

# City of San Pablo



## **Annual Budget 2006-2007**

**Mayor Genoveva Garcia-Calloway**

**Vice Mayor Paul Morris**

**Council Members:**

**Sharon Brown**

**Joseph Gomes**

**Leonard McNeil**

*Respectfully submitted by*  
**Brock Arner, City Manager**

# City of San Pablo

## Annual Budget

### Fiscal Year 2006-2007

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# Memorandum



TO: MAYOR CALLOWAY AND MEMBERS OF THE CITY COUNCIL  
CC: CITY TREASURER, CITY CLERK  
FROM: BROCK T. ARNER, CITY MANAGER *BTA*  
RE: MUNICIPAL BUDGET FISCAL YEAR 2006-2007  
DATE: MAY 11, 2006

Dear Mayor and City Council:

This memo will serve as a preface to staff's submission of the budget for the coming fiscal year. We are pleased to say that the budget is balanced and continues to enhance the current level of high quality service provided to the San Pablo community. Notably, this budget requests the addition of five sworn police officers, a maintenance worker dedicated to the police building, a police services technician, and funds to hire part-time recreation staff to expand our after-school and summer recreational opportunities, and the Streets budget has one additional maintenance worker.

Major capital projects are projected for completion in the coming fiscal year. Specifically, \$1 million in General Fund money has been transferred to a Public Works Project, PW 535, for a proposed community center. Another enhancement to our leisure services facilities will be the remodeling and enlargement of Maple Hall. (This expansion takes on added significance with the sale of the Community Resource Center.) We have also allocated \$4.7 million for street paving and sidewalk improvements at Church Lane, 23<sup>rd</sup> Street, the northwest quadrants of our community, and slurry seal maintenance treatments. We intend to initiate the planning process for a new corporation yard and the redevelopment of Davis Park.

Finally, we have requested Council approval to reallocate more than \$900,000 in actual administrative overhead away from the Redevelopment Agency and into the City's General Fund. This, of course, is made possible only through the continued success of Casino San Pablo and our partnership with the Lytton Band of Pomo Indians. You, as the elected City Council, should remain proud of your financial stewardship and your responsiveness to the needs of the community, as evidenced by the temporary reduction in the utility user's tax which will save residents and businesses more than \$600,000 in the coming year.

### **Fiscal Year 2006 In Review**

The City Council made significant strides during fiscal year 2006 in meeting its responsibilities. Below is just a short list of the extraordinary actions taken by the City Council:

1. Eliminating all retirement debt owed to the California Public Employees Retirement System, which amounts to more than \$2,949,177 in savings in the coming fiscal years;
2. Creating a new fund to meet the Governmental Accounting Standards Boards' requirement to fund retirees' health insurance premium. City Council allocated \$1 million as a start-up to this effort with an additional \$500,000 being included in the 2006-07 fiscal year. (This is a prudent business practice which necessity is evidenced by the financial dilemma currently faced by other governmental organizations throughout the State of California.)
3. Identifying potential community center sites better to serve the leisure/educational needs of the community. At this time, the preferred site is Helms Middle School. This is particularly advantageous to the community since the partnership between the West Contra Costa Unified School District and the City will result in better opportunities and no additional expenditure in the acquisition of a new site to construct such a facility.
4. Acquiring \$220,000 in grant funding for the rehabilitation of Kennedy Plaza.
5. Acquiring the property located at the corner of Market and 23<sup>rd</sup> Street for a future mixed-use development.
6. Processing of new market-rate housing being built by Pulte Homes on Giant Road.
7. Processing of two new affordable housing projects in conjunction with Simpson Housing and the East Bay Asian Local Development Corporation.
8. Processing of approximately 200 new homes by Signature Properties at the former International Marketplace.
9. Initiating steps taken to revitalize the commercial triangle at Broadway, Rumrill and San Pablo as another mixed-use addition to the community.
10. The acquisition of the former El Portal School site.
11. Acquiring the Alvarado Mobile Home Park, which represents the first step in developing an ownership housing along San Pablo Avenue.
12. Completing the municipal parking lot at the former Davis Lumber site.
13. Enhancing cooperation with other local agencies as exemplified in the Cinco de Mayo parade which was co-sponsored by the City of Richmond, and the Cinco de Mayo Festival which was sponsored through St. Paul's Catholic Church.
14. Maintaining a lower crime rate than what is experienced in neighboring communities.
15. Continuing our fiscal solvency.
16. Continuing support of the non-profit community and their clients as evidenced by the \$10,000 gift to the Brookside Health Clinic, the Relay for Life, the Adopt-a-Family Program, and the Golf Tournament for Contra Costa College.

17. Eliminating a policing problem at the El Bohemio through the enforcement efforts of the Police Department and the City Attorney.

It is an impressive list of accomplishments by the City Council and a slate of achievements of which you all should be proud. We will, of course, strive to excel even further in the coming fiscal year.

### **Issues on the Horizon**

It is the nature of local governments to deal with those issues most relevant to the voters and the taxpayers they serve. San Pablo certainly has a number of issues to resolve in the not-too-distant future. Perhaps our most significant issue will be maintaining Casino San Pablo as a viable business which provides so many opportunities for our community. This effort will require continued diligence in monitoring federal legislation such as Senate Bill 113, and other State efforts as well.

Revising the General Plan adopted in 1996 should start in the second quarter. Significant changes in transportation and housing have occurred since the adoption of the current General Plan. References to BART have been removed and mixed-use development has been a regional and State focus. Other planning related issues will be adopting density bonus and inclusionary housing ordinances.

Transportation improvements will continue to occupy the Council's interest in the coming fiscal year, particularly much needed improvements at San Pablo Dam Road and Highway 80. The opportunity to implement and improve this off-ramp and intersection increased with the passage of Measure J by the voters of Contra Costa County.

The Council must also continue to work with the West Contra Costa County Health District and the School District to approve the services that both of these governmental agencies provide. The Council's participation in regional meetings and bond oversight committees helps to ensure these vital services will continue.

**CITY OF SAN PABLO**  
**FISCAL YEAR 2006-2007**

<b>Schedule 1 Estimated Fund Balance by Fund and Division</b>									
	2005/06				2006/07				
	Estimated Beginning Fund Balance	Estimated Revenue 06-07		Transfers In	Total Available	Budget 06-07	Transfers Out		Estimated Available Fund Balance
<b>General Operating</b>									
General Fund(100)	8,071,197	17,749,700	(a)	80,000	25,900,897	15,246,434	2,230,467	(c)	7,423,996
							1,000,000	(e)	
General Reserve (150)	3,000,000				3,000,000				3,000,000
Gas Tax (200)	(37,407)	628,500	(c)	688,568	1,279,661	1,279,661			0
Neighborhood Services (212)	(40,902)	709,000	(c)	890,713	1,558,811	1,558,811			0
<b>Total General Operating Funds</b>	<b>10,992,888</b>	<b>19,087,200</b>		<b>1,659,281</b>	<b>31,739,369</b>	<b>18,084,905</b>	<b>3,230,467</b>		<b>10,423,997</b>
<b>Special Revenue Funds</b>									
Police Grants (202) (208) (211)	36,520	466,000			502,520	366,244			136,276
Public Safety Augmentation (203)	77,634	95,000			172,634		80,000	(a)	92,634
Street Lighting and Landscaping (205)	(62,784)	850,000	(c)	651,186	1,438,402	1,438,402			0
N.P.D.E.S. (207)	14,209	328,000			342,209	339,007			3,202
Measure C (215)	24,942	311,000			335,942		307,438	(d)	28,504
Traffic Congestion Relief (213)		124,500			124,500		13,500	(d)	111,000
Para Transit (216)	162,665	150,366			313,031	140,980			172,051
Oak Park Maintenance (235)	12,317	3,900			16,217	4,766			11,451
HCD Grant (245)	60,000	500,000			560,000	500,000			60,000
<b>Total Special Revenue Funds</b>	<b>325,503</b>	<b>2,828,766</b>		<b>651,186</b>	<b>3,805,455</b>	<b>2,789,400</b>	<b>400,938</b>		<b>615,117</b>
<b>Capital Funds</b>									
Housing Set Aside - Tenth TWP (250)	4,597,606	110,000	(b)	2,090,000	6,797,606	740,000			6,057,606
Housing Set Aside - Legacy (280)	364,947		(b)	253,000	617,947				617,947
Redevelopment Agency - Tenth TWP (350)	13,697,471	11,121,000			24,818,471	5,268,458	7,127,257	(b)	12,422,756
Redevelopment Property Acquisition (340)	(2,752,984)				(2,752,984)	11,500,000			(14,252,984)
Small Bus. Assistance Loan Program (360)	10,478	13,000			23,478	542,000			(518,522)
Redevelopment Agency - Legacy (380)	2,356,855	1,058,000			3,414,855		253,000	(b)	3,161,855
2004 Bond Proceeds/Legacy (357)	69,251				69,251				69,251
2004 Bond Proceeds/Tenth Township (359)	(201,145)				(201,145)				(201,145)
<b>Total Capital Funds</b>	<b>18,142,479</b>	<b>12,302,000</b>		<b>2,343,000</b>	<b>32,787,479</b>	<b>18,050,458</b>	<b>7,380,257</b>		<b>7,356,764</b>
<b>Debt Service Funds</b>									
1997 Town Center Assessment Bonds (405)	684,367	393,000			1,077,367	371,074			706,293
1998 Oak Park Assessment Fund (410)	909,935	460,000			1,369,935	443,488			926,447
2001 Tenth TWP Tax Allocation Bonds (456)	29,444		(b)	783,252	812,696	783,252			29,444
2004 JPFA Tax Allocation Bonds (459)	568,615		(b)	2,411,047	2,979,662	2,411,047			568,615
1999 Tenth TWP Tax Allocation Bonds (490)	108		(b)	895,583	895,691	895,583			108
1993 Tenth TWP Tax Allocation Bonds (495)	5,000,956		(b)	947,375	5,948,331	947,375			5,000,956
<b>Total Debt Service Funds</b>	<b>7,193,425</b>	<b>853,000</b>		<b>5,037,257</b>	<b>13,083,682</b>	<b>5,851,819</b>			<b>7,231,863</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>36,654,295</b>	<b>35,070,966</b>		<b>9,690,724</b>	<b>81,415,985</b>	<b>44,776,582</b>	<b>11,011,662</b>		<b>25,627,741</b>
<b>PW</b>	<b>10,124,332</b>	<b>771,000</b>	(d)	<b>307,438</b>	<b>15,482,270</b>	<b>5,357,938</b>			<b>10,124,332</b>
			(d)	<b>13,500</b>					
			(e)	<b>1,000,000</b>					
			(f)	<b>3,266,000</b>					
<b>MB</b>	<b>267,896</b>	<b>150,000</b>	(f)	<b>528,000</b>	<b>945,896</b>	<b>678,000</b>			<b>267,896</b>
	<b>47,046,523</b>	<b>35,991,966</b>		<b>14,805,662</b>	<b>97,844,151</b>	<b>50,812,520</b>	<b>11,011,662</b>		<b>36,019,969</b>

- (a) Transfer Public Safety Augmentation Funds to General Fund to help support police services  
 (b) Transfer RDA tax increment funds to Housing Set-Aside (20%) and for debt service  
 (c) Transfer from General Fund to SL&L, Gas Tax & Neighborhood Services to cover revenue shortage  
 (d) Transfer funds to Public Works projects  
 (e) Transfer funds to Public Works projects for Community Center  
 (f) Transfers to be made upon Council approval of contract

