3, 2012)*

PUBLIC SAFETY

- The City of San Pablo City Council by Resolution authorized the acceptance of a grant award from the State of California Office of Traffic Safety for the "Sobriety Checkpoint Grant Program" and appropriated funds therefor *(Source: CC Agenda Item dated December 3, 2012)*

PUBLIC WORKS

- The City of San Pablo City Council by Resolution authorized submittal of applications for all Cal-Recycle Grants for which the City of San Pablo is eligible *(Source: CC Agenda Item dated December 3, 2012)*
- The City of San Pablo City Council by Resolution authorized acceptance of the Municipal Weatherization Project (PW 566), and directed a Notice of Completion be prepared and filed with the County Recorder *(Source: CC Agenda Item dated December 3, 2012)*

- The City of San Pablo City Council by Resolution authorized an application for funding from the FY 2012-13 Community Development Block Grant (CDBG) Program for the replacement and installation of a new play structure and surfacing at Davis Park (PW 816), and authorized the City Manager execute an agreement with Contra Costa County to receive funding if selected *(Source: CC Agenda Item dated December 3, 2012)*
- The City of San Pablo City Council held a Public Hearing and adopted by Resolution an amendment to the Franchise Agreement between the City of San Pablo and Richmond Sanitary Services, Inc. to include service enhancements effective January 1, 2013 with no rate increase for 2013, and limited any future rate increases to no more than the Consumer Price Index changes, with maximum caps, effective January 1, 2014-2018 *(Source: CC Agenda Item dated December 3, 2012)*

For more information, please refer all inquiries to the City Manager and/or designee.

As Authorized:

Date of Release: January 23, 2013

MATT RODRIGUEZ
CITY MANAGER / EXECUTIVE DIRECTOR
CITY OF SAN PABLO / SAN PABLO ECONOMIC DEVELOPMENT CORPORATION (SPEDC)
13831 San Pablo Avenue
San Pablo, CA 94806
Office: (510) 215-3016 | Mobile: (510) 932-3594 | Fax: (510) 620-0204
Email: MattR@SanPabloCA.gov Website: www.SanPabloCA.gov

