



CITY of SAN PABLO
City of New Directions

CITY OF SAN PABLO
THIRD-QUARTER MEDIA COMMUNICATIONS REPORT
FY 2011-12

**Summary of City Council/ Local Successor Agency/
San Pablo EDC Board of Directors Actions and Activities**

Reporting Period: January 1, 2012 – March 30, 2012

REPORTING MONTH: JANUARY 2012

COMMUNITY RELATIONS

- The San Pablo City Council authorized posting of City of San Pablo Current Boards and Commissions — Members and Terms (Local Appointments List). *(Source: CC Agenda Item dated January 9, 2012)*
- The City of San Pablo City Council by Resolution authorized the City Manager to (1) execute an agreement with San Pablo Baseball Association; (2) waive the fees for the use of the Davis Park Ball Fields and Concession Stand; and (3) waive the fees for the use of Maple Hall for two fundraising dates and three League meeting dates for the 2012 season. *(Source: CC Agenda Item dated January 23, 2012)*

FISCAL MANAGEMENT

- The San Pablo City Council/Local Successor Agency accept and file the Comprehensive Annual Financial Report (CAFR), Redevelopment Agency Component Unit Financial Statements, Pedestrian and Bicycle Financial Statements, Compliance with the Proposition 111 Appropriations Limit for the Fiscal Year 2010-11 and the Housing Community Development (HCD) Report. *(Source: CC Agenda Item dated January 9, 2012)*

- The City of San Pablo City Council by Resolution authorized \$7,500 from FY 2011-12 Budget Stabilization Fund to augment City Manager Departmental Budget - Professional Services as FY 2011-12 General Fund Operating Budget Amendment. *(Source: CC Agenda Item dated January 23, 2012)*

HEALTHY EATING ACTIVE LIVING – CHILDHOOD OBESITY

- The City of San Pablo City Council by Resolution authorized establishment of a city-wide Childhood Obesity Epidemic Task Force and to allocate \$25,000 in funding from the Budget Stabilization Fund for FY 2011-12 General Fund Operating Budget amendment. *(Source: CC Agenda Item dated January 9, 2012)*

HUMAN RESOURCES

- The City of San Pablo City Council by Resolution authorized the City Manager to increase the City Manager's budget, Account No. 100-1310-44100 (Pre-Employment Expenses) to \$4,000 for the Fiscal Year 2011/2012, and appropriate funding therefor. *(Source: CC Agenda Item dated January 9, 2012)*

INTERGOVERNMENTAL RELATIONS

- The San Pablo City Council authorized a Proclamation issued to Contra Costa College President McKinley Williams on the occasion of his retirement on December 11, 2011. *(Source: CC Agenda Item dated January 9, 2012)*

LABOR RELATIONS

- The San Pablo City Council Re-adopted an Ordinance of the City Council of the City of San Pablo amending Chapter 2.52 of the San Pablo Municipal Code, governing employer-employee relations. *(Source: CC Agenda Item dated January 9, 2012)*

LAW ENFORCEMENT SERVICES

- The City of San Pablo City Council by Resolution authorized declaring certain property of the Police Department as surplus property and approving the sale or disposal of surplus property. *(Source: CC Agenda Item dated January 23, 2012)*

LEGAL SERVICES

- The City of San Pablo City Council by Resolution authorized the City Manager to destroy City Clerk and City Manager Department records in accordance with Sections 34090 and 34090.7 of the Government Code of the State of California. *(Source: CC Agenda Item dated January 23, 2012)*

- The City of San Pablo City Council authorized Second reading and adoption of the Ordinance of the City Council of the City of San Pablo amending Chapter 8.02 of the San Pablo Municipal Code regarding conduct of appeals under the City's property maintenance ordinance. *(Source: CC Agenda Item dated January 23, 2012)*

LEGISLATIVE AFFAIRS

- The City of San Pablo City Council authorized ratification of letter of support for SB659 (Padilla) Legislation - temporarily postpone the February 1, 2012 deadline for dissolution of redevelopment agencies. *(Source: CC Agenda Item dated January 23, 2012)*

LOCAL SUCCESSOR AGENCY

- The City of San Pablo City Council by Resolution declaring the City of San Pablo to be the successor agency of the Redevelopment Agency pursuant to ABX1 26 and electing not to retain the housing assets or functions of the Agency. *(Source: CC Agenda Item dated January 9, 2012)*