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Schedule 2 Revenue within Fund</b>					
	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Estimate	2006-07 Estimate
<b>General Fund (100)</b>					
Property Taxes - Secured	175,216	171,368	178,823	195,000	205,000
Property Taxes - Unsecured	48,677	40,662	45,381	44,000	44,000
Supplemental Property Tax	43,455	49,845	139,810	20,000	20,000
Utility Roll Property Tax	4,523	4,233	3,936	5,000	4,000
Homeowner's Tax Relief	16,422	16,785	17,680	17,000	17,000
Prior Secured Property Tax	(1,720)				
ERAF Shift			(196,923)	(197,000)	
Sales Tax	1,785,501	1,714,016	1,346,677	1,300,000	1,300,000
Sales Tax In Lieu - Triple Flip			402,175	367,000	367,000
Motel Tax	172,269	133,629	199,036	300,000	300,000
Utility Users Tax - CATV	208,729	223,691	233,081	210,000	150,000
Utility Users Tax - P.G.& E.	1,147,239	1,163,449	1,140,546	1,200,000	860,000
Utility Users Tax - Telephone	603,387	602,678	679,620	700,000	500,000
Trailer Space Fees	47,411	56,094	47,610	50,000	50,000
Real Property Transfer Tax	1,030,124	603,220	165,196	175,000	150,000
Real Property Transfer Tax Refunds		(201,813)			
Casino Business License	1,990,252	1,570,870	2,962,895	7,300,000	8,500,000
Casino PILOT		1,000,000		1,500,000	1,500,000
Franchise Fees	414,423	429,500	445,677	455,000	455,000
Business Licenses	271,381	294,588	275,448	300,000	300,000
Business License Penalty	3,127	5,126	5,070	5,000	5,000
Post Reimbursements	21,437				
Grant	17,315	7,326	46,713	24,000	
Abandoned Vehicle AB 4114					
Motor Vehicle In lieu	1,801,198	1,374,234	855,754	300,000	300,000
Property Tax in Lieu of VLF			1,655,078	1,700,000	1,700,000
Off-Highway Vehicle Fees	819	901	1,067	1,000	1,000
Vehicle License Collection	9,945	4,564	4,040	5,000	5,000
Mandated Cost Reimbursement	(1,225)	1			
WCCTAC Reimbursement	4,800	16,800	7,200	7,200	7,200
JPA II Reimbursement	1,800	1,500	1,950		
Police Service Fees	122,527	98,896	149,007	160,000	160,000
Casino Police Services			61,334	60,000	60,000
Sale of Police Reports/Life-Scan/Vehicle Release	16,716	11,425	26,193	25,000	25,000
False Alarm Fees	31,845	17,261	25,300	30,000	30,000
Police Booking Fees Reimbursement			66,700		
Recreation Program Fees	19,355	16,141	17,360	15,000	15,000
Senior Program Costs Reimbursement	53,000	53,000	53,000	53,000	53,000
Court Fines	78,822	90,519	170,180	145,000	130,000
Vehicle Fines	77,631	109,844	124,051	***	***
Interest on Savings/Checking	1,178	613	13,914	30,000	30,000
LAIF Interest	277,227	204,508	307,386	400,000	400,000
Maple Hall Rents	41,750	35,957	40,016	40,000	40,000
Maple Hall Fees	1,672	1,942	1,520	1,500	1,500
Rental Income	29,912	28,616	44,211	40,000	40,000
Delinquent Garbage Collection Fees		22,420	11,863	15,000	15,000
Donations	8	13			
Law Suit Proceeds	80,708	52,158	50,000	15,000	
Sale of Surplus Property	148,655	645	855	315,000	1,000
Sale of Surplus Vehicles	4,965	1,978	29,398	12,000	4,000
Sale of copies	804	2,162	1,215	3,000	3,000
Other Miscellaneous	(1)	39,288	2,041	2,000	2,000
Election Printing Costs	818		1,644		
Transfers	4,732	(252,068)	(520,536)	(999,659)	(3,150,467)
<b>Total General Fund</b>	<b>10,813,857</b>	<b>9,833,447</b>	<b>11,340,192</b>	<b>16,345,041</b>	<b>14,599,233</b>

\*\*\* Transferred to Fund 208 - Traffic Safety Fund

**City of San Pablo  
Fiscal Year 2006-2007**

	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Estimate	2006-07 Estimate
<b>Gas Tax Fund (200)</b>					
Grading Permits	12,457	1,950	1,500	750	1,500
Paving Permits	500	1,880	250		500
Encroachment Permits	26,442	18,996	19,586	20,000	17,000
Transportation Permit		847	736	500	500
Other Grants		625			
Gas Tax 2107	254,070	256,116	256,649	260,000	260,000
Gas Tax 2107.5	6,000	6,000	6,000	6,000	6,000
Gas Tax 2106	130,712	129,787	130,171	130,000	130,000
Gas Tax 2105	191,638	192,140	193,173	195,000	195,000
Engineering Inspection Fees	2,989	324	3,995	2,000	500
Sidewalk, Curb & Gutter Fees	8,550	7,800	6,775	7,000	7,000
Plan Review			690		
Street Cut Permits	4,450	6,750	4,460	52,000	7,000
Map Review	1,900	5,762	3,530	3,000	2,000
Interest - LAIF	13,560	5,095	3,251	1,000	1,500
Other / Damage to City Property	1,713	8,250	50	4,000	
Transfers	(11,804)	(38,000)	186,936	337,079	688,568
<b>Total Gas Tax</b>	<b>643,177</b>	<b>604,322</b>	<b>817,752</b>	<b>1,018,329</b>	<b>1,317,068</b>
<b>Supplemental Law Enforcement Fund (202)</b>					
Grants	33,183	166,817	36,796	100,000	
LAIF Interest	892	1,427	1,384	800	
<b>Total Supplemental Law Enforcement</b>	<b>34,075</b>	<b>168,244</b>	<b>38,180</b>	<b>100,800</b>	
<b>Public Safety Augmentation Fund (203)</b>					
Sales Tax	87,033	91,804	96,280	95,000	95,000
Transfers	(75,000)	(75,000)	(80,000)	(80,000)	(80,000)
<b>Total Public Safety Augmentation</b>	<b>12,033</b>	<b>16,804</b>	<b>16,280</b>	<b>15,000</b>	<b>15,000</b>
<b>Street Lighting and Landscaping Fund (205)</b>					
Street Lighting/Landscaping Assessments	859,323	857,368	848,922	839,000	850,000
Other Grants	46,042				
Interest - LAIF					
Donations / Other		97,028			
Transfers In	2,341	330,000	504,200	375,476	651,186
<b>Total Street Lighting &amp; Landscaping</b>	<b>907,706</b>	<b>1,284,396</b>	<b>1,353,122</b>	<b>1,214,476</b>	<b>1,501,186</b>
<b>Police Grants (NC3TR/West-Net) (211)</b>					
Grants				135,000	170,000
Transfers					
<b>Total Police Grants</b>				<b>135,000</b>	<b>170,000</b>
<b>NPDES Storm Drain Assessment Fund (207)</b>					
Other Grants	17,503		8,536	9,000	15,000
NPDES Assessment	343,471	303,417	343,266	317,000	310,000
Interest/other	4,989	2,395	2,685	3,000	3,000
Transfers	(77,498)		(7,046)		
<b>Total NPDES Storm Drain Assessment</b>	<b>288,465</b>	<b>305,812</b>	<b>347,441</b>	<b>329,000</b>	<b>328,000</b>
<b>Traffic Safety Fund (208)</b>					
Grants				175,000	66,000
Vehicle Fines				220,000	230,000
Transfers					
<b>Total Traffic Safety</b>				<b>395,000</b>	<b>296,000</b>

**City of San Pablo**  
**Fiscal Year 2006-2007**

	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Estimate	2006-07 Estimate
<b>Neighborhood Services Fund (212)</b>					
Building Permits	362,329	286,726	250,215	410,000	312,000
Electrical Permits	44,679	33,732	33,116	50,000	38,000
Plumbing Permits	43,549	31,866	33,152	50,000	38,000
Mechanical Permits	37,806	26,843	25,087	40,000	30,000
Zoning Fees	19,385	25,067	25,697	17,000	15,000
Boarding Permits	1,242	96	1,272		
Single Family Residential Inspection	5,610	70,835	62,038	15,000	20,000
Multiple Unit Inspections	17,640	67,365	77,993	30,000	30,000
Resale Unit Inspections	25,481	50,480	55,030	40,000	35,000
Plan Review Fees	83,117	80,719	90,966	225,000	171,000
Design Review	16,868	26,015	36,132	35,000	20,000
Sale of Copies		250			
Interest			1,234		
Other Grants			25,000		
Transfers	11,367			59,104	890,713
<b>Total Neighborhood Services</b>	<b>669,073</b>	<b>699,994</b>	<b>716,932</b>	<b>971,104</b>	<b>1,599,713</b>
<b>Traffic Congestion Relief (213)</b>					
Grants	79,933			124,500	124,500
Interest	569	768	343		
Transfers	(50,000)	(6,000)	(50,936)	(124,500)	(13,500)
<b>Total Traffic Congestion Relief</b>	<b>30,502</b>	<b>(5,232)</b>	<b>(50,593)</b>		<b>111,000</b>
<b>Measure C Fund (215)</b>					
Measure C Allocation	307,954	305,842	303,791	326,301	304,000
LAIF Interest	5,852	4,950	6,371	7,000	7,000
Transfers	(282,927)	(157,996)	(521,284)	(507,726)	(307,438)
<b>Total Measure C</b>	<b>30,879</b>	<b>152,796</b>	<b>(211,122)</b>	<b>(174,425)</b>	<b>3,562</b>
<b>ParaTransit (216)</b>					
Para Transit Measure C Allocation	103,086	127,550	126,137	129,643	140,866
Fare Box	13,720	13,885	15,683	7,000	7,000
LAIF Interest	3,929	2,705	3,708	2,500	2,500
<b>Total Para Transit Fund</b>	<b>120,735</b>	<b>144,140</b>	<b>145,528</b>	<b>139,143</b>	<b>150,366</b>
<b>Oak Park Assessment District Fund (235)</b>					
Tax Roll Assessments	3,691	3,692	3,692	3,700	3,700
LAIF Interest	197	166	272	200	200
<b>Total Oak Park Assessment District</b>	<b>3,888</b>	<b>3,858</b>	<b>3,964</b>	<b>3,900</b>	<b>3,900</b>
<b>HCD Grant (245)</b>					
Grants	200,000	540,000	50,000	345,000	500,000
Loan Repayments			60,000		
<b>Total HCD Grants Fund</b>	<b>200,000</b>	<b>540,000</b>	<b>110,000</b>	<b>345,000</b>	<b>500,000</b>
<b>Public Works Projects (320)</b>					
Grants	461,629	795,334	445,776	683,000	771,000
Transfers	2,375,873	3,717,173	2,477,205	5,199,726	4,586,938
<b>Total Public Works Projects Fund</b>	<b>2,837,502</b>	<b>4,512,507</b>	<b>2,922,981</b>	<b>5,882,726</b>	<b>5,357,938</b>
<b>Municipal Buildings Projects (330)</b>					
Grants	50,000	56,092			150,000
Transfers	414,292	84,500	418,015	58,000	528,000
<b>Total Municipal Buildings Projects Fund</b>	<b>464,292</b>	<b>140,592</b>	<b>418,015</b>	<b>58,000</b>	<b>678,000</b>
<b>Town Center Assessment Bond Fund (405)</b>					
Tax Roll Assessments	390,115	388,940	392,810	386,000	389,000
LAIF Interest	4,039	2,999	1,889		
Interest/Fiscal Agent	4,309	2,993	6,819	5,000	4,000
Other			63,469		

**City of San Pablo**  
**Fiscal Year 2006-2007**

	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Estimate	2006-07 Estimate
<b>Total Town Center Assessment Bond</b>	398,463	394,932	464,987	391,000	393,000
<b>Oak Park Assessment Bond Fund (410)</b>					
Assessments	456,957	455,245	452,880	450,000	450,000
LAIIF Interest	4,255	3,280	1,555	1,500	
Interest/Savings		3,014			
Interest/Fiscal Agent	4,299		8,075	2,000	10,000
Transfers	517		54,134		
<b>Total Oak Park Assessment Fund</b>	466,028	461,539	516,644	453,500	460,000
<b>Grand Total All City Revenues</b>	18,906,815	19,260,465	18,950,303	27,622,594	27,483,966

**City of San Pablo**  
**Fiscal Year 2006-2007**

	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Estimate	2006-07 Estimate
<b>RDA Housing Set-Aside (Tenth Twp.) Fund (250)</b>					
Grants	2,615	1,797			
Interest Savings	4,308	12,639	38,223		
LAIF Interest	66,330	47,254		70,000	40,000
Loan Repayment	35,041	85,545	59,664		
Interest Notes	47,164	44,299	52,277	76,785	10,000
Payoff of Deferred Loans	68,346	197,832	255,910	177,700	60,000
Sale of Property	68,345				
Other		2,250	1,821		
Transfers	1,472,326	1,282,860	1,737,610	2,045,976	2,090,000
Transfers	(288,852)				
<b>Total Housing Set-Aside (Tenth TWP)</b>	<b>1,475,623</b>	<b>1,674,476</b>	<b>2,145,505</b>	<b>2,370,461</b>	<b>2,200,000</b>
<b>RDA Housing Set-Aside (Legacy) Fund (280)</b>					
LAIF Interest	3,470	4,690	1,558		
Transfers	129,279	160,195	226,420	226,420	253,000
<b>Total Housing Set-Aside (Legacy)</b>	<b>132,749</b>	<b>164,885</b>	<b>227,978</b>	<b>226,420</b>	<b>253,000</b>
<b>Redevelopment Property Acquisition (340)</b>					
Transfers In			3,000,000	16,161,885	
<b>Total Property Acquisition Project Fund</b>			<b>3,000,000</b>	<b>16,161,885</b>	
<b>Tenth Twp. RDA (350)</b>					
Current Secured Property Tax	6,838,910	7,548,707	8,756,186	10,000,000	10,400,000
Supplemental Property Tax	381,751	527,713	1,585,768	150,000	150,000
Unitary Property Tax	118,161	110,573	103,207	109,000	110,000
Revenue sharing to Contra Costa Co.	(137,154)	(147,778)	(157,894)	(170,000)	(175,000)
ERAF Shift	(239,583)	(393,174)	(728,151)	(729,000)	
Abatement Received	7,473	110,033	12,538	15,000	15,000
Abandoned Vehicle - AB 4114	57,135	50,734	54,115	50,000	50,000
Administrative Costs to CCC	(85,433)	7,400	(95,394)	(99,000)	(100,000)
LAIF Interest	261,440	158,540	258,026	500,000	500,000
Interest Fiscal Agent		459	3,837	40,000	
Loan Repayment	6,736	23,028	36,692	35,000	35,000
Interest - Notes	21,338	10,249	9,078	8,000	8,000
CRC Fees	22,358	54,999	51,689	40,000	
CRC Rent	148,156	192,475	204,406	165,000	
Rental Income			84,119	80,000	80,000
Sale of Property	140,355	273,045	74,196		
Other		5,356	30,425	48,000	48,000
Transfers	(3,906,912)	(4,713,573)	(6,078,683)	(6,650,899)	(7,127,257)
<b>Total Tenth TWP Project Fund</b>	<b>3,634,731</b>	<b>3,818,786</b>	<b>4,204,160</b>	<b>3,591,101</b>	<b>3,993,743</b>
<b>2004 Legacy Bond Proceeds (357)</b>					
Interest Fiscal		17,038	91,267	150,000	
Bond Proceeds		5,799,795			
LAIF Interest					
Transfers		(579,690)	123,815	(5,186,593)	
<b>Total 2004 Legacy Bond Proceeds</b>		<b>5,237,143</b>	<b>215,082</b>	<b>(5,036,593)</b>	
<b>2004 Tenth Township Bond Proceeds (359)</b>					
Interest Fiscal		53,994	296,525	100,000	
Bond Proceeds		32,645,421			
LAIF Interest			52,731		
Transfers		(15,754,613)	(1,417,956)	(15,292,793)	
<b>Total 2004 Tenth Township Bond Proceeds</b>		<b>16,944,802</b>	<b>(1,068,700)</b>	<b>(15,192,793)</b>	

