



In accordance with the Americans with Disabilities Act, persons requiring assistance or auxiliary aids in order to participate should contact the Clerk's Office at City Hall, 13831 San Pablo Avenue, San Pablo, (510) 215-3000 as soon as possible prior to the meeting. The city will give such requests primary consideration, taking into account undue financial and administrative burdens or fundamental alterations in the city service, program or activity.

SAN PABLO OVERSIGHT BOARD SPECIAL MEETING AGENDA
(Oversight Board of the Local Successor Agency
Of the City of San Pablo)

WEDNESDAY, APRIL 13, 2016
12:00 NOON

13831 San Pablo Avenue
Council Chambers
San Pablo, CA 94806

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- VACANT, County Board of Supervisor Appointment
- Rita Xavier, Contra Costa County Fire Protection District Appointment
- McKinley Williams, County Board of Supervisor Public Appointment
- Ofelia Roxas, WCCUSD; County Superintendent Appointment
- Mariles Magalong, Contra Costa College District Appointment
- Cecilia Valdez, City of San Pablo
- Bradley Ward, City of San Pablo, Former RDA Employee Appointment

Note: Copies of the agenda are available for inspection in the City Clerk's Office, City Hall, 13831 San Pablo Avenue, Building #1, San Pablo, during regular business hours – 7:30 am to 6:00 pm, Monday through Thursday. The complete agenda packets are also available for viewing, downloading and printing on the City of San Pablo Website at www.SanPabloCA.gov.

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CALL TO ORDER/ PLEDGE OF ALLEGIANCE / ROLL CALL

PUBLIC COMMENT

The public is encouraged to address the Oversight Board on any matter listed on the agenda or any other matter within its jurisdiction subject to the rules of decorum to be described and acted on by the Board. If you wish to address the Board, please complete the Speaker Form provided at the Council Chamber lobby and at the speaker's podium and hand the Speaker Form to the Clerk. The Board will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote.

CONSENT ITEMS

All matters listed in the Consent Items section will be considered routine by the Board and will be enacted by one motion. The disposition of the item is indicated, and there will be no separate discussion of these items. If discussion is requested, that item will be removed from the section entitled Consent Items and will be considered separately.

MINUTES:

1. Minutes of the meeting of January 25, 2016.

Recommended Action: Approve

*****END OF CONSENT CALENDAR*****

ITEMS FOR BOARD CONSIDERATION/ACTION:

2. Resolution authorizing the Executive Director to execute an agreement with AAA Fence Co., Inc., in the amount of \$62,000.64 for installation of fencing at 1411 Rumrill Blvd. from the Local Successor Agency (ROPS 15-16B), with a 15% contingency for a total of \$71,300.73.

Recommended Action: Adopt Resolution

ADJOURNMENT

SAN PABLO OVERSIGHT BOARD
(to the Successor Agency of the Redevelopment Agency of the City of San Pablo)
MINUTES OF THE SPECIAL MEETING OF JANUARY 25, 2016

CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ ROLL CALL

The special meeting of the Oversight Board of the City of San Pablo as Local Successor Agency to the Redevelopment Agency ("Oversight Board") commenced at 3:04 pm. Present were Chair Cecilia Valdez, Vice Chair Bradley Ward and Directors Rita Xavier, Ofelia Roxas and Mariles Magalong. Absent was Director McKinley Williams. Also present were Assistant City Manager Reina Schwartz, Assistant to the City Manager (Economic Development) Charles Ching, and Clerk of the Board Lehny Corbin.

PUBLIC COMMENTS

There were no speakers.

CONSENT ITEMS

MINUTES

1. Director Xavier announced that she is abstaining on consideration of the September 28, 2015 Minutes as she was not present for that meeting. It was moved by Vice Chair Ward, seconded by Director Magalong, and passed by vote of those present to approve the Minutes of the meeting of September 28, 2015. The motion passed as follows:

AYES: Roxas, Magalong, Ward and Valdez
NOES: None
ABSENT: Williams
ABSTAIN: Xavier

ITEMS FOR BOARD CONSIDERATION/ACTION:

2. Vice Chair Bradley Ward announced that he is abstaining on this action as he was instrumental in preparing the ROPS being considered for approval. City Manager Rodriguez presented the item. City Manager Rodriguez and City Finance Director responded to Board inquiries regarding loans. It was moved by Director Xavier, seconded by Director Magalong, and passed by vote of those present to adopt **Resolution OB2016-001**, a Resolution of the Oversight Board of the San Pablo Local Successor Agency approving an Administrative Budget and adopting the Recognized Obligations Payment Schedule for Fiscal Year 2016-17 ("ROPS 16-17"). The motion passed as follows:

AYES: Xavier, Roxas, Magalong and Valdez
NOES: None
ABSENT: Williams
ABSTAIN: Ward

3. It was moved by Director Magalong, seconded by Director Xavier, and passed by vote of those present to select Cecilia Valdez as Chair of the San Pablo Oversight Board for CY 2016. It was also moved by Director Roxas, seconded by Director Magalong, and passed by vote of those present to select Bradley Ward as Vice Chair of the San Pablo Oversight Board for CY 2016. The motions passed as follows:

AYES: Xavier, Roxas, Ward Magalong and Valdez

NOES: None

ABSENT: Williams

ABSTAIN: None

ADJOURNMENT

The meeting adjourned at 12:11 pm.

Respectfully submitted,

Lehny M. Corbin, Clerk of the Board

Cecilia Valdez, Chair

OVERSIGHT BOARD REPORT



CITY of SAN PABLO
City of New Directions

DATE: APRIL 13, 2016

TO: OVERSIGHT BOARD

FROM: MATT RODRIGUEZ, CITY MANAGER

SUBJECT: RESOLUTION OF THE OVERSIGHT BOARD OF THE SAN PABLO LOCAL SUCCESSOR AGENCY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH AAA FENCE CO., INC. IN THE AMOUNT OF \$62,000.64 FOR INSTALLATION OF FENCING AT 1411 RUMRILL BLVD. FROM THE LOCAL SUCCESSOR AGENCY (ROPS 15-16B), WITH A 15% CONTINGENCY FOR A TOTAL AUTHORIZATION OF \$71,300.73

RECOMMENDATION

Adopt resolution.

BACKGROUND

The City of San Pablo (City) Public Works department has identified a need for fencing at 1411 Rumrill Blvd., a property belonging to the Local Successor Agency (LSA), and other city properties to secure them from illegal dumping and trespassers. Pursuant to Health and Safety Code Section 34171(d)(1)(F), enforceable obligations of the LSA include contracts necessary for the administration and operation of the LSA, including the costs of maintaining assets prior to disposition.

The City solicited bids for the project in conformance with the informal bidding requirements of State law and City ordinances and opened the bids on March 1, 2016. AAA Fence Co. was the low bidder. City staff completed the bid analysis and performed a reference check and given that AAA Fence Co. has recently completed projects for Cambrian Security Fencing, Lawler Ranch Park Phase II and Mount Diablo Unified School District, to name a few, staff recommended awarding the contract to AAA Fence Co., in the amount of \$91,599.49 with an available fifteen percent contingency amount (\$13,739.92) for a total amount of \$105,339.42. The table below summarizes AAA Fence Company, Inc. cost to install fencing at various City locations. LSA's portion is \$71,300.73 (see breakdown below).

| Facility | Cost | 15% Contingency | Total |
|-----------------------------------|--------------------|--------------------|---------------------|
| 1411 Rumrill Blvd. (LSA property) | \$62,000.64 | \$9,300.09 | \$71,300.73 |
| 1820 Rumrill Blvd. at Market | \$13,400.25 | \$2,010.04 | \$15,410.29 |
| Creekside | \$16,198.60 | \$2,429.79 | \$18,628.39 |
| Total | \$91,599.49 | \$13,739.92 | \$105,339.41 |

City Council/Successor Agency Authorization

On April 4, 2016, the City Council/Local Successor Agency Board adopted Resolutions 2016-149 (City) and LSA2016-002, which authorized execution of said contract to AAA Fence Co. with funding allocation appropriated and authorized from the City's General Fund Designated Reserves with funding allocation from existing resources in the State-approved ROPS 2015-16B line-item for property maintenance; this funding will be spent first while the remaining balance due will come from the Public Works appropriation in Fund 205. This action now requires approval by the San Pablo Oversight Board as this involves a contract for services on a Successor Agency-owned parcel.