PLANNING SERVICES

- The City of San Pablo City Council authorized ratification of a letter transmitted to Association of Bay Area Governments (ABAG) regarding Sustainable Communities Strategy (SB375) - Five Alternative Land Use and Transportation Scenarios. *(Source: CC Agenda Item dated January 23, 2012)*

POLICY DEVELOPMENT

- The City of San Pablo City Council by Resolution authorized City Councilmember Committee Assignments and Ad-Hoc Subcommittee Appointments proposed by the Mayor pursuant to SPMC 2.16.070 for Calendar Year 2012. *(Source: CC Agenda Item dated January 9, 2012)*

PUBLIC WORKS

- Concurrent Resolution of the City Council of the City of San Pablo and the Board of Directors of the San Pablo Economic Development Corporation approving supplemental funding for FY 2011-12 City Entry Monument and Way finding Sign Project (576), and appropriating additional funding therefor. *(Source: CC and EDC Joint Agenda Item dated January 9, 2012)*
- The San Pablo City Council by Resolution authorized a funding request to the Metropolitan Transportation Commission for the allocation of Fiscal Year 2012/2013 Transportation Development Act, Article 3 Pedestrian/Bicycle Project funding for the pedestrian and bicycle signage portion of the City Entry Monument and Way finding Sign Project (PW 576), and finding the project categorically exempt. *(Source: CC Agenda Item dated January 9, 2012)*

- The City of San Pablo City Council by Resolution authorized a request to the Metropolitan Transportation Commission for the allocation of Fiscal Year 2012/2013 Transportation Development Act, Article 3 Pedestrian/Bicycle Project Funding for crosswalk safety system on Market Avenue at 19th Street (PW 811), and finding the project categorically exempt. .
(Source: CC Agenda Item dated January 9, 2012)
- The City of San Pablo City Council by Resolution authorized an application for funding from the Fiscal Year 2012/2013 Community Development Block Grant (CDBG) Program for the Old Town Handicap Ramps Phase VII Project (PW477), and authorizing the City Manager to execute an agreement with Contra Costa County to receive funding if selected. (Source: CC Agenda Item dated January 9, 2012)
- The City of San Pablo City Council by Resolution authorized the City Manager to execute an amendment in the amount of \$29,513 to the agreement with Ghirardelli Associates, Inc. for construction management services for the Wanlass Park Amenities Project (PW 405.) (Source: CC Agenda Item dated January 23, 2012)

YOUTH SERVICES

- The San Pablo City Council accepted and filed the City of San Pablo's 2nd Annual Youth Summit Evaluation Report. (Source: CC Agenda Item January 9, 2012)
- The City of San Pablo City Council by Resolution authorized the City Manager to enter into a Memorandum of Understanding with the West Contra Costa Unified School District (WCCUSD) to provide Girls Circle Programming in San Pablo Public Schools. (Source: CC Agenda Item January 9, 2012)
- The City of San Pablo City Council by Resolution authorized an amendment to Resolution 2011-125 regarding Full-Service Community Schools Policy area to include all schools in San Pablo. (Source: CC Agenda Item January 23, 2012)

REPORTING MONTH: FEBRUARY 2012

COMMUNITY RELATIONS

- The City of San Pablo City Council by Resolution authorized the City Manager to waive the field rental fees for the San Pablo United Youth Soccer Club for the use of the El Portal Soccer Field and Davis Park Field. (Source: CC Agenda Item February 6, 2012)
- The City of San Pablo City Council authorized sponsorship and use of Maple Hall for the San Pablo Rotary Club's annual dinner and fundraiser "Night in Tuscany" event on Friday, April 27, 2012. (Source: CC Agenda Item February 6, 2012)