**City of San Pablo**  
**Fiscal Year 2006-2007**

	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Estimate	2006-07 Estimate
<b>Small Business Loans (360)</b>					
Loan Repayment	774	9,915	73,397	13,000	11,000
Interest on Notes	125	1,485	3,745	2,500	2,000
Transfers In	(1,110,000)				
<b>Total Small Business Loans</b>	<b>(1,109,101)</b>	<b>11,400</b>	<b>77,142</b>	<b>15,500</b>	<b>13,000</b>
<b>Legacy RDA (380)</b>					
Current Secured Property Tax	470,460	642,934	896,007	1,182,000	1,230,000
Supplemental Property Tax	114,489	151,020	235,682	35,000	35,000
Unitary Property Tax	359	367	411	1,000	1,000
ERAF shift		(21,000)	(52,176)	(52,000)	
Revenue sharing to Contra Costa Co.	(23,943)	(159,385)	(225,324)	(235,000)	(245,000)
LAIF Interest	11,228	12,453	28,214	50,000	50,000
Administrative Cost	(5,774)		(9,654)	(12,000)	(13,000)
Transfers In	(199,279)	(214,159)	(345,664)	(245,889)	(253,000)
<b>Total Legacy RDA Project Fund</b>	<b>367,540</b>	<b>412,230</b>	<b>527,496</b>	<b>723,111</b>	<b>805,000</b>
<b>2001 Tenth TWP Bond Debt Service (456)</b>					
Interest	(8,869)	(119)			
Interest Fiscal Agent	1,614	712	142		
Transfers	1,100,000	795,743	806,283	778,197	783,252
<b>Total 2001 Tenth TWP Bond Debt Service</b>	<b>1,092,745</b>	<b>796,336</b>	<b>806,425</b>	<b>778,197</b>	<b>783,252</b>
<b>2004 JPFA Bond Debt Service (457/459)</b>					
Interest Fiscal Agent					
Transfers		455,200	793,098	1,689,816	2,411,047
<b>Total 2004 JPFA Bond Debt Service</b>		<b>455,200</b>	<b>793,098</b>	<b>1,689,816</b>	<b>2,411,047</b>
<b>1999 Tenth Township Bond Debt Service (490)</b>					
Interest	(1,590)	1,828			
Interest Fiscal Agent	43	6	109		
Transfers	730,000	463,776	903,626	902,914	895,583
<b>Total 1999 Tenth TWP Bond Debt Service Fund</b>	<b>728,453</b>	<b>465,610</b>	<b>903,735</b>	<b>902,914</b>	<b>895,583</b>
<b>1993 Tenth Township Bond Debt Service (495)</b>					
Interest	(4,052)	(4,123)			
Interest Fiscal Agent	110,258	83,231	174,836	80,000	
Transfers	2,000,000	17,644,099	1,109,470	1,253,465	947,375
<b>Total 1993 Tenth TWP Bond Debt Service Fund</b>	<b>2,106,206</b>	<b>17,723,207</b>	<b>1,284,306</b>	<b>1,333,465</b>	<b>947,375</b>
<b>Grand Total Redevelopment Funds</b>	<b>6,457,119</b>	<b>48,087,904</b>	<b>13,116,227</b>	<b>7,563,484</b>	<b>12,302,000</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>25,363,934</b>	<b>67,348,369</b>	<b>32,066,530</b>	<b>35,186,078</b>	<b>39,785,966</b>

Note: Prior year totals will not equal the detail as those funds not active in FY 2004-05 are not printed. The totals do equal what was printed in prior budgets.

**CITY OF SAN PABLO**  
**FISCAL YEAR 2006-2007**

**Schedule 3 Budget and Expenditures by Fund and Division**

Fund and Division	2002-03 Actual Expended	2003-04 Actual Expended	2004-05 Actual Expended	2005-06 Approved Budget	2006-07 Requested Budget
<b>General - Fund 100</b>					
1110 City Council	115,070	95,428	134,025	237,946	244,114
1210 City Attorney	234,414	219,270	281,272	293,937	402,934
1310 City Manager / City Clerk/Personnel	653,000	543,990	896,989	615,096	892,539
1330 Management Information Systems			0	467,469	616,706
1420 Finance/City Treasurer	380,219	297,938	485,207	400,192	771,144
1440 Recreation	616,658	554,022	653,744	1,295,291	1,187,805
1610 Employee Benefits/Insurance	20,633	(22,555)	(57,878)	0	0
1780 Building Maintenance	15,295	5,641	0	0	0
1810 Police	7,124,958	7,681,888	9,362,545	15,931,998	11,131,190
8000 Multi-Departmental Programs	122,818	107,900	98,983	0	0
<b>Total General Fund Budget</b>	<b>9,296,075</b>	<b>9,483,522</b>	<b>11,854,887</b>	<b>19,241,929</b>	<b>15,246,434</b>
<b>Gas Tax - Fund 200</b>					
1730 Engineering	442,496	464,373	763,916	706,667	711,922
3110 Street Maintenance	254,015	269,456	383,647	305,287	567,739
<b>Total Gas Tax Budget</b>	<b>696,511</b>	<b>733,829</b>	<b>1,147,563</b>	<b>1,011,954</b>	<b>1,279,661</b>
<b>Street Lighting and Landscaping - Fund 205</b>					
2110 Street Lighting / Landscape	1,071,677	1,116,159	1,495,303	1,237,756	1,438,402
<b>N.P.D.E.S. - Fund 207</b>					
1740 N.P.D.E.S.	352,439	316,412	520,427	374,948	339,007
<b>Neighborhood Services - Fund 212 (215)</b>					
1755 Development Services	602,353	554,080	962,983	1,076,061	1,558,811
<b>Police Grants - Funds 202, 208, 211</b>					
1830 Police	424,798	355,588	235,640	595,447	366,244
<b>Para Transit - Fund 216</b>					
1444 Para Transit	123,188	138,313	159,597	122,028	140,980
<b>Oak Park Storm Drain Maintenance - Fund 235</b>					
2210 Oak Park Storm Drain Maintenance	133	3,366	1,759	5,790	4,766
<b>HCD Grant - Fund 245</b>					
1743 HCD/CalHome Grant	200,000	435,000	155,000	345,000	500,000
<b>Housing Set-Aside(Low-Mod.) Tenth Twp. Fund 250</b>					
1741 Housing Administration	685,994	1,737,306	1,114,495	2,399,957	740,000
<b>Housing Set-Aside(Low-Mod.) Legacy Fund 280</b>					
1741 Housing Administration		0	500,000	0	0
<b>Public Works Projects - Fund 320</b>					
3200 Street Projects **	3,878,740	2,228,866	2,980,342	5,805,726	5,357,938
<b>Municipal Buildings Projects - Fund 330</b>					
3300 Municipal Buildings **	272,659	259,637	490,100	135,000	678,000

**CITY OF SAN PABLO**  
**FISCAL YEAR 2006-2007**

Fund and Division	2002-03 Actual Expended	2003-04 Actual Expended	2004-05 Actual Expended	2005-06 Approved Budget	2006-07 Requested Budget
<b>Redevelopment Projects - Property Acquisition - Fund 340</b>					
3400 Property Acquisition	0	0	707,128	22,125,000	11,500,000
<b>Redevelopment - Tenth Twp. - Fund 350</b>					
1735 Graffiti and Litter Abatement	125,832	154,322	331,026	303,519	293,788
1790 Community Resource Center	241,775	238,964	392,096	354,382	0
1820 Code Enforcement	517,150	555,103	1,227,661	1,300,029	1,201,859
6110 Redevelopment Implementation	1,638,018	1,219,905	2,312,959	1,982,702	3,772,810
<b>Total Redevelopment - Tenth Twp.</b>	<b>2,522,775</b>	<b>2,168,294</b>	<b>4,263,742</b>	<b>3,940,632</b>	<b>5,268,458</b>
<b>Small Business Assistance Loan Pgm - Fund 360</b>					
2300 Small Business Assist Loan Program	30,000	81,253	71,210	192,000	542,000
<b>El Portal Assessment Bond - Fund 400</b>					
7000 Debt Service	24,390	27,927	22,336	0	0
<b>Town Center Bond - Fund 405</b>					
7000 Debt Service	389,337	387,995	595,488	374,416	371,074
<b>Oak Park Bond - Fund 410</b>					
7000 Debt Service	450,977	454,423	449,498	447,133	443,488
<b>2001 Tenth Township Tax Allocation Bonds - Fund 456</b>					
7250 Tax Allocation Redevelopment Bonds	929,620	960,136	748,429	778,197	783,252
<b>2004 JPPA Tax Allocation Bonds - Fund 459 (457)</b>					
7250 Tax Allocation Redevelopment Bonds	0	479,223	1,853,897	1,670,347	2,411,047
<b>1999 Tenth Township Tax Allocation Bonds - Fund 490</b>					
7250 Tax Allocation Redevelopment Bonds	728,005	733,987	903,738	902,914	895,583
<b>1993 Tenth Township Tax Allocation Bonds - Fund 495</b>					
7250 Tax Allocation Redevelopment Bonds	2,010,767	16,463,617	1,255,510	1,253,465	947,375
<b>GRAND TOTALS</b>	<b>25,356,874</b>	<b>41,333,873</b>	<b>32,552,322</b>	<b>64,035,700</b>	<b>50,812,520</b>

\*\* Amounts requested on Capital Projects include unused appropriations from prior years.

**CITY OF SAN PABLO  
FISCAL YEAR 2006-2007**

**SCHEDULE 4 Expenditures by Category**

<b>Fund</b>	<b>2002-03 Actual Expended</b>	<b>2003-04 Actual Expended</b>	<b>2004-05 Actual Expended</b>	<b>2005-06 Approved Budget</b>	<b>2006-07 Requested Budget</b>
<b>General - Fund 100</b>					
Salaries	5,886,012	5,935,560	6,286,649	7,041,573	7,966,698
Service and Supplies	2,308,514	2,079,349	6,612,313	3,099,779	3,276,000
Fixed Assets	139,958	62,058	0	364,386	403,300
Employee Benefits	2,286,155	3,144,754	2,918,574	9,113,168	3,735,703
Expenditure Transfers	(1,324,564)	(1,738,199)	(3,962,649)	(376,977)	(135,268)
<b>Total General Fund</b>	<b>9,296,075</b>	<b>9,483,522</b>	<b>11,854,887</b>	<b>19,241,929</b>	<b>15,246,434</b>
<b>Gas Tax - Fund 200</b>					
Salaries	377,573	426,640	447,461	553,357	501,813
Service and Supplies	207,886	185,609	203,798	330,775	424,070
Fixed Assets	8,950	11,934	2,314	8,600	108,000
Employee Benefits	104,918	131,411	505,990	253,750	223,768
Expenditure Transfers	(2,816)	(21,765)	(12,000)	(134,528)	22,010
<b>Total Gas Tax</b>	<b>696,511</b>	<b>733,829</b>	<b>1,147,563</b>	<b>1,011,954</b>	<b>1,279,661</b>
<b>Street Lighting and Landscaping - Fund 205</b>					
Salaries	472,365	428,398	433,609	443,181	445,994
Service and Supplies	515,613	541,833	563,487	578,620	592,870
Fixed Assets	0	48,008	76,461	0	108,000
Employee Benefits	142,004	188,837	529,997	294,266	269,611
Expenditure Transfers	(58,305)	(90,917)	(108,251)	(78,311)	21,927
<b>Total Street Lighting &amp; Landscaping</b>	<b>1,071,677</b>	<b>1,116,159</b>	<b>1,495,303</b>	<b>1,237,756</b>	<b>1,438,402</b>
<b>N.P.D.E.S. - Fund 207</b>					
Salaries	109,882	92,321	99,295	105,118	201,320
Service and Supplies	98,291	90,363	114,077	107,261	54,320
Fixed Assets	0	10,000	32,506	0	0
Employee Benefits	19,661	17,163	149,219	31,748	74,679
Expenditure Transfers	124,605	106,565	125,330	130,821	8,688
<b>Total NPDES</b>	<b>352,439</b>	<b>316,412</b>	<b>520,427</b>	<b>374,948</b>	<b>339,007</b>
<b>Neighborhood Services - Fund 212 (215)</b>					
Salaries	314,982	302,309	328,629	409,196	619,046
Service and Supplies	310,205	217,440	315,405	577,100	610,650
Fixed Assets	2,250	0	0	0	0
Employee Benefits	110,436	111,723	407,629	234,471	294,938
Expenditure Transfers	(135,520)	(77,392)	(88,680)	(144,706)	34,176
<b>Total Neighborhood Services</b>	<b>602,353</b>	<b>554,080</b>	<b>962,983</b>	<b>1,076,061</b>	<b>1,558,811</b>
<b>Police Grants - Funds 202,208,214,218</b>					
Salaries	81,810	154,358	141,141	410,411	258,888
Service and Supplies	32,386	39,995	14,837	51,197	1,500
Fixed Assets	284,021	113,518	0	0	0
Employee Benefits	26,581	47,717	79,662	133,839	105,856
<b>Total Police Grants</b>	<b>424,798</b>	<b>355,588</b>	<b>235,640</b>	<b>595,447</b>	<b>366,244</b>

