



CITY of SAN PABLO
City of New Directions

CITY OF SAN PABLO
FIRST-QUARTER MEDIA COMMUNICATIONS REPORT

**Summary of City Council/ Redevelopment Agency Board of Directors/
San Pablo EDC Board of Directors Actions and Activities**

Reporting Period: July 1, 2011 - September 30, 2011

REPORTING MONTH: JULY 2011

COMMUNITY RELATIONS

- The San Pablo Economic Development Corporation Board of Directors by Resolution executed an agreement with Strategic Research Institute, Inc. for \$48,000 for development of the City's community outreach strategy program for FY 2011-12. (Source: EDC Agenda Item dated July 5, 2011)

ECONOMIC DEVELOPMENT

- The San Pablo City Council and Planning Commission held a joint study session on the future redevelopment design concept for the former 18 acre Circle S mobile home park site along San Pablo Avenue. (Source: CC Agenda Item dated July 5, 2011)

ENVIRONMENTAL /REGULATORY COMPLIANCE

- The San Pablo City Council by Resolution authorized the City Manager to submit an application and execute grant documents with the California Department of Transportation for an environmental justice planning grant for the initiation and completion of transportation improvements, specifically sidewalks, between Rivers Street and Hilltop Drive, which will greatly enhance pedestrian safety. (Source: CC Agenda Item dated July 18, 2011)

- On July 25, 2011, the City of San Pablo received a \$200,000 California Department of Transportation environmental justice planning grant for the initiation and completion of transportation improvements, specifically sidewalks, between Rivers Street and Hilltop Drive, which will greatly enhance pedestrian safety.
- The San Pablo City Council by Resolution awarded a contract to Octus Energy, Inc. for the Municipal Interior Lighting Retrofit Project to comply with requirements of SB 375 Climate Change Program regulatory requirements (PW 564) *(Source: CC Agenda Item dated July 5, 2011)*

FISCAL MANAGEMENT

- The San Pablo City Council adopted an Ordinance amending Section 2.44.020(B) of the San Pablo Municipal Code limiting retirement and health benefits for City Councilmembers. *(CC Agenda Item July 5, 2011)*
- The San Pablo City Council authorized the City Manager/Executive Director to execute the engagement letter with Maze & Associates to provide City auditing services for FY 2010-11. *(Source: CC Agenda Item dated July 5, 2011)*
- The San Pablo City Council scheduled a public hearing and approved /confirmed the diagram and assessments within San Pablo Street Lighting and Landscaping District No. 1982-1 for Fiscal Year 2011-12 which provided annual revenue from assessments of \$840,000, with a reduction in the City's general fund contribution of \$160,623. Note: No increases in proposed assessments were proposed for Fiscal Year 2011/12. The total proposed budget for FY 2011/12 is \$994,623; total estimated revenues are \$840,000; The difference between revenues and expenditures (\$154,623), plus the County administrative fee (\$6,000), will be covered by a \$160,623 contribution from the General Fund with a total cost savings of \$379,377 from FY 2010-11). *(Source: CC Agenda Item dated July 5, 2011)*

HEALTHY EATING / ACTIVE LIVING PROGRAM

- The San Pablo City Council authorized a Special Event Sponsorship for the 2011 Brookside Community Health Center – Health Eating/Active Living Fair scheduled on Saturday, July 30, 2011 at Davis Park in San Pablo. *(Source: CC Agenda Item dated July 5, 2011)*
- The San Pablo City Council appointed and transmitted a letter of support for Councilmember Leonard McNeil to Community Transformation Group Leadership (CTG) Leadership Team to support Contra Costa County Health Services' Healthy Contra Costa Initiative. *(Source: CC Agenda Item dated July 18, 2011)*

INTERGOVERNMENTAL RELATIONS

- The San Pablo City Council approved a Letter of Support transmitted on July 5, 2011 to the State of California Medical Assistance Commission for Doctors Medical Center (DMC) to solicit \$14M in financial support from the distressed hospital fund and an increase in Medi-Cal reimbursement rates currently established for the DMC. *(Source: CC Agenda Item dated July 18, 2011)*