ECONOMIC DEVELOPMENT

- The San Pablo City Council and San Pablo Economic Development Corporation Board of Directors by Resolution authorized the Executive Director to execute a contract with the West Contra Business Development Center in an amount not to exceed \$20,000 to implement the Emerging Entrepreneurs Project. *(Source: EDC Agenda Item February 6, 2012)*
- The San Pablo Economic Development Corporation Board of Directors by Resolution authorized the Executive Director to execute an agreement with Lowe Enterprises Real Estate Group for New Market Tax Credit Advisory Services. *(Source: EDC Agenda Item February 6, 2012)*
- The San Pablo Economic Development Corporation Board of Directors by Resolution authorized the Executive Director to execute a contract with Kister Savio & Rei, Inc. in the amount of \$48,000 to provide surveying services to support the Circle S Regulating Plan. *(Source: EDC Agenda Item February 6, 2012)*
- The San Pablo Economic Development Corporation Board of Directors by Resolution authorized a contract amendment to scope of services for JMA Architecture agreement for remainder of FY 2011-12 for services to the San Pablo local successor agency pursuant to AB 1 x 26 requirements. *(Source: EDC Agenda Item February 6, 2012)*
- The San Pablo Economic Development Corporation Board of Directors by Resolution authorized a contract amendment to scope of services for Grisham & Associates, Inc. agreement for remainder of FY 2011-12 for services to the San Pablo local successor agency pursuant to AB1 x 26 requirements. *(Source: EDC Agenda Item February 6, 2012)*

FISCAL MANAGEMENT

- The City of San Pablo City Council by Resolution amending the Capital Improvement Projects budget for FY 2011/12. *(Source: CC Agenda Item February 21, 2012)*
- The City of San Pablo City Council by Resolution authorized calling for and giving notice of a June 5, 2012 election on a proposed ballot measure seeking voter approval of a one-half of one percent (0.5%) transactions and use (sales) tax for five years, reducing to one-quarter of one percent (0.25%) for the next five years, then terminating altogether, to fund general municipal services, establishing the policies and procedures for such an election and requesting that the County of Contra Costa conduct such an election. *(Source: CC Agenda Item February 21, 2012)*

INTERGOVERNMENTAL RELATIONS

- The City of San Pablo City Council by Resolution authorized a re-designation of the FY 2011-12 Casino/Lytton Tribe Ad-Hoc Subcommittee (Mayor/Vice Mayor) pursuant to Section 2.16.070 of the San Pablo Municipal Code. (Source: CC Agenda Item February 6, 2012)
- The City of San Pablo City Council by Resolution encouraged a favorable disposition for all parties in the labor dispute between the San Pablo Lytton Casino and Unite Here Local 2850. (Source: CC Agenda Item February 6, 2012)

LAW ENFORCEMENT SERVICES

- The City of San Pablo City Council authorized a Proclamation - *2011 Law Enforcement Night Honoree (Officer Shawn Ray)*. (Source: CC Agenda Item February 6, 2012)
- The City of San Pablo City Council by Resolution authorizing the adoption of the new Contra Costa County Abandoned Vehicle Abatement Plan. (Source: CC Agenda Item February 21, 2012)
- The City of San Pablo City Council by Resolution authorized a FY 2011/12 Police Department's Youth and Education Services Unit's Cooperative Truancy Pilot Program. (Source: CC Agenda Item February 21, 2012)

LOCAL SUCCESSOR AGENCY

- The City of San Pablo City Council, acting as Successor Agency to the Redevelopment Agency of the City of San Pablo, by Resolution adopted an Enforceable Obligations Payment Schedule in accordance with the provisions of Health and Safety Code Section 34177(a). (Source: CC Agenda Item February 6, 2012)

PLANNING SERVICES

- The City of San Pablo City Council by Resolution authorized endorsing an application for the Sustainable Communities Planning Grant offered by the Department of Conservation Strategic Growth Council (SGC). (Source: CC Agenda Item February 6, 2012)

PUBLIC HEALTH AND SAFETY

- The City of San Pablo City Council by Resolution adopting the ABAG report "Taming Natural Disasters" as the San Pablo Local Hazard Mitigation Plan. (Source: CC Agenda Item February 6, 2012)

PUBLIC WORKS

- The San Pablo City Council by Resolution *authorized* accepting the Municipal Interior Lighting Retrofit Project (PW 564), and directing that a Notice of Completion be prepared and filed with the County Recorder. (Source: CC Agenda Item February 6, 2012)
- The City of San Pablo City Council by Resolution declared certain property of the Public Works Department as surplus property and approving the sale or disposal of surplus property. (Source: CC Agenda Item February 21, 2012)
- The City of San Pablo City Council by Resolution authorized the City Manager to execute Amendment No. 4 to the Cooperative Agreement with Contra Costa Transportation Authority (CCTA) for the Interstate 80/San Pablo Dam Road Freeway Interchange Project (PW 483). (Source: CC Agenda Item February 21, 2012)