**CITY OF SAN PABLO**  
**FISCAL YEAR 2006-2007**

Fund	2002-03 Actual Expended	2003-04 Actual Expended	2004-05 Actual Expended	2005-06 Approved Budget	2006-07 Requested Budget
<b>Para Transit - Fund 216</b>					
Salaries	27,245	35,953	34,360	49,204	57,443
Service and Supplies	29,558	18,145	32,961	55,000	62,440
Fixed Assets	45,204	0	0	0	0
Employee Benefits	934	6,942	38,253	15,478	19,179
Expenditure Transfers	20,247	77,273	54,023	2,346	1,919
<b>Total Para Transit</b>	<b>123,188</b>	<b>138,313</b>	<b>159,597</b>	<b>122,028</b>	<b>140,980</b>
<b>Oak Park Storm Drain Maintenance - Fund 235</b>					
Salaries	0	2,741	215	2,800	1,930
Service and Supplies	0	442	1,350	2,600	2,600
Employee Benefits	133	183	194	390	236
<b>Total Oak Park</b>	<b>133</b>	<b>3,366</b>	<b>1,759</b>	<b>5,790</b>	<b>4,766</b>
<b>HCD Grant - Fund 245</b>					
Loans	200,000	435,000	155,000	345,000	500,000
<b>Housing Set-Aside(Low-Mod.) Tenth Twp. - Fund 250</b>					
Salaries	177,765	182,829	50,537	25,513	0
Service and Supplies	59,689	78,177	477,501	60,100	60,000
Loans/Grants	397,364	1,385,482	533,224	2,280,000	680,000
Fixed Assets	4,821	0	0	0	0
Employee Benefits	39,131	59,791	24,513	21,731	0
Expenditure Transfers	7,224	31,027	28,720	12,613	0
<b>Total Housing Set-Aside</b>	<b>685,994</b>	<b>1,737,306</b>	<b>1,114,495</b>	<b>2,399,957</b>	<b>740,000</b>
<b>Housing Set-Aside(Low-Mod.) Legacy Fund 280</b>					
Loans/Grants	0	0	500,000	0	0
<b>Public Works Projects - Fund 320</b>					
Salaries	1,354	66,012			
Service and Supplies	700,356	527,535	519,998		
Loans/Grants	0	52,923			
Fixed Assets/Land Purchases	3,177,030	1,561,140	2,460,344		
Employee Benefits	0	21,256			
<b>Total Public Works Projects</b>	<b>3,878,740</b>	<b>2,228,866</b>	<b>2,980,342</b>	<b>5,805,726</b>	<b>5,357,938</b>
<b>Municipal Buildings Projects - Fund 330</b>					
Service and Supplies	49,974	24,974	50,000		
Fixed Assets	222,685	234,663	440,100		
<b>Total Municipal Building Projects</b>	<b>272,659</b>	<b>259,637</b>	<b>490,100</b>	<b>135,000</b>	<b>678,000</b>
<b>Redevelopment Projects - Property Acquisition - Fund 340</b>					
Service and Supplies	0	0	432,775	2,000,000	2,000,000
Loans/Grants	0	0	0	2,000,000	2,000,000
Land Purchase	0	0	274,353	18,125,000	7,500,000
<b>Total RDA Property Acquisition</b>	<b>0</b>	<b>0</b>	<b>707,128</b>	<b>22,125,000</b>	<b>11,500,000</b>
<b>Redevelopment - Tenth Twp. - Fund 350</b>					
Salaries	500,594	746,825	891,947	1,211,130	1,031,342
Service and Supplies	671,471	469,963	693,492	888,775	3,651,320
Fixed Assets	170,630	0	15,655	75,000	59,500
Employee Benefits	143,281	247,844	1,735,205	775,684	479,748
Expenditure Transfers	1,036,799	703,662	927,443	990,043	46,547
<b>Total Redevelopment - Tenth Twp.</b>	<b>2,522,775</b>	<b>2,168,294</b>	<b>4,263,742</b>	<b>3,940,632</b>	<b>5,268,458</b>

**CITY OF SAN PABLO**  
**FISCAL YEAR 2006-2007**

Fund	2002-03 Actual Expended	2003-04 Actual Expended	2004-05 Actual Expended	2005-06 Approved Budget	2006-07 Requested Budget
<b>Small Business Assistance Loan Pgm - Fund 360</b>					
Services and Supplies		16,253	11,210	42,000	42,000
Loans/Grants	30,000	65,000	60,000	150,000	500,000
	30,000	81,253	71,210	192,000	542,000
<b>El Portal Assessment Bond - Fund 400</b>					
Service and Supplies	750	687	1,500	0	0
Debt Service	23,640	27,240	20,836	0	0
<b>Total El Portal Assessment Bonds</b>	<b>24,390</b>	<b>27,927</b>	<b>22,336</b>	<b>0</b>	<b>0</b>
<b>Town Center Bond - Fund 405</b>					
Service and Supplies	4,340	3,628	1,500	2,000	2,000
Debt Service	384,997	384,367	593,988	372,416	369,074
<b>Total Town Center Bonds</b>	<b>389,337</b>	<b>387,995</b>	<b>595,488</b>	<b>374,416</b>	<b>371,074</b>
<b>Oak Park Bond - Fund 410</b>					
Service and Supplies	4,340	4,378	1,500	2,000	2,000
Debt Service	446,637	450,045	447,998	445,133	441,488
<b>Total Oak Park Bonds</b>	<b>450,977</b>	<b>454,423</b>	<b>449,498</b>	<b>447,133</b>	<b>443,488</b>
<b>2001 Tenth Township Tax Allocation Bonds - Fund 456</b>					
Service and Supplies	38	2,000	0	0	0
Debt Service	929,582	958,136	748,429	778,197	783,252
<b>Total 2001 Tenth Township Bonds</b>	<b>929,620</b>	<b>960,136</b>	<b>748,429</b>	<b>778,197</b>	<b>783,252</b>
<b>2004 JPFA Tax Allocation Bonds - Fund 459 (457)</b>					
Service and Supplies		156,503	0	0	0
Debt Service		322,720	1,853,897	1,670,347	2,411,047
<b>Total 2004 JPFA Bonds</b>	<b>0</b>	<b>479,223</b>	<b>1,853,897</b>	<b>1,670,347</b>	<b>2,411,047</b>
<b>1999 Tenth Township Tax Allocation Bonds - Fund 490</b>					
Service and Supplies	2,500	4,500	0	0	0
Debt Service	725,505	729,487	903,738	902,914	895,583
<b>Total 1999 Tenth Township Bonds</b>	<b>728,005</b>	<b>733,987</b>	<b>903,738</b>	<b>902,914</b>	<b>895,583</b>
<b>1993 Tenth Township Tax Allocation Bonds - Fund 495</b>					
Service and Supplies	2,500	2,625	0	0	0
Debt Service	2,008,267	16,460,992	1,255,510	1,253,465	947,375
<b>Total 1993 Tenth Township Bonds</b>	<b>2,010,767</b>	<b>16,463,617</b>	<b>1,255,510</b>	<b>1,253,465</b>	<b>947,375</b>
<b>GRAND TOTALS</b>	<b>25,356,874</b>	<b>41,333,873</b>	<b>32,552,322</b>	<b>64,035,700</b>	<b>50,812,520</b>

\*\* Amounts requested on Capital Projects include unused appropriations from prior years.

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Division 1110</b>	<b>City Council</b>	<b>Fund 100 General Fund</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	35,100	35,760	36,000	36,000	36,000	36,000
411xx-419xx Benefits	38,121	41,728	52,427	57,767	57,767	57,767
Total Salaries and Benefits	73,221	77,488	88,427	93,767	93,767	93,767
<b>SERVICE AND SUPPLIES</b>						
42001 Communications	731	948	1,000	600	600	600
43000 Equipment Maintenance	0	0	500	300	300	300
43300 Memberships	18,586	18,944	21,300	21,800	21,800	21,800
43500 Office Supplies	289	481	750	750	750	750
44000 Special Department Expense	13,468	26,696	68,625	74,325	74,325	74,325
44320 Training and Travel	1,540	1,544	1,815	3,400	3,400	3,400
44325 Training and Travel / Elected Officials	9,346	4,673	21,000	20,600	20,600	20,600
Total Service and Supplies	43,960	53,286	114,990	121,775	121,775	121,775
<b>FIXED ASSETS</b>						
46100 Improvements						
46300 Equipment	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0
<b>EXPENDITURE TRANSFERS</b>						
49005 PERS Side Fund/OPEB GASB45	0	26,730	64,343	32,172	32,172	32,172
49503 Admin. costs trnsf. to other divisions	(21,754)	(23,479)	(29,814)	(3,600)	(3,600)	(3,600)
Total Expenditure Transfers	(21,754)	3,251	34,529	28,572	28,572	28,572
<b>TOTAL CITY COUNCIL BUDGET</b>	<b>95,427</b>	<b>134,025</b>	<b>237,946</b>	<b>244,114</b>	<b>244,114</b>	<b>244,114</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	17.63%	40.45%	121.77%	40.62%	40.62%	40.62%

# ***City Council***

**#1110**

## **Mission Statement**

The City Council is responsible for establishing comprehensive goals and objectives for the City; providing leadership in establishing policies for the conduct of municipal affairs; formulating priorities for allocation of City resources; supporting special legislative bodies; representing the City at local, regional, state and nationwide organizations; and holding regularly scheduled meetings, hearings, and study sessions to receive citizens' input and conduct the City's business in a public forum.

## **City Council Department Goals**

- A. Maintain sound financial stability and solid reserves
- B. Revitalize and reconstitute the Youth Commission
- C. Develop a Youth Center
- D. Improve access to city government by providing materials in languages other than English
- E. Develop school and community partnerships
- F. Support the development of a new Helms Middle School
- G. Support public safety
- H. Develop city wide internet access (WiFi)
- I. Create a community leadership development program
- J. Support job creation at Casino San Pablo
- K. Promote a new community identity
- L. Continue successful code enforcement efforts

## **Budget Line Item Descriptions**

The five-member City Council is elected at large and serve four-year, overlapping terms. The City Council operates under the Council/Manager form of government, whereby the Mayor is selected by the Council and rotated on an annual basis.

### ***41000 Salaries***

Councilmembers are paid \$540 per month. Additionally, the City Council acts as the Redevelopment Agency Board; when they function as the Redevelopment Agency, each Councilmember is paid \$30 per meeting.

### ***411-419xx Benefits***

This line item represents the City Council's share of employee benefit costs and insurance. Costs included are workers' compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, Medicare, life insurance, benefits in-lieu, medical insurance for retirees and employee assistance program.