LABOR RELATIONS

- The San Pablo City Council authorized the City Manager to execute various Memorandums of Understanding (MOUs) for the period July 1, 2011 to June 30, 2014, and corresponding salary schedules for the following employee labor groups: Association of Intermediate Employees, Public Employees Union Local One, and the San Pablo Police Employees' Association; Terms of Employment and Salary Range Schedules for Division Managers and Confidential Employees, Schedule of Benefits and Salary Range Schedules for City Attorney, City Manager and Executive Management Employees. NOTE: All MOUs executed resulted in a combined net cost savings of \$1.5M over 3 years to the City's General Fund Operating Budget, effective July 1, 2011. *(Source: CC Agenda Item dated July 5, 2011)*

LAW ENFORCEMENT SERVICES

- The San Pablo City Council adopted a Resolution which authorized an increase of impound, processing, release and police service fees for individuals arrested on felony and/or driving under the influence charges, thereby amending the Master Fee Schedule, and increasing the line item #1810-41001 (Part Time Salaries) incrementally in the Police Department Departmental Budget, with additional revenues generated to fund the FY 2011-12 Crossing Guard Program for local designated schools to ensure pedestrian traffic safety *(Source: CC Agenda Item dated July 5, 2011)*
- Promotion and administration of Oath of Office to Sergeant John Benone and Lieutenant David Krastof of the San Pablo Police Department *(Source: CC Agenda Item dated July 5, 2011)*
- The San Pablo City Council authorized the City Manager to renew a contract with the Contra Costa County Sheriff's Office to provide forensic services for the San Pablo Police Department. *(Source: CC Agenda Item dated July 5, 2011)*
- The San Pablo City Council authorized temporary street/block closures at different locations throughout the City of San Pablo to support the National Association of Town Watch's "National Night Out" Campaign on August 2, 2011. *(Source: CC Agenda Item dated July 5, 2011)*

LEGAL ISSUES

- The San Pablo City Council approved a Response to 2010-11 Contra Costa Grand Jury Report No. 1104 dated April 26, 2011 regarding elected board membership. *(Source: CC Agenda Item dated July 5, 2011)*

PUBLIC HEALTH AND SAFETY

- The San Pablo City Council authorized continuation of state of local emergency regarding Wyman/Hillcrest Landslide Event. *(CC Agenda Item July 5, 2011)*

PUBLIC WORKS

- The San Pablo City Council by Resolution authorized execution of an amendment in the amount of \$61,426 to the agreement with Cole Management Engineering, Inc. for project and construction management services for the Wanlass Park Amenities Project (PW 405) *(CC Agenda Item July 5, 2011)*

REPORTING MONTH: AUGUST 2011

COMMUNITY RELATIONS

- The San Pablo City Council authorized a memorial tribute to Kanwal Sandhu, former Associate Planner for the City of San Pablo who passed away on July 5, 2011. *(Source: CC Agenda Item August 1, 2011)*

ECONOMIC DEVELOPMENT

- The San Pablo Economic Development Corporation Board of Directors adopted a Resolution authorizing the Executive Director to execute a contract in the amount of \$50,000 for planning and design consulting services for the former Circle S site with City Design Collective (CDC). *(Source: EDC Agenda Item August 1, 2011)*
- The San Pablo City Council adopted a letter of support endorsing establishment of a second campus of the Lawrence Berkeley National Lab (LBNL) in the City of Richmond and ratification of letters signed by Mayor Morris on July 20, 2011. *(Source: CC Agenda Item August 1, 2011)*
- The San Pablo City Council authorized a proposed procedure for City of San Pablo contest guidelines for re-naming the former Circle S mobile home Park site for economic development which includes an internal and external City organization process, with a community survey using the City's website. *(Source: CC Agenda Item August 1, 2011)*

- The Redevelopment Agency Board of Directors adopted by Resolution an enforceable obligation payment schedule in accordance with the provisions of Health and Safety Code Section 34169(g) (AB1X 26, Stats. 2011, Ch. 5) *(Source: RDA Agenda Item August 22, 2011)*
- The Redevelopment Agency Board of Directors adopted by Resolution an additional loan from the Housing Set Aside Fund to the Redevelopment Agency in the amount of \$2,865,000 for the 2009-10 Fiscal Year Supplemental Education Revenue Augmentation (SERAF #1) payment. *(Source: RDA Agenda Item August 22, 2011)*
- The San Pablo Economic Development Corporation hosted a Developers' Roundtable Meeting on August 29, 2011 to present a DRAFT design concept for the former Circle S mobile home park site and to obtain feedback from the development community on the merits of design and economic development opportunities.