REPORTING PERIOD: MARCH 2012

CITY COUNCIL/COMMUNITY RELATIONS

- The City of San Pablo City Council authorized issuance of proclamations for: (1) San Pablo Chamber of Commerce honoring Semundo (Jun) Severs as Citizen of the Year and Emeritus at Creekside Lodge Retirement as Business of the Year; and (2) Peace Corps San Francisco Region – Peace Corps Week – February 26 through March 3, 2012. (Source: CC Agenda Item March 5, 2012)
- The City of San Pablo City Council authorized approval of the City of San Pablo – “TEAMWORK SAN PABLO – 201 THE YEAR OF COMMUNITY” Program for the January – December 2012 Calendar Year Period. (Source: CC Agenda Item March 5, 2012)
- The City of San Pablo City Council authorized acknowledgment of City Council vacancy resulting from resignation of Vice Mayor Arturo Cruz, appointment of new Vice Mayor, establishment of interview and appointment process. (Source: CC Agenda Item March 19, 2012)

ECONOMIC DEVELOPMENT

- The San Pablo Economic Development Corporation Board of Directors by Resolution authorized a \$20,000 budget amendment to the FY 2011-12 adopted SPEDC Operations Budget from undesignated fund balance/contingency and seeking preliminary authorization to produce a video segment for “Today in America” cable show as FY 2011-12 EDC marketing and promotional program. (Source: CC Agenda Item March 5, 2012)

FISCAL MANAGEMENT

- The City of San Pablo City Council received and filed the Quarterly Investment Portfolio Report for period ending December 31, 2012. (Source: CC Agenda Item March 5, 2012)
- The City of San Pablo City Council by Resolution authorized FY 2011-12 Community Grant Program Administration, Supplemental Funding from FY 2011-12 Budget Stabilization Funds, and re-designation of City Council Community Grant Program Ad-Hoc SubCommittee. (Source: CC Agenda Item March 5, 2012)
- The City of San Pablo City Council held a Public hearing of the City Council of the City of San Pablo and by Resolution of adoption of fees and charges for the Wanlass Park Facility rented through the City of San Pablo Recreation Division. (Source: CC Agenda Item March 19, 2012)

INTERGOVERNMENTAL RELATIONS

- The City of San Pablo City Council by Resolution authorized the potential jurors advertisement for the FY 2012-13 Contra Costa County Grand Jury. (Source: CC Agenda Item March 5, 2012)
- The City of San Pablo City Council by Resolution authorized the City Manager to vote "Yes" on the 2012 Community Clean Water Initiative ballots for all city-owned parcels. (Source: CC Agenda Item March 19, 2012)
- The City of San Pablo City Council by Resolution adopted the Contra Costa County Office of Education's Choose Civility Initiative. (Source: CC Agenda Item March 19, 2012)

HEALTHY EATING ACTIVE LIVING

- The City of San Pablo City Council by Resolution authorized the approval of the City of San Pablo Childhood Obesity Prevention Task Force promotional logo and providing authorization to the City Manager for official use only. (Source: CC Agenda Item March 5, 2012)
- The City of San Pablo City Council by Resolution authorized City Sponsorship in the amount of \$1,000 for the May 10, 2012 Bike to Work Day. (Source: CC Agenda Item March 19, 2012)

HUMAN RESOURCES/LABOR RELATIONS

- The City of San Pablo City Council by Resolution authorized disclosing the cost associated in funding the provision of two years additional service credit program for retirement of designated classifications pursuant to Government Code Section 7507. (Source: CC Agenda Item March 19, 2012)

INTERGOVERNMENTAL RELATIONS

- The City of San Pablo City Council authorized transmittal of letter of opposition to the Scotts Valley Band of Pomo Indians Mega-Casino in North Richmond and send letter to Governor Brown; and authorize City Manager to place on City's website as a model opposition letter for San Pablo residents to sign and transmit. (Source: CC Agenda Item March 5, 2012)