<b>42001</b>	<b><i>Communications</i></b>	
	Pagers, fax lines and telephone call reimbursement to Councilmembers.	<b>\$600</b>
<b>43000</b>	<b><i>Equipment Maintenance</i></b>	
	Fax machines and computer maintenance.	<b>\$300</b>
<b>43300</b>	<b><i>Memberships</i></b>	
	League of California Cities	\$11,000
	Association of Bay Area Governments	5,000
	Sister Cities International	465
	Mayors' Conference dues	1,400
	US/Manzanillo Sister Cities	465
	Capitol Enquiry-Pocket Directories	350
	East Bay Division dues	300
	LCC Grassroots	1,300
	Other memberships and publications	<u>1,520</u>
		<b>\$21,800</b>
<b>43500</b>	<b><i>Office Expense</i></b>	
	Business cards, badges, nameplates, holders & toner for FAX machines.	<b>\$750</b>
<b>43600</b>	<b><i>Professional Services</i></b>	
	None budgeted.	
<b>44000</b>	<b><i>Special Departmental Expense</i></b>	
	Expanded library hours	\$42,400
	WCCUSD Board meetings broadcast	4,300
	City Council reorganization refreshments	800
	Flowers for Council reorganization event	250
	CCC Mayors Conference dinners	2,500
	Boards and Commissions receptions	3,000
	Flowers and cards for employees and elected officials (births, deaths, hospital and home confinement)	2,000
	Council-purchased tapes & videos	100
	Photographs	300
	Engraving of tile plaques	250
	City lapel pins and souvenirs	1,200
	Memorial donations & commendations (Officer of the Year, VFW Wreath)	425
	Annual West County Public Education Fund Dinner	500
	Council document/ proclamation frames	600
	Gift for outgoing Mayor	200
	Special events	10,000
	Host West County breakfast meetings (none budgeted this year)	
	Holiday employee appreciation luncheon	2,500
	Other miscellaneous expenses	<u>3,000</u>
		<b>\$74,325</b>

**44320      *Training and Travel***

Includes the following conferences / meetings that are not charged to an individual's allocation:

CCC Mayors' Conference monthly dinner meeting	\$2,300
League of California Cities - East Bay Division	620
LCC East Bay Division (12 meetings at \$40 plus mileage)	<u>480</u>
	<b>\$3,400</b>

**44325      *Training and Travel / Elected Officials***

Accounts for Council conferences, training seminars, travel and lodging. In February 2006 the City Council voted to allocate \$4,000 to each of its members for conferences and seminars along with related travel and lodging expenses, etc. An extra \$600 is allocated to the Mayor, recognizing the various additional functions requiring the Mayor's attendance. **\$20,600**

**46100      *Improvements***

None budgeted.

**46300      *Equipment***

None budgeted.

**49503      *Salary/Benefits Transferred to Other Divisions***

Total salaries and benefits are reflected in the employee's main budget unit. If that employee or Councilmember, in this case, is charged to some other division on a percentage or hourly basis for work performed by that employee, those costs will be reflected in this line item and be shown as a credit to the department donating the employee time. In this particular case, City Councilmembers function as the Board of Directors for the Redevelopment Agency and are paid \$30 per meeting for this service. This cost is therefore, credited to the Council's budget and charged via line item 49003 to the RDA budget.

<u>Position</u>	<u>Percentage Charged</u>	<u>Transferred To</u>	<u>Amount</u>
Board of Directors	5 @ \$720 each	RDA (6110)	<b>\$ 3,600</b>

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1210</b>	<b>City Attorney</b>	<b>Fund 100 General Fund</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	187,098	206,674	196,307	220,118	220,118	220,118
41001 Part-time	0	0	0	0	0	0
411xx-419xx Benefits	52,222	67,611	93,649	100,149	100,149	100,149
Total Salaries and Benefits	239,320	274,285	289,956	320,267	320,267	320,267
<b>SERVICE AND SUPPLIES</b>						
42001 Communications	545	634	630	630	630	630
43300 Memberships	1,296	515	515	515	515	515
43500 Office Expense	1,090	1,195	11,500	8,700	8,700	8,700
43600 Professional Services	56,088	30,984	90,000	40,000	40,000	40,000
44000 Special Department Expense	8,078	6,905	9,800	9,800	9,800	9,800
44320 Training and Travel	7,195	6,552	6,800	6,900	6,900	6,900
Total Service and Supplies	74,292	46,785	119,245	66,545	66,545	66,545
<b>FIXED ASSETS</b>						
46300 Equipment	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost	2,034	0	1,095	1,963	1,963	1,963
49004 Communications/Utilities	3,115	6,259	1,921	2,971	2,971	2,971
49005 PERS Side Fund/OPEB GASB45	0	78,660	22,375	11,188	11,188	11,188
49503 Salary/Ben.transf. to other divisions	(99,491)	(124,717)	(140,655)	0	0	0
Total Expenditure Transfers	(94,342)	(39,798)	(115,264)	16,122	16,122	16,122
<b>TOTAL CITY ATTORNEY BUDGET</b>	<b>219,270</b>	<b>281,272</b>	<b>293,937</b>	<b>402,934</b>	<b>402,934</b>	<b>402,934</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	13.61%	-7.60%	45.07%	48.38%	48.38%	48.38%

# ***City Attorney***

**# 1210**

## **Mission Statement**

The City Attorney's Office provides legal advice to the City Council, City Boards and Commissions, and City officials and employees. The City Attorney drafts or reviews ordinances, resolutions and contracts for City Council consideration; represents the City in legal actions, and acts as general counsel for the San Pablo Redevelopment Agency.

## **Department Responsibilities**

The work of the City Attorney's Office is primarily determined by external factors: changes in legislation and case law affecting City operations; the need other City departments have for legal advice, drafting, and representation; policy decisions made by the City Council and the nature and number of claims and lawsuits filed against or by the City. Because the office responds to requests for service more frequently than it initiates action, the following objectives describe when and how legal services are provided rather than attempting to describe the nature of legal services that will be provided.

- A. Review all items prepared for City Council consideration that are referred to the office before agenda material is distributed.
- B. Attend all meetings of the City Council.
- C. Review the final form of every contract, resolution, or ordinance within one week of referral and either approve the form or indicate to the initiating department the reasons that the contract, resolution, or ordinance cannot be approved.
- D. Respond to all written inquiries or requests to draft contracts and other legal documents within two weeks with either a completed response or an estimate of the date upon which a response will be completed, an indication of further information that is needed to prepare a response, or confirmation that a written response is no longer required.

## **Budget Line Item Descriptions**

### ***41000 Salaries***

The City Attorney is a full-time employee of the City. Salaries for this department fund two positions:

- 1 City Attorney
- 1 Secretary to the City Attorney - 80% position

### ***411-419xx Benefits***

This line item represents the City Attorney's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

**42001      *Communications***

Cellular phone monthly fee **\$630**

**43300      *Memberships/Publications***

Membership in California State Bar Association **\$515**

**43500      *Office Expense***

Provides for general office supplies, City seal envelopes, computer software, Federal Express and overnight mail, replace outdated computers, computer monitors, computer printer and transcriber **\$8,700**

**43600      *Professional Services***

Outside legal and professional services in cases where such specialized counsel would serve the best interests of the City **\$40,000**

**44000      *Special Departmental Expense***

Law library maintenance, court reporter costs, witness fees, arbitration fees, service of process fees, deposition expenses and other departmental expenses not chargeable to a specific project or case handled by the JPA are appropriated in this line item **\$9,800**

**44320      *Training and Travel***

Training in word processing, legal secretarial and paralegal skills; League of California Cities seminars, including the Annual Conference; City Attorney Dept. Spring Conference; Election Law /Employee Relations or Risk Management Seminars; miscellaneous and Continuing Education of the Bar (CEB); monthly meetings for Bay Area and Contra Costa County City Attorneys Association **\$6,900**

**46300      *Equipment***

None budgeted

**49001      *Building Maintenance Costs***

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004      *Communications/Utilities***

This line item represents this division's share of communications, postage, copier usage, property/fire/vehicle insurance, utilities and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1310</b>	<b>City Manager</b>	<b>Fund 100 General Fund</b>
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Account # and Title	2003/2004 Actual Expended <sup>(1)</sup>	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	509,434	549,377	420,655	463,530	463,530	463,530
41001 Part Time	15,117	11,320	12,000	12,000	12,000	12,000
41002 Overtime	277	1,428	0	1,000	1,000	1,000
411xx-419xx Benefits	198,027	242,104	210,086	201,259	201,259	201,259
<b>Total Salaries and Benefits</b>	<b>722,855</b>	<b>804,229</b>	<b>642,741</b>	<b>677,789</b>	<b>677,789</b>	<b>677,789</b>
<b>SERVICE AND SUPPLIES</b>						
42001 Communications	1,960	3,041	2,000	2,000	2,000	2,000
43000 Equipment Maintenance	370	0	1,000	1,000	1,000	1,000
43300 Memberships	2,425	1,394	2,060	2,060	2,060	2,060
43500 Office Expense	11,420	16,892	13,000	13,000	13,000	13,000
43600 Professional Services	15,961	22,203	15,000	15,000	15,000	15,000
43700 Publications/Legal Notices	6,222	6,926	6,500	6,500	6,500	6,500
43800 Equipment Rental	8,630	8,682	8,100	8,100	8,100	8,100
44000 Special Departmental Expense	3,386	5,231	5,120	25,120	29,120	29,120
44050 Community Affairs	10,766	11,489	17,250	17,250	17,250	17,250
44100 Pre Employment Expense	22,388	29,668	50,000	50,000	50,000	50,000
44320 Training and Travel	19,666	27,641	20,400	20,400	20,400	20,400
44325 Training and Travel/Elected Official	605	0	2,000	2,000	2,000	2,000
<b>Total Service and Supplies</b>	<b>103,799</b>	<b>133,167</b>	<b>142,430</b>	<b>162,430</b>	<b>166,430</b>	<b>166,430</b>
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	0	0	0	0
46300 Equipment	0	0	0	0	0	0
<b>Total Fixed Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost	3,140	0	3,772	5,451	5,451	5,451
49004 Communications/Utilities	18,609	24,313	6,615	8,253	8,253	8,253
49005 PERS Side Fund/OPEB GASB45	0	251,164	69,233	34,616	34,616	34,616
49503 Salary/benefits trnsfr. to other div.	(304,414)	(315,884)	(249,695)	0	0	0
<b>Total Expenditure Transfers</b>	<b>(282,665)</b>	<b>(40,407)</b>	<b>(170,075)</b>	<b>48,320</b>	<b>48,320</b>	<b>48,320</b>
<b>TOTAL CITY MANAGER BUDGET</b>	<b>543,989</b>	<b>896,989</b>	<b>615,096</b>	<b>888,539</b>	<b>892,539</b>	<b>892,539</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	16.40%	18.72%	-4.76%	62.78%	63.51%	63.51%

(1) Management Information Systems was budgeted with the City Manager for these years.

# *City Manager*

# 1310

## *Mission Statement*

The City Manager is the Chief Administrative Officer of the City and is responsible for the enforcement of all laws and ordinances and City Council policy directives. Responsibilities of the City Manager include coordination of departments and divisions within the City to ensure that the City Council's goals and policies are implemented and monitored. The City Manager also serves as the Executive Director of the Redevelopment Agency. The City Manager is the designated "Appointing Authority" for all City employees.

The City Manager is responsible for City-wide operations and those functions that serve all departments/divisions. He has the authority to recommend policies and procedures to the Council and Redevelopment Agency Board of Directors for approval, as well as implement changes to provide for optimal operational efficiencies.

The City Clerk is elected every 4 years and reports directly to the City Council. The goals of the City Clerk are to continue to be the liaison between the citizens and their government; to continue providing service to the Mayor, City Council, City Manager and all other administrative departments

- The **City Clerk** attends Study Sessions and Council Meetings. The City Manager's staff fulfills the day to day needs of the office by maintaining custody of records, conducting elections, recording minutes, administering oaths, and preparing agendas.

The City Manager's Department administers the Deputy City Clerk and Human Resources.

- < The **Secretary/Deputy City Clerk** maintains official records and documents, answers inquiries from departments and citizens; has custody of the City Seal; prepares council agenda; maintains official council minute books; maintains official ordinance and resolution books; council minutes; countersigns official documents; administers oaths and conducts municipal elections. The Deputy City Clerk also attends Study Sessions and City Council meetings in the absence of the City Clerk.
- < **Human Resources** provides service and advice to City departments in the areas of recruitment, testing and eligibility list maintenance; maintenance of employee records, grievance, discipline and performance management; maintenance of the City's classification plan; workers compensation administration and labor relations; employee counseling and legislative analysis and comment; has overall responsibility for employee training and career development programs, as well as safety training and compliance; and wellness programs. These services are also provided in part to West Contra Costa County Transportation Authority.