ENVIRONMENTAL/ REGULATORY COMPLIANCE

- The San Pablo City Council authorized endorsement of the County-wide 2011/12 Stormwater NPDES Funding Initiative to meet increased Municipal Regional Permit (MRP) regulatory requirements promulgated by the State of California Regional Quality Control Board. *(Source: CC Agenda Item August 22, 2011)*

FISCAL MANAGEMENT

- The San Pablo City Council adopted a Resolution of the City Council of the City of San Pablo establishing the appropriation (Gann) limit for Fiscal Year 2011/2012 at \$31 ,820.605 pursuant to Article 13B of the State of California Constitution. *(Source: CC Agenda Item August 1, 2011)*

LABOR RELATIONS

- The San Pablo City Council adopted said Resolutions for paying and reporting the value of Employer Paid Medical Contributions (EPMC) for local safety employees and certain local miscellaneous employees which resulted from recent labor contract negotiations which reduced employer paid member contributions to: 4.7% - local miscellaneous employees (SPPEA and Executive Management Group) and 6% - local safety employees (SPPEA and Executive Management Group) which reflects said agreements made to affected employees to make additional contributions towards the employee rate reducing the employer paid member contributions to the amount listed above, effective July 1, 2011. *(Source: CC Agenda Item August 1, 2011)*

PUBLIC HEALTH AND SAFETY

- The San Pablo City Council authorized continuation of state of local emergency regarding Wyman/Hillcrest Landslide Event. *(Source: CC Agenda Item August 1, 2011)*

PUBLIC WORKS

- The San Pablo City Council authorized accepting a contract with Mike Brown Electric Company for meeting plans and specifications for the Wildcat Creek Trail Crosswalk Project (PW 219-1), and directing that a Notice of Completion be prepared and filed with the County Recorder. *(Source: CC Agenda Item August 1, 2011)*
- The San Pablo City Council awarded a public works contract to the lowest bidder for 23rd Street Traffic Calming Pilot Project (PW 548) and authorized the City Manager to execute an agreement with said lowest bidder, Chrisp Company, to implement the project implementation of "road diet" by restriping 23rd Street to accommodate one through lane in each direction, plus bike lanes, on-street parking, and a 2 way left turn lane. *(CC Agenda Item August 1, 2011)*
- In August 2011, the City of San Pablo received a \$96,000 TDA grant from the Metropolitan Transportation Commission (MTC) for a signalized crosswalk on Rumrill Boulevard in the vicinity of Folsom Avenue and the Wildcat Creek Trail in San Pablo.

SPECIAL EVENTS

- The San Pablo City Council authorized Co-Sponsorship, Use and Waiver of Fees for Maple Hall (Madeira Room) for the Contra Costa County Health Insurance Counseling and Advocacy Program (HICAP) for a one-day senior counseling event in October 2011. *(CC Agenda Item August 22, 2011)*
- The San Pablo City Council authorized Co-Sponsorship, Use and Waiver of Fees for El Portal Soccer Field for the Contra Costa County Mental Health Clinic Services Annual BBQ Appreciation Event on Friday, August 26, 2011. *(CC Agenda Item August 22, 2011)*
(Source: CC Agenda Item August 22, 2011)
- The San Pablo City Council authorized allocation of \$2,000 from FY 2011-13 Two-Year Biennial Operating Budget for Co-Sponsorship of 2011/12 "Martinis in the Wild" Annual Fundraiser Event for the San Pablo Community Foundation on Friday, September 9, 2011. *(Source: CC Agenda Item August 22, 2011)*

YOUTH SERVICES

- The San Pablo City Council authorized a presentation of the Contra Costa County Youth Workforce Investment Act Program and Update from Mr. Bobby Ward, Contra Costa County Office of Education. *(Source: CC Agenda Item August 1, 2011)*