FISCAL IMPACT

The contract amount is \$91,599.49, with an available 15% contingency amount of \$13,739.92, for a total authorization amount of \$105,339.41. Funding of \$69,672.41 would be appropriated from the City's FY2015-16 General Fund Designated Reserves/Major Operating Contingencies / City Facility Maintenance & One-Time Improvements to the Street Lighting and Landscaping Budget (205-2110-46100-LSA) in Public Works. The remaining amount of \$35,667 would be expended from existing resources in the State-approved ROPS 2015-16B line-item for property maintenance; this funding will be spent first while the remaining balance due will come from the Public Works appropriation in Fund 205. The balance of the contract amount applicable to the LSA property will be reimbursed to the City from amounts allocated to the LSA for property maintenance in ROPS 2016-17 in accordance with Health and Safety Code Section 34173(h). The contract with the LSA requires approval of the Oversight Board.

| Action | From: Fund/Account | To: Fund/Account | Amount |
|---------------|---|--|---------------------|
| Appropriate | FY 2015-16 General Fund/Designated Reserves/Major Operating Contingencies / City Facility Maintenance & One-time Improvements | Operating Budget 205-2110-46100-LSA-FEN | \$69,672.41 |
| Expend | Local Successor Agency ROPS 15-16B | State-Approved Budget 350-6110-46100-LSA-FEN | \$35,667.00 |
| | | Total | \$105,339.41 |

RESOLUTION OB2016-###

RESOLUTION OF THE OVERSIGHT BOARD OF THE SAN PABLO LOCAL SUCCESSOR AGENCY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH AAA FENCE CO., INC. IN THE AMOUNT OF \$62,000.64 FOR INSTALLATION OF FENCING AT 1411 RUMRILL BLVD. FROM THE LOCAL SUCCESSOR AGENCY (ROPS 15-16B), WITH A 15% CONTINGENCY FOR A TOTAL AUTHORIZATION OF \$71,300.73

WHEREAS, the City of San Pablo Public Works Department has identified a need for fencing at 1411 Rumrill Blvd.—property belonging to the Local Successor Agency (LSA) – to secure it from illegal dumping and trespassers;

WHEREAS, the City has solicited bids for the project in conformance with the informal bidding requirements of State Law and City ordinances, and opened the bids on March 1, 2016;

WHEREAS, the low bidder was AAA Fence Co., Inc. of Santa Clara, California, with a bid in the amount of \$62,000.64;

WHEREAS, existing funding in the amount of \$35,667 from the Local Successor Agency ROPS 15-16B is available and has been approved for expenditure on property maintenance (350-6110-46100-LSA-FEN); and

WHEREAS, pursuant to Health and Safety Code Section 34171(d)(1)(F), enforceable obligations of the LSA include contracts necessary for the administration and operation of the LSA, including the costs of maintaining assets prior to disposition, and in accordance with Health and Safety Code Section 34173(h), the City may loan funds to the LSA for the payment of enforceable obligations if approved sources of funding are insufficient during the current ROPS period; and

WHEREAS, on April 4, 2016, the City Council/Local Successor Agency Board adopted Resolutions 2016-149 (City) and LSA2016-002, which authorized execution of said contract to AAA Fence Co. with funding allocation appropriated and authorized from the City's General Fund Designated Reserves and funding allocation from existing resources in the State-approved ROPS 2015-16B line-item for property maintenance; this funding will be spent first while the remaining balance due will come from the Public Works appropriation in Fund 205, and the LSA will reimburse amounts paid by the City and attributable to the LSA property from amounts allocated in ROPS 2016-17.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the San Pablo Oversight Board hereby authorizes the Executive Director to execute an agreement in the amount of 62,000.04 with an available contingency of approximately 15% for a total cost of \$71,300.73, and to appropriate funding therefor.

* * * * *

Adopted this ____ day of April, 2016, by the following vote:

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:
ABSTAIN: DIRECTORS:

ATTEST:

APPROVED:

Lehny M. Corbin, Clerk of the Board

Cecilia Valdez, Chair