**Budget Line Item Descriptions**

**41000      *Salaries***

The City Manager's Department is staffed as follows:

- 1      City Manager
- 1      City Clerk (Elected Official) The City Clerk is paid \$100 per month
- 1      Secretary/Deputy City Clerk
- 1      Human Resources Manager
- 2      Administrative Secretary

**41001      *Part Time***

- 1      Part-time staff to assist in scanning of current and historical records.      **\$12,000**

**411-419xx      *Benefits***

This line item represents the City Manager and City Clerk department's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, social security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

**42001      *Communications***

- Cellular phones and land lines.      **\$2,000**

**43000      *Equipment Maintenance***

- Maintenance agreement for Sharp FO-4700 fax machine, maintenance on PC's, scanner, printers, typewriters, etc.      **\$1,000**

**43300      *Memberships & Publications***

- Various one time publications: miscellaneous newspaper subscriptions, magazines, books and management journals      \$ 200
- CCC Public Manager's Association      160
- CALPELRA      230
- CMRTA      50
- ICMA Publications      115
- Chamber of Commerce      250
- International Institute of Municipal Clerks      300
- City Clerks Association of California (CCAC)      255
- West County Times      150
- Northern CA Chapter International Personnel Management Assoc. (NCCIPMA)      50
- Personnel Testing Council of Northern California      30
- League of California Cities (including directories)      270
- \$2,060**

**43500      *Office Expense***

- Purchase of office supplies, toner, software programs, equipment, FEDEX and printing \$7,000. New computers; peripherals, upgrades and unforeseen needs \$6,000.      **\$13,000**

<b>43600</b>	<b><i>Professional Services</i></b>	
	Special professional and legal services	<b>\$15,000</b>
<b>43700</b>	<b><i>Publications and Legal Notices</i></b>	
	Publications and legal notices.	<b>\$6,500</b>
<b>43800</b>	<b><i>Equipment Rental</i></b>	
	Lease for copier/scanner/printer located in the City Manager's.	<b>\$8,100</b>
<b>44000</b>	<b><i>Special Departmental Expense</i></b>	
	Safety Committee expenses	\$ 1,000
	Election expenditures	20,000
	Emergency Preparedness Notification System (PA System); Coffee/Water, monthly employees' birthday celebration & miscellaneous expenses unique to the City Manager's office	3,500
	Annual maintenance for Code Master	4,000
	Expenses unique to the City Clerk's office	500
	Vehicle insurance	<u>120</u>
		<b>\$29,120</b>
<b>44050</b>	<b><i>Community Affairs/Special Events</i></b>	
	City Manager-sponsored Employee/Staff/Council lunch and dinner meetings and events	\$ 4,750
	Employee landmark anniversary luncheon	7,500
	Wellness events	1,000
	Miscellaneous events	<u>4,000</u>
		<b>\$17,250</b>
<b>44100</b>	<b><i>Pre Employment Expenses</i></b>	
	Covers the cost of newspaper advertisements for recruitment of both full-time and part-time positions; participation in job fairs for police officer recruitments, cost of testing materials, pre-employment physical examinations, fingerprints, psychological tests, polygraph, background checks and oral board interview refreshments and lunches.	<b>\$50,000</b>
<b>44320</b>	<b><i>Training and Travel</i></b>	
	International City Manager Association (ICMA) Annual Conference, League of California Cities Annual Conferences, CAL-PELRA Conference, NCCIPMA Conference, Monthly/quarterly workshops given by Liebert, Cassidy & Frierson and mileage for training	\$14,400
	Staff Training and Travel	<u>6,000</u>
		<b>\$20,400</b>
<b>44325</b>	<b><i>Training and Travel / Elected Official</i></b>	
	Conferences, training seminars, travel and lodging for City Clerk.	<b>\$2,000</b>

**46300      *Equipment***

None budgeted.

**49001      *Building Maintenance Costs***

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004      *Communications/Utilities***

This line item represents this division 's share of communications, postage, copier usage, property/fire insurance, utilities, and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1330</b>	<b>Management Information Systems</b>	<b>Fund 100 General Fund</b>
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Account # and Title	2003/2004 Actual Expended <sup>(1)</sup>	2004/2005 Actual Expended <sup>(1)</sup>	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries			150,995	158,561	158,561	158,561
41001 Part Time			0	0	0	0
41002 Overtime			0	0	0	0
411xx-419xx Benefits			64,115	65,506	65,506	65,506
Total Salaries and Benefits	0	0	215,110	224,067	224,066	224,066
<b>SERVICE AND SUPPLIES</b>						
42001 Communications			1,000	1,700	1,700	1,700
42005 Network Applications/Maintenance			224,000	146,200	96,700	96,700
43300 Memberships			650	710	710	710
43500 Office Expense			7,000	7,000	7,000	7,000
43600 Professional Services			5,000	5,000	5,000	5,000
44320 Training and Travel			21,000	6,500	6,500	6,500
Total Service and Supplies	0	0	258,650	167,110	117,610	117,610
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	0	0	0	0
46300 Equipment	0	0	75,000	313,000	260,000	260,000
Total Fixed Assets	0	0	75,000	313,000	260,000	260,000
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost			1,217	2,181	2,181	2,181
49004 Communications/Utilities			2,134	3,301	3,301	3,301
49005 PERS Side Fund/OPEB GASB45			19,096	9,548	9,548	9,548
49503 Salary/benefits tmsfr. to other div.			(103,738)	0	0	0
Total Expenditure Transfers	0	0	(81,291)	15,030	15,030	15,030
<b>TOTAL MIS BUDGET</b>	<b>0</b>	<b>0</b>	<b>467,469</b>	<b>719,207</b>	<b>616,706</b>	<b>616,706</b>
% increase (dec.) over prior year (excluding PERS Side Fund)				60.40%	37.54%	37.54%

(1) Management Information Systems was budgeted with the City Manager for these years.

# Management Information Systems

#1330

## Departments Responsibilities

Management Information System provides the administration and support to keep the City Network and networked computers in good working order. MIS also coordinates service requests for the telecommunications system and support and training for all City PC users, including trouble shooting of computers, printers and other peripheral devices associated with the PC and RS-6000 systems.

## Budget Line Item Descriptions

### **41000**      *Salaries*

- 1      Management Information Services Coordinator
- 1      Information Services Technician

### **411-419xx**      *Benefits*

This line item represents the MIS Department's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, social security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

### **42001**      *Communications*

Cellular phones and land lines. **\$1,700**

### **42005**      *Network Applications/Maintenance*

Annual maintenance costs for network server and software (Extra Team)	\$17,000
RealQuest fees	3,600
Consultant fees for home page conversion	25,000
Annual maintenance for LaserFiche	7,000
Symantec AntiVirus maintenance/upgrade	3,600
Six (6) ARCView licenses	6,000
Veritas backup maintenance/upgrade	4,000
Crystal Reports	5,000
Adobe Acrobat	2,000
MS Project	3,000
MS Visio	1,500
Licenses (25) for phone voice mail	2,500
Colocation for disaster recovery	6,000
Cable connections, misc. hardware upgrades/replacements, and license fees	<u>10,500</u>
	<b>\$96,700</b>

### **43300**      *Memberships & Publications*

Municipal Information Systems Association of California (MISAC)	\$160
MIS publications	<u>550</u>
	<b>\$710</b>

**43500 Office Expense**

Provides for purchase of various office supplies, toner cartridges, backup tapes, software programs, equipment \$2,000  
New computers; peripherals, upgrades and unforeseen needs 5,000  
**\$7,000**

**43600 Professional Services**

Miscellaneous data processing programming and unanticipated computer system expenses. **\$5,000**

**44320 Training and Travel**

MISAC conference \$1,500  
GTC Conference 2,800  
Voice over IP training. 2,200  
**\$6,500**

**46300 Equipment**

Network Infrastructure upgrade (including blade server chassis', blade server, disk storage, disk storage, tape backup). This upgrade provides for hardware and software disaster recovery in the event of catastrophic network hardware loss (theft, building collapse, fire, etc.). This recovery method will provision for catastrophic failure of our Computer Network and Data Storage by upgrading our existing equipment and co-locating a mirrored backup system out of the Bay Area. \$185,000  
Generator 75,000  
**\$260,000**

**49001 Building Maintenance Costs**

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004 Communications/Utilities**

This line item represents this division 's share of communications, postage, copier usage, property/fire insurance, utilities, and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Division 1420</b>	<b>Financial Services</b>	<b>Fund 100 General Fund</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	278,820	295,770	333,083	350,793	318,710	318,710
41001 Part Time	0	0	0	0	0	0
41002 Overtime	154	159	0	5,000	5,000	5,000
411xx-419xx Benefits	87,276	115,771	138,653	144,234	130,645	130,645
Total Salaries and Benefits	366,250	411,700	471,736	500,027	454,355	454,355
<b>SERVICE AND SUPPLIES</b>						
42001 Communications	396	421	500	500	500	500
43000 Equipment Maintenance	0	2,858	2,700	2,500	2,500	2,500
43300 Memberships	1,271	1,999	2,150	2,150	2,150	2,150
43500 Office Expense	9,325	8,058	9,000	15,000	15,000	15,000
43600 Professional Services	56,006	84,362	53,200	250,200	250,200	250,200
44000 Special Department Expense	2,803	794	4,000	4,000	4,000	4,000
44320 Training and Travel	5,226	4,855	11,600	3,000	3,000	3,000
44325 Training and Travel/Elected Official	3,416	3,636	3,800	3,800	3,800	3,800
Total Service and Supplies	78,443	106,983	86,950	281,150	281,150	281,150
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	0	0	0	0
46300 Equipment	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Costs	2,137	0	2,677	3,925	3,925	3,925
49004 Communication/Utilities	9,394	14,294	4,695	5,942	5,942	5,942
49005 PERS Side Fund/OPEB GASB45	0	138,229	51,544	25,772	25,772	25,772
49503 Salary/benefits transfer. to other div.	(158,286)	(185,999)	(217,410)	(45,600)	0	0
Total Expenditure Transfers	(146,755)	(33,476)	(158,494)	(9,961)	35,639	35,639
<b>TOTAL FINANCIAL SERVICES BUDGET</b>	<b>297,938</b>	<b>485,207</b>	<b>400,192</b>	<b>771,216</b>	<b>771,144</b>	<b>771,144</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	13.89%	16.46%	15.34%	121.20%	121.18%	121.18%

# Financial Services

#1420

## Mission Statement

The mission of the Financial Services Department is to protect the City's assets, enhance the City's financial security, provide sound fiscal information in support of City decision-making, and to provide high quality customer service. The City Treasurer insures that all moneys are deposited into the treasury of the City on a daily basis.

- **The City Treasurer**, an elected official, validates that the City has sufficient funds to operate the City and pay its debt. As part of the legal duties of this office the City Treasurer submits to the City Council a monthly report of disbursements.
  
- **Finance** is responsible for providing support services for the internal operation of the City and for financial reporting to other government agencies. The Financial Services Department provides financial planning, forecasting and reporting; budget development and monitoring; investment management; bond debt administration; cash flow management; and audit coordination. Finance processes cash receipts, accounts payable and receivable, business licenses, payroll, employee health and welfare benefit administration and fixed asset management. Finance also administers the City's self - insurance and loss prevention programs through Municipal Pooling Authority (MPA). As a recipient of Federal, State and County financial assistance, Finance is responsible for ensuring that an adequate internal control structure is in place to comply with applicable laws and regulations related to programs covered by the Single Audit Act. The Financial Services Department provides support services for Redevelopment Agency activity, including tracking and collecting on notes receivables.

## Budget Line Item Descriptions

### **41000      Salaries**

The Financial Services Department is staffed as follows:

- 1      City Treasurer (Elected Official)
- 1      Finance Director (90%)
- 1      Assistant Finance Director
- 1      Fiscal Clerk I
- 1      Fiscal Clerk II (70%)

### **41002      Overtime**

Overtime may be needed for implementation of the new financial system. **\$5,000**

**411-419xx Benefits**

This line item represents the Financial Services Department's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, social security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

**42001 Communications**

Cellular phone. **\$500**

**43000 Equipment Maintenance**

Maintenance agreements on computer and office equipment **\$2,500**

**43300 Memberships & Publications**

California Municipal Treasurer's Association	\$ 120
Association of Public Treasurers	165
GFOA	210
CA State Board of Accountancy	200
California Society of Municipal Finance Officers	150
AICPA	170
California Society of CPAs	295
National Notary Association	100
Various professional publications and guidelines	<u>740</u>
	<b>\$2,150</b>

**43500 Office Expense**

Various office supplies, toner cartridges, backup tapes, software programs, monitors and printers; notary expenses; new forms for financial system such as business licenses, W-2's, 1099's, checks, etc.; printing of the annual budget and the CAFR. **\$15,000**

**43600 Professional Services**

Annual audit (includes GFOA and CSMFO award costs)	\$ 38,000
New financial software – including hardware, training, custom reporting, maintenance fees.	200,000
Data processing services needed to maintain M.O.M. software 6 mos. (provides for call-up programming support from software supplier)	4,200
Miscellaneous data processing programming and unanticipated computer system expenses	5,000
Accounting consultants	<u>3,000</u>
	<b>\$250,200</b>

**44000 Special Department Expense**

Bank analysis charges & miscellaneous expenses unique to the Financial Services Department. **\$4,000**

**44320**      *Travel and Training*

Attendance at the League of California Cities Financial Management Seminar,  
CSMFO Annual Conference, local CMTA meetings held six times per year      **\$3,000**

**44325**      *Training and Travel – Elected Official*

Attendance at CMTA Annual Meeting, National Treasurer's Annual Meeting,  
League of California Cities Financial Management Seminar, local CMTA  
meetings held six times per year      \$3,600

Mileage reimbursement incurred by the City Treasurer for taking bank  
deposits to the bank      200  
**\$3,800**

**49001**      *Building Maintenance Costs*

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004**      *Communications/Utilities*