REPORTING PERIOD: SEPTEMBER 2011

COMMUNITY RELATIONS

- The San Pablo City Council authorized Proclamations for: (1) Meals on Wheels proclaiming *Week of September 18-24, 2011 as Fall Prevention Awareness Week*; and (2) Stand! For Families Free of Violence recognizing *October as Domestic Violence Awareness*. (Source: CC Agenda Item September 6, 2011)
- The San Pablo City Council authorized presentation of Helms Middle School Presentation Update from Principal Jose de Leon on recent API Scores and School Events (Source: CC Agenda Item September 18, 2011)
- The San Pablo City Council authorized presentation of proclamations by Assembly Member Nancy Skinner, and County Supervisor John Gioia, on retirement of Lupe Monterrosa, Recreation Supervisor, City of San Pablo. (Source: CC Agenda Item September 18, 2011)
- The San Pablo City Council authorized Proclamations for: *October 2011 as Youth Violence Prevention an Awareness Month*. (Source: CC Agenda Item September 18, 2011)
- The San Pablo City Council introduced an Ordinance and waived first reading to amend Section 2.16.030 of the San Pablo Municipal Code regarding time of City Council meetings to maintain compliance with the Brown Act, and to facilitate civic engagement and transparency on necessary study sessions, workshops and joint meetings with other agencies, and to ensure the timely completion of City business and policy matters before the City Council. (Source: CC Agenda Item September 18, 2011)

ECONOMIC DEVELOPMENT

- The San Pablo City Council and San Pablo Economic Development Corporation Board of Directors jointly approved ratifying the results of the former Circle S mobile home park re-naming contest and re-naming the site. (Source: CC and EDC Joint Agenda Item September 18, 2011)
- The San Pablo City Council scheduled a public hearing, and adopted by Resolution, the San Pablo Avenue Specific Plan, and certified the Associated CEQA Final Environmental Impact Report (State Clearinghouse SCH No. 2010112062), and adoption of a Statement of Overriding Considerations. (Source: CC Agenda Item September 18, 2011)

ENVIRONMENTAL / REGULATORY COMPLIANCE

- The San Pablo City Council by Resolution authorized the City Manager to execute an agreement with Ninyo & Moore for completion of a final removal action work plan and CEQA initial study for the former BNSF property on Rumrill Boulevard (PW 531), and appropriating funding therefore, to meet environmental and regulatory requirements with the State of California Department of Toxic Substances. *(Source: CC Agenda Item September 18, 2011)*
- The San Pablo City Council authorized a presentation from the West Contra Costa Waste Management Authority / Recycle More Executive Director Chris Lehon on the status of the Regional Single Plastic Bag Ban. *(Source: CC Agenda Item September 6, 2011)*
- The San Pablo City Council by Resolution authorized the City Manager to execute a Memorandum of Understanding (MOU) with Bay Area Community Resources to fund an Americorps Volunteer Program to assist with administration of the City's Climate Action Plan, municipal energy efficiency projects, and outreach to residents and businesses on energy efficiency programs. *(Source: CC Agenda Item September 18, 2011)*

FISCAL MANAGEMENT

- The San Pablo City Council authorized ratification of a letter of support transmitted on September 7, 2011 to the West Contra Costa Unified School District (WCCUSD) Board of Education Agenda Item No. F.1 - State Loan Pay Back and Budget Implications (September 7, 2011 WCCUSD BOE Agenda) to support funding for Lake Elementary School for school year 2012-13. *(Source: CC Agenda Item September 18, 2011)*

INTERGOVERNMENTAL RELATIONS

- The San Pablo City Council authorized by Resolution execution of an Information Technology Services Agreement with other agencies for information technology contract services, such as the WCCTAC, WCCIWMA, and the City of Pinole. *(Source: CC Agenda Item September 6, 2011)*
- The San Pablo City Council authorized by Resolution execution of a Cooperative Agreement with the Cities of El Cerrito, Albany and Piedmont, and the non-profit organization Strategic Energy Innovations (SEI), to jointly solicit proposals for the procurement of Municipal Solar Power. NOTE: Based on City assessment, in San Pablo, five (5) sites have been identified for municipal solar power projects which include City Hall, the Police Department, Church Lane Senior Center, Davis Park Senior Center, and Davis Park Multi-Purpose Building. *(Source: CC Agenda Item September 6, 2011)*
- The San Pablo City Council authorized by Resolution the designation of Voting Delegates for the League of California Cities Annual Conference (September 21-23, 2011) held in San Francisco, CA. *(Source: CC Agenda Item September 6, 2011)*

- The San Pablo City Council by Resolution authorized supporting the West Contra Costa Hospital District's, Measure J - *Save Our Community Hospital*, a property tax related ballot measure to ensure continued local access to emergency room care, acute hospital care and other medical services for residents of San Pablo at Doctor's Medical Center scheduled for November 2011. *(Source: CC Agenda Item September 18, 2011)*
- The San Pablo City Council by Resolution authorized nomination and a re-appointment letter to the Contra Costa Mayors' Conference for Council member Leonard McNeil for the three-year appointment to the Board of Directors of the East Bay Regional Communications System Authority (EBRCSA). *(Source: CC Agenda Item September 18, 2011)*