LEGAL SERVICES

- The City of San Pablo City Council waived second reading and adopted an Ordinance of the City Council of the City of San Pablo amending various provisions of Title 17 of the San Pablo Municipal Code (Zoning Ordinance) pertaining to donation and collection boxes' location restrictions and regulations. (Source: CC Agenda Item March 19, 2012)

LOCAL SUCCESSOR AGENCY

- The City of San Pablo City Council by Resolution authorized as the Successor Agency to the Redevelopment Agency, and the Economic Development Corporation authorized the City Manager/Executive Director to execute engagement letters with Fullbright and Jaworski, LLP, Caldwell Flores Winter, Inc. and Maze and Associates to provide professional services for FY 2011-12, and appropriating funding therefore. (Source: CC Agenda Item March 5, 2012)
- The City of San Pablo City Council authorized the City Manager to formulate Oversight Board nominations and appointments as the San Pablo Local Successor Agency pursuant to AB1x26 requirements, effective February 1, 2012. (Source: CC Agenda Item March 5, 2012)

PLANNING SERVICES

- The City of San Pablo City Council by Resolution authorized the City Manager to execute a contract with PMC in the amount of \$100,000 to provide planning services to update Title 17 (Zoning Ordinance) of the City's Municipal Code. (Source: CC Agenda Item March 5, 2012)
- The City of San Pablo City Council held a public hearing and then by Resolution adopted an Amendment to the San Pablo Avenue Specific Plan to include an Appendix A to the end of the document. Appendix was comprised of a Regulating Plan/Development Code previously approved by the City Council on October 11, 2011 which set specific regulations for the future development of the Former Circle S Mobile Home Park site and surrounding Parcels – APN'S: 417140011, 417140008, 417140003, 417130035, 417130034, 417140016, 417140015, 417130036, 417170006, AND 417170004. (Source: CC Agenda Item March 5, 2012)
- The City of San Pablo City Council authorized to amend City Council Sustainable Communities Strategy (SCS) Ad-Hoc – Subcommittee Appointments. (Source: CC Agenda Item March 19, 2012)

PUBLIC WORKS

- The City of San Pablo City Council by Resolution authorized the City Manager to execute a Memorandum of Understanding with CALTRANS and other local and regional agencies for the operation and maintenance of the Interstate 80 Integrated Corridor Mobility Project (PW 544). (Source: CC Agenda Item March 5, 2012)
- The City of San Pablo City Council by Resolution authorized Amendment #2 to the agreement with Jacobs for structural inspection services for the Rumril Bridge Replacement Project (PW442). (Source: CC Agenda Item March 19, 2012)

SPECIAL EVENTS

- Concurrent Resolution of the City of San Pablo City Council and the Board of Directors of the San Pablo Economic Development Corporation by Joint Resolution authorized (1) the temporary closure of streets for the 2012 Cinco de Mayo Parade and Celebration; (2) waiver of traffic control fees; (3) provision of Police, Recreation and Public Works staff to support event at partial cost; (4) provide \$7,000 event sponsorship; and (5) designate the City's Sister City Committee as Fiscal Agent. (Source: CC Agenda Item March 19, 2012)

YOUTH SERVICES

- The City of San Pablo City Council by Resolution authorized the City Manager to enter into a Memorandum of Understanding with the YMCA Building Futures Mentoring Program. (Source: CC Agenda Item March 19, 2012)
- The City of San Pablo City Council received and filed the City of San Pablo's Youth Futures -- Six-Month Interim Evaluation Report -- Dr. Peter Ellis. (Source: CC Agenda Item March 19, 2012)

For more information, please refer all inquiries to the City Manager and/or designee.

As Authorized:



Date of Release: July 16, 2012

MATT RODRIGUEZ
CITY MANAGER / EXECUTIVE DIRECTOR
CITY OF SAN PABLO / SAN PABLO ECONOMIC DEVELOPMENT CORPORATION (SPEDC)
13831 San Pablo Avenue
San Pablo, CA 94806

Office: (510) 215-3016 | Mobile: (510) 932-3594 | Fax: (510) 620-0204
Email: MattR@SanPabloCA.gov Website: www.SanPabloCA.gov