This line item represents this division 's share of communications, postage, copier usage, property/fire insurance, utilities and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1610</b>	<b>Employee Benefits</b>	<b>Fund 100 General Fund</b>
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Account and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SERVICE AND SUPPLIES</b>						
41105 Workers' Compensation / Wellness	343,819	371,742	416,820	312,388	311,909	311,909
41200 PERS Retirement	947,903	2,035,738	2,253,574	2,054,372	2,053,422	2,053,422
41310 Health Insurance	718,233	825,399	972,393	1,142,890	1,142,890	1,142,890
41311 Health/Dental Insurance - Retirees	170,252	176,899	196,701	206,041	206,041	206,041
41313 OPEB - GASB 45			1,000,000	500,000	500,000	500,000
41400 Dental Insurance	132,260	137,932	152,115	163,551	163,551	163,551
41500 Vision Care	42,263	41,063	43,734	50,109	50,250	50,250
41800 Disability Insurance	145,161	106,260	97,630	124,531	124,041	124,041
41900 Medicare Tax	110,623	112,132	142,194	161,763	161,315	161,315
41902 Social Security Tax	18,904	17,136	22,393	32,381	31,761	31,761
41903 Employee Assistance Program	4,537	4,615	5,727	5,016	6,072	6,072
41904 Life Insurance	24,767	22,944	23,707	30,627	30,570	30,570
41905 Benefits In Lieu	85,649	105,132	156,065	169,897	169,897	169,897
41906 Bonds	0	602	731	1,088	1,083	1,083
41907 Cafeteria Plan Fees	365	0	0	0	0	0
41911 Liability Insurance / ERMA	225,202	223,790	207,786	211,437	208,941	208,941
41912 Unemployment Insurance	47,153	47,501	53,000	39,000	39,000	39,000
41915 Educational Incentive	7,381	10,375	20,000	40,500	40,500	40,500
Total Service and Supplies	3,024,472	4,239,260	5,764,570	5,245,591	5,241,243	5,241,243
<b>EXPENDITURE TRANSFERS</b>						
49900 Transfers Out	(3,047,027)	(4,297,138)	(5,764,570)	(5,245,591)	(5,241,243)	(5,241,243)
Total Expenditure Transfers	(3,047,027)	(4,297,138)	(5,764,570)	(5,245,591)	(5,241,243)	(5,241,243)
<b>TOTAL EMPLOYEE BENEFITS BUDGET</b>	<b>(22,555)</b>	<b>(57,878)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
% increase (dec.) over previous year	-209.32%	156.61%	-100.00%	0%	0%	0%

# ***Employee Benefits & Insurance***

**#1610**

## ***Budget Line Item Descriptions***

The City as a member of the Municipal Pooling Authority (MPA) is self-insured for the following insurance benefits: Workers Compensation, Dental, Long Term Disability, Life, Liability, and a Wellness Program. Rates are established by the Board of Directors. All employee benefit costs/insurance will be charged to, and paid from, this budget. These costs will then be distributed to the benefiting department/division based upon the budget unit the employee is assigned to.

### ***Worker's Compensation/Wellness***

Worker's Compensation insurance covers employees in case of occupational injury or illness for which the employer is liable without regard to negligence. Wellness program promotes a healthy living style.

### ***PERS Retirement***

This account reflects the total cost to the City for membership in the Public Employee Retirement System. PERS costs are based upon gross salaries. The City pays the 7% miscellaneous employee's share of PERS, as well as 9% of the safety employee's contribution. For 2006-07, PERS includes Employer Paid Member Contributions (EPMC) for Police Department employees.

### ***Health Insurance***

The City provides health insurance coverage to all its full-time employees and their dependents. The health insurance program is administered by PERS where a variety of medical plans are available for the employee's selection. The cap on the cost that the City assumes varies with each bargaining unit. In general the cost is capped at the cost of the premium charged by Kaiser Healthcare. Executive Management Employees may select from any PERS plan.

### ***Health and Dental Insurance-Retirees***

The City pays 100% of the health insurance costs for some of its retirees. Other retirees pay a portion of the health coverage, while the City assumes a graduating percentage of this cost each year, until the City pays equal shares for active and retired workers. Several retirees are also entitled to dental insurance benefits per individual retirement contracts.

### ***OPRB - GASB 45***

The Governmental Accounting Standards Board (GASB) issued Accounting Standards 43 and 45 in 2004 for retiree health benefits. These standards will apply to all public employers that pay any part of the cost of retiree health benefits for current or future retirees (including early retirees).

Prudent fiscal management of retiree health costs and liabilities requires establishment of a long-term plan. To assist with our planning, the City contracted with Total Compensation Systems in December 2005 to perform an actuarial study of retiree health liabilities. The result of this valuation showed an unfunded actuarial accrued liability of \$5,388,510 as of July 1, 2005. The City could pay this amount over 30 years but the cost would be \$7,106,000 at an assumed interest cost of 5%. It is thus advantageous for the City to begin paying down this balance as soon as possible. The Council approved \$1 million fiscal year 2005-06 and for fiscal year 2006-07 an additional \$500,000 is being appropriated.

### ***Dental Insurance***

Depending on the employees bargaining unit the City provides either fully-paid orthodontia dental insurance or regular dental coverage for its employees and their eligible dependents.

### ***Vision/ Co Pay Rebate Program***

The City's labor agreements (with the exception of the Police MOU) provides reimbursement for employees and their dependents in vision care and un-reimbursed medical expenses each year. For the San Pablo Police Employee Association the vision care and un-reimbursed medical expense benefit is paid directly to the Association in early January.

### ***Long Term Disability Insurance***

The City provides disability insurance for all its employees. The plan pays a disabled employee two-thirds of his/her salary after a 30-day elimination period.

### ***Medicare Tax***

As of April 1, 1986, all new hires must be covered by Medicare. This cost is 2.9% of gross salary with one-half paid by the employer and the other half by the employee.

### ***Social Security Tax***

Federal statute requires all employees not covered by a qualifying retirement system to be covered by Social Security. Therefore, all part-time and seasonal employees, are covered at a cost of 6.2% of gross salaries, with both employer and employee contributing this rate.

### ***Employee Assistance Program***

The City provides personal counseling services, up to a maximum of 15 annual visits to all employees and their eligible dependents. This service is provided through an employee assistance program. The City has contracted with Pacificare Behavioral Health to provide this service.

### ***Life Insurance***

The City purchases varying levels of life insurance for its employees. Additional or dependent life insurance may be purchased at the employees' option and cost.

### ***Benefits In-lieu***

The City will pay 50% of the Premium of Kaiser Healthcare for employees who can demonstrate that she/he is adequately covered by another source. The City will also pay 50% of the amount of the Dental benefits for those who have coverage elsewhere. This does not include those employees who are eligible for the orthodontia dental plan.

### ***Bonds***

The City purchases a fidelity bond that covers all of the City employees. The coverage is \$500,000 per loss with a \$5,000 deductible.

### ***Cafeteria Plan Fees***

An administrative fee is charged by the trustee of the Cafeteria Plan. At present, all administrative fees are being paid from forfeited funds.

### ***Liability Insurance/ERMA***

The liability insurance premium is based on a formula which includes payroll costs, an experience modifier and a premium rate of \$3.96 per \$100 of payroll. The City pays the first \$5,000 for every claim as our deductible.

Employment Risk Management Authority (ERMA) is administered through Municipal Pooling Authority (MPA) and provides training to supervisors and legal defense against lawsuits due to the actions of our employees. In addition there is employment liability coverage with a limit of \$10,000,000 and a \$50,000 deductible. Cost is included in the liability premium.

### ***Unemployment Insurance***

Unemployment Insurance costs are based upon the City's prior year experience, and is determined utilizing the direct-cost reimbursement method.

### ***Educational Incentive***

The City's M.O.U.'s provide that employees may take educational courses which are job related; the City will then reimburse the employee's tuition and books. The maximum that the City will reimburse an employee is as follows:

Local One	\$ 1,500
AIE	\$ 1,500
Confidential / Exempt	\$ 4,000
SPPEA	\$ 4,000
SPPEA ( >5 years City employment For sworn officers only)	\$ 8,000

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Division 8000</b>	<b>Multi-Department Programs</b>	<b>Fund 100 General Fund</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SERVICE AND SUPPLIES</b>						
41910 Property/Fire/Dishonesty Insurance	17,336	19,548	21,500	21,600	21,600	21,600
41913 Vehicle Insurance	5,349	7,783	0	0	0	0
42001 Communications	100,115	238,740	70,000	35,000	35,000	35,000
42005 Network Applications/Maint.	46,197	31,900	0	0	0	0
43500 Office Supplies	48,503	60,094	50,000	78,000	78,000	78,000
44000 Special Department Expense	84,243	82,352	0	0	0	0
44400 Utilities	84,524	86,261	80,000	85,000	85,000	85,000
Total Service and Supplies	386,267	526,678	221,500	219,600	219,600	219,600
<b>FIXED ASSETS</b>						
46300 Equipment	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0
<b>EXPENDITURE TRANSFER</b>						
49502 Transfer admin. costs to Benefiting Departments / Divisions	(278,367)	(427,695)	(221,500)	(219,600)	(219,600)	(219,600)
Total Expenditure Transfers	(278,367)	(427,695)	(221,500)	(219,600)	(219,600)	(219,600)
<b>TOTAL MULTI-DEPT. BUDGET</b>	<b>107,900</b>	<b>98,983</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>% increase (decrease) over previous year</b>	<b>-12.15%</b>	<b>-8.26%</b>	<b>-100.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

# Multi-Department Programs

# 8000

## Departments Responsibilities

To provide internal services to all City departments/divisions allocating the indirect costs necessary for the functioning of the City as a whole, but which cannot be directly assigned to one department/division. The functions are communications, utilities, postage, copy paper and use and insurance.

## Budget Line Item Descriptions

This budget is maintained in order to fund programs not associated with a specific department or division in the City structure. In some of these programs, were the City not actively involved in a JPA for the planning, coordination and carrying out of specific functions, the City would need to establish separate divisions to handle these activities.

### **41910      *Property/Fire/Flood Insurance***

The City insures buildings and contents that are valued at \$36,257,703.

Coverage provides for replacement cost after a \$5,000 deductible on buildings and a \$5,000 deductible on contents. The annual rate for all risk is .0404 per \$100 and flood insurance is .0134 per \$100 of total value.

**\$21,600**

### **42001      *Communications***

Recurring telephone and long distance; frame relay transport loops; fax lines; T-1 circuit fee; maintenance & supplies; alarm and computer lines.

**\$35,000**

### **43500      *Office Expense***

Includes those costs related to Xerox 470 digital copier/scanner/printer: lease/maintenance, paper, toner and supplies

**\$26,000**

Postage used by the various City divisions: postage meter rental, maintenance agreement, supplies and postage purchased. These costs will be charged to the users based on a per-copy basis for the copier and actual postage used for mail.

52,000

**\$78,000**

### **44400      *Utilities***

Annual PG&E and EBMUD charges for City-owned buildings

(Note: does not include facilities covered by Street Lighting and Landscaping).

**\$85,000**

### **49502      *Administrative Costs Transferred to Other Divisions***

Transfers the costs of insurance, communications, network applications and maintenance, office expense and utilities to benefiting departments/divisions based on usage.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1440</b>	<b>Recreation (Excludes Para Transit)</b>	<b>Fund 100 General Fund</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	208,368	173,465	198,963	289,635	279,524	279,524
41001 Part Time	176,953	158,413	188,000	357,016	357,016	357,016
411xx-419xx Benefits	91,562	94,003	88,259	159,879	140,905	140,905
Total Salaries and Benefits	476,883	425,881	475,222	806,530	777,444	777,444
<b>SERVICE AND SUPPLIES</b>						
42000 Uniform / Safety Communications	939	958	1,500	1,560	1,560	1,560
42001 Communications	4,045	3,778	3,500	6,480	6,480	6,480
43000 Equipment Maintenance	257	1,254	4,000	5,700	5,700	5,700
43300 Memberships	376	145	500	1,085	1,085	1,085
43500 Office Expense	3,649	2,581	15,300	9,500	9,500	9,500
43600 Professional Services	8,665	11,076	103,000	77,900	63,500	63,500
43800 Equipment Rental	7,019	10,831	2,000	13,980	13,980	13,980
44000 Special Department Expense	77,132	71,716	100,660	323,710	246,210	246,210
44320 Training and Travel	795	1,707	7,500	12,365	12,365	12,365
44400 Utilities	529	0	0	0	0	0
Total Service and Supplies	103,406	104,046	237,960	452,280	360,380	360,380
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	16,000	0	6,500	6,500
46300 Equipment	0	0	0	0	7,000	7,000
Total Fixed Assets	0	0	16,000	0	13,500	13,500
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost	3,692	0	2,920	4,252	4,252	4,252
49004 Communications/Utilities	10,041	14,953	5,121	14,437	14,437	14,437
49005 PERS Side Fund/OPEB GASB45	0	118,864	35,583	17,792	17,792	17,792
49503 Salary/benefits transfer to other divisions	(40,000)	(10,000)	0	0	0	0
Total Expenditure Transfers	(26,267)	123,817	43,624	36,481	36,481	36,481
<b>TOTAL RECREATION BUDGET</b>	<b>554,022</b>	<b>653,744</b>	<b>772,806</b>	<b>1,295,291</b>	<b>1,187,805</b>	<b>1,187,805</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	-10.16%	-3.46%	44.48%	75.70%	61.12%	61.12%

# ***Recreation Division***

**#1440**

## **Mission Statement**

The Recreation Division aims to create community through people, parks, and programs.