LAW ENFORCEMENT SERVICES

- The San Pablo City Council approved the introduction and administration of oath to Police Officer Aaron Blaisdell of the San Pablo Police Department. *(Source: CC Agenda Item September 6, 2011)*
- The San Pablo City Council approved a Resolution authorizing a Right-of-Entry Agreement with West Contra Costa Unified School District (WCCUSD) for the installation of wireless surveillance cameras at Dover and Downer Elementary Schools to increase community public safety. *(Source: CC Agenda Item September 6, 2011)*
- The San Pablo City Council held a scheduled public hearing, and adopted by Resolution, the use of \$27,948 in grant funds anticipated to be received from the 2011/2012 Edward Byrne Justice Assistance Grant (JAG) Program to fund to be used exclusively for the purpose of frontline law enforcement in the form of purchasing, installing and programming a P.L.P.S. Automated License Plate Recognition device which will identify stolen and wanted vehicles and persons. *(Source: CC Agenda Item September 6, 2011)*
- In September 2011, the City of San Pablo Police Department received a \$100,000 Supplemental Law Enforcement State (SLESF) Grant Program designated for frontline municipal police services and administered through the Contra Costa County Administrator's Office. Pursuant to Government Code Section 30061(c)(1), these grant funds will defray the costs of budgeted one (1) School Resource Officer (SRO) assigned to local schools in San Pablo.

PUBLIC HEALTH AND SAFETY

- The San Pablo City Council by Resolution proclaimed the termination of the local emergency regarding the Wyman/Hillcrest slide. *(Source: CC Agenda Item September 6, 2011)*

PUBLIC WORKS

- The San Pablo City Council by Resolution authorized the City Manager to execute an agreement with Winzler & Kelly, in the amount of \$44,950, for the construction management services for the 23rd Street Traffic Calming Pilot Project (PW 548). *(Source: CC Agenda Item September 6, 2011)*
- The San Pablo City Council by Resolution authorized the City Manager to execute an agreement with Columbia Electric, Inc. in the amount of \$16,900 to construct repairs to the street light electrical system at 10th Street and Lake Street, and appropriating funding therefore. *(Source: CC Agenda Item September 6, 2011)*

SPECIAL EVENTS

- The San Pablo Economic Development Corporation Board of Directors by Resolution authorized a \$7,500 budget amendment to the FY 2011-12 adopted SPEDC Operations Budget from Undesignated Fund Balance/Contingency for two (2) event sponsorships scheduled for October 2011 – (1) Casino San Pablo Annual Charity Golf Tournament (benefitting Brookside Community Health Clinic) scheduled for Monday, October 10, 2011 (Total Sponsorship: \$5,000); (2) North Richmond Shoreline Festival scheduled for Saturday, October 8, 2011 (Total Sponsorship: \$2,500). *(Source: EDC Agenda Item September 6, 2011)*
- The San Pablo City Council authorized by Resolution the allocation of \$1,000 from FY 2011-13 Two-Year Biennial Operating Budget for Co-sponsorship of a community workshop on anger management hosted by Morada de Mujeres del Milenio, a Local 501 (c)(3) non-profit organization on Saturday, September 10, 2011. *(Source: CC Agenda Item September 6, 2011)*

YOUTH SERVICES

- The San Pablo City Council authorized Co-sponsorship, Use and Waiver of fees for use of Maple Hall, and the Madeira Room for the 2011 San Pablo Youth Summit scheduled on Tuesday, November 1, 2011. *(Source: CC Agenda Item September 18, 2011)*

For more information, please refer all inquiries to the City Manager and/or designee.

As Authorized:



Date of Release: October 31, 2011

MATT RODRIGUEZ
CITY MANAGER / EXECUTIVE DIRECTOR
CITY OF SAN PABLO / SAN PABLO ECONOMIC DEVELOPMENT CORPORATION (SPEDC)
13831 San Pablo Avenue
San Pablo, CA 94806
Office: (510) 215-3016 | Mobile: (510) 932-3594 | Fax: (510) 620-0204
Email: MattR@SanPabloCA.gov Website: www.SanPabloCA.gov