## **Division Responsibilities and Goals**

The Recreation Division provides community services for the purpose of:

- Strengthening community image and sense of place
- Protecting environmental resources
- Fostering human development
- Strengthening safety and security
- Supporting economic development
- Providing recreational experiences
- Increasing cultural unity
- Promoting health and wellness
- Facilitating community problem-solving
- Promoting recreational activities that can be pursued over the span of a lifetime

## **Recreation Division Programs include:**

- After school program at local elementary school for students ages 6 to 12 years partnering with the West Contra Costa Unified School District.
- After school enrichment program at Helms Middle School for homework help and recreation programs.
- Four youth special events annually.
- Excursions and special cultural programs for youth year round.
- Summer day camp and playground program for school age youth.
- Summer Teen Scene and Davis Park Summer programs for youth ages 6-17.
- Summer Youth Employment Training Program (Recreation Aides) for 10 youths, ages 14-17 years.
- Winter and Spring Break Camp each one week long.
- Enrichment Classes for children and youth.
- Youth Sports Leagues to take place in the fall and winter.
- Partnership with the California Youth Energy Services, for teens and youth.
- Staff support for the Youth Task Force.
- Tile Art program for neighborhood aesthetics.
- Six Community Wide Special Event programs annually.
- Historical Society and Museum events.
- The San Pablo Senior Adult Center, a full-service senior center, open full-time, six days per week, and offering recreational and educational activities, social services, and a daily congregate meal program serving 110 seniors per day for seniors 60 years and up or 50 years and disabled.
- The Davis Park program, open two days per week, for recreational activities and

once per week to seniors 60 years and up or 50 and disabled for educational and nutritional programs.

- Staff support is provided for the San Pablo Senior Adult Association, the Davis Park Senior Advisory Board and the San Pablo Committee on Aging.
- The sale of discount Ride tickets and provision of rides of the East Bay Consortiums program for disabled San Pablo residents through Measure C Funds. (see Paratransit division 1444)
- The operation, scheduling and rental of Maple Hall, Davis Park multi-purpose building, San Pablo Senior Centers, Davis Park fields and Concession Stand, El Portal Youth Soccer Field and operation of the city's museums and historical buildings and the Art Gallery, featuring exhibits of local artists, community art programs and SPRD children's art displays.

### **Budget Line Item Descriptions**

#### ***41000 Salaries***

Staffing for this division includes:

- 1 Community Services Director 25%
- 1 Recreation Division Manager
- 1 Recreation Supervisor
- 1 Recreation Program Coordinator 90%
- 1 Administrative Aide 50%
- 1 Redevelopment Analyst/Special Events Coordinator 25%

#### ***41001 Part-Time***

Program Administrator, Recreation Specialists, Recreation Leaders and Recreation Aides to oversee youth recreation programs during the school year such as: After School Playground; Youth Special Events; Youth Leagues; and Trips and Excursions. Staffing will be approximately 24 positions in the summer and 12 positions in the school year.

Certified Teacher's to oversee educational component of After School Program.

Recreation Specialists, Recreation Leaders and Recreation Aides to oversee all Summer Day Camp and Summer Park Programs for the summer months.

Building and Senior Centers Attendants - 7 attendants

**TOTAL \$357,016**

#### ***411-419xx Benefits***

This line item represents Recreation's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

<b>42000</b>	<b><i>Uniforms</i></b>	
	Recreation uniforms (shirts, hats, sweatshirts, etc.)	<b>\$1,560</b>
<b>42001</b>	<b><i>Communications</i></b>	
	9 cell phones and charges for the Recreation Division Manager, Supervisor, Coordinator and part-time staff.	<b>\$6,480</b>
<b>43000</b>	<b><i>Equipment Maintenance</i></b>	
	Regular maintenance recreation automobile	\$1,200
	Maintenance for FUNmobile and playground equipment.	<u>4,500</u>
		<b>\$5,700</b>
<b>43300</b>	<b><i>Memberships</i></b>	
	California Parks and Recreation Society, CalSac and NAIER, etc.	<b>\$1,085</b>
<b>43500</b>	<b><i>Office Expense</i></b>	
	Office supplies for Youth, Seniors, Art Gallery and Historical Society (i.e. printer cartridges, colored flyer paper, envelopes	\$7,500
	Division Laptop (for presentations)	1,500
	Additional digital camera	<u>500</u>
		<b>\$9,500</b>
<b>43600</b>	<b><i>Professional Services</i></b>	
	San Pablo Baseball Assoc. Security	\$ 7,500
	RecTrac Upgrades	3,000
	ECivis Grant Locator (25%)	3,000
	EI Portal Park Design	<u>50,000</u>
		<b>\$63,500</b>
<b>43800</b>	<b><i>Equipment Rental</i></b>	
	3 Rental Storage Units	\$6,480
	Davis Park Fencing for Baseball and Soccer	<u>7,500</u>
		<b>\$13,980</b>
<b>44000</b>	<b><i>Special Departmental Expense</i></b>	
	a. Summer Camp	\$38,100
	b. After School Programming	53,700
	c. Fee Classes	16,000
	d. Youth Task Force	10,000
	e. Community Events	6,600
	f. Wanlass Park Outdoor Educational Center	10,000
	g. Special Community Events	53,750
	h. San Pablo Newsletter	48,060
	i. General Programming (including programming for the Senior Center and Historical Society	<u>10,000</u>
		<b>\$246,210</b>

**44320** *Training and Travel*

Training and travel for the Recreation Division Manager, Supervisor, Program Coordinator and part-time staff.

**\$12,365**

**46100** *Improvements*

Reroofing portions of Church Lane Senior Center

**\$6,500**

**46300** *Equipment*

Printer

**\$7,000**

**49001** *Building Maintenance Costs*

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004** *Communications/Utilities*

This line item represents this division's share of communications, postage, copier usage, property/fire insurance, utilities, and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1444</b>	<b>Para Transit</b>	<b>Fund 216</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	23,529	20,644	34,204	35,443	35,443	35,443
41001 Part Time	12,424	13,716	15,000	22,000	22,000	22,000
411xx-419xx Benefits	6,942	10,857	15,478	19,179	19,179	19,179
Total Salaries and Benefits	42,895	45,217	64,682	76,621	76,621	76,621
<b>SERVICE AND SUPPLIES</b>						
42001 Communications	810	840	0	1,440	1,440	1,440
43000 Equipment Maintenance	963	3,970	5,000	6,000	6,000	6,000
43600 Professional Services	0	0	0	0	0	0
44000 Special Departmental Expense	16,372	28,151	50,000	55,000	55,000	55,000
44320 Training and Travel	0	0	0	0	0	0
Total Service and Supplies	18,145	32,961	55,000	62,440	62,440	62,440
<b>FIXED ASSETS</b>						
46300 Equipment	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Costs	1,291	0	852	763	763	763
49003 Salary/benefits transferred in	73,770	48,330	0	0	0	0
49004 Communications/Utilities	2,212	5,693	1,494	1,156	1,156	1,156
49005 PERS Side Fund	0	27,396	0	0	0	0
Total Expenditure Transfers	77,273	81,419	2,346	1,919	1,919	1,919
<b>TOTAL PARA TRANSIT BUDGET</b>	<b>138,313</b>	<b>159,597</b>	<b>122,028</b>	<b>140,980</b>	<b>140,980</b>	<b>140,980</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	13.14%	-4.42%	-7.70%	15.53%	15.53%	15.53%

# Para Transit

# 1444

San Pablo's Paratransit Program provides subsidized ride tickets for senior and transportation for disabled residents of San Pablo. This includes transportation for those who are not ADA eligible, do not live within 3/4 of a mile of a BART or AC Transit fixed-route line, and need a ride during the times AC Transit or BART does not operate. The City provides shopping excursions for seniors and people with disabilities on a weekly basis.

All funding for this program is provided through the Measure C half-cent sales tax allocated annually to the City of San Pablo.

## Budget Line Item Descriptions

### **41000 Full Time**

- 1 Administrative Aide 50%
- 1 Recreation Program Coordinator 10%
- 1 Paratransit Driver (*maintenance worker*) 10%

### **41001 Part Time**

- 2 Paratransit Drivers  
(To take seniors and people with disabilities on special trips and shuttles) **\$22,000**

### **411-419xx Benefits**

This line item represents Paratransit's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

### **42001 Communications**

- 2 Cell phones for Paratransit Drivers **\$1,440**

### **43000 Equipment Maintenance**

- Gasoline and vehicle maintenance. **\$6,000**

### **44000 Special Departmental Expense**

This line item accounts for Ticket sales; Vehicle Insurance; Senior Singles Trips; Rides for seniors and people with disabilities who are not eligible for Intelitrans services or who live outside a 3/4 mile radius of an AC Transit line or BART. **\$55,000**

**49001      *Building Maintenance Costs***

Included in the building maintenance costs is the Division's pro-rata share of common area costs. Some of these costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004      *Communications/Utilities***

This line item represents this division's share of communications, postage, copier usage, property/fire, utilities, and telephone services for required services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1741/1743</b>	<b>Housing - Low &amp; Moderate</b>	<b>RDA Set-Aside Funds 245/250/280</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	182,543	23,106	25,513	0	0	0
41001 Part-Time	0	0	0	0	0	0
41002 Overtime	287	0	0	0	0	0
411xx-419xx Benefits	59,791	24,513	21,731	0	0	0
<b>Total Salaries and Benefits</b>	<b>242,621</b>	<b>47,619</b>	<b>47,244</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SERVICE AND SUPPLIES</b>						
42001 Communications	877	0	0	0	0	0
43000 Equipment Maintenance	1,771	0	0			
43300 Memberships/Subscriptions	500	0	0			
43500 Office Expense	1,170	0	0			
43600 Professional Services (fund 250)	66,940	43,772	60,000	60,000	60,000	60,000
43600 Professional Services (fund 220)	600,000	420,731	0	0	0	0
44000 Special Department Expense (fund 220)	5,465	6,422	0	0	0	0
44000 Special Department Expense (fund 250)	5,437	6,576	100	0	0	0
44320 Training and Travel	1,481	0	0	0	0	0
<b>Total Service and Supplies</b>	<b>683,641</b>	<b>477,501</b>	<b>60,100</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>OTHER</b>						
45400 CDBG Loans/Grants (fund 220)	206,273	0	0	0	0	0
45400 FT HB/Rehab Loans/Grants (fund 250)	0	0	300,000	300,000	300,000	300,000
45400 Agency Loans (fund 250)	1,385,482	533,224	250,000	250,000	250,000	250,000
45400 Low/Mod Housing Loans/Grants (fund 250)	0	0	1,730,000	130,000	130,000	130,000
45400 Low/Mod Housing Loans/Grants (fund 280)	0	500,000	0	0	0	0
45400 CalHOME Grants (fund 245)	435,000	155,000	345,000	500,000	500,000	500,000
<b>Total Other</b>	<b>2,026,755</b>	<b>1,188,224</b>	<b>2,625,000</b>	<b>1,180,000</b>	<b>1,180,000</b>	<b>1,180,000</b>
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	0	0	0	0
46300 Equipment	0	0	0	0	0	0
<b>Total Fixed Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost	3,053	0	426	0	0	0
49003 Salary and Benefit Costs transferred in	22,000	26,655	11,440	0	0	0
49004 Communications/Utilities	5,974	2,065	747	0	0	0
49005 PERS Side Fund	0	27,431	0	0	0	0
<b>Total Expenditure Transfers</b>	<b>31,027</b>	<b>56,151</b>	<b>12,613</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL HOUSING BUDGET</b>	<b>2,984,044</b>	<b>1,769,495</b>	<b>2,744,957</b>	<b>1,240,000</b>	<b>1,240,000</b>	<b>1,240,000</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	130.26%	-41.62%	57.57%	-54.83%	-54.83%	-54.83%

# Housing Administration

# 1741

## Mission Statement

The Housing Administration Program strives to revitalize the quality of San Pablo neighborhoods by investing in the existing housing stock, encouraging homeownership, and helping families upgrade their existing homes. This goal will be accomplished by targeting specific program funds into neighborhoods, and by aggressively marketing the availability of resources to San Pablo's most needy families. This program is funded by State Department of Housing & Community Development and Redevelopment Housing set-aside funds. Included in the program are a First-time Homebuyer Program and a Rehabilitation Loan Program. On June 1, 2004, the City of San Pablo contracted with Contra Costa County to administer the San Pablo Rehabilitation Loan Program which is funded by CDBG.

## Budget Line Item Descriptions

### **41000**      *Salaries*

None budgeted

### **43600**      *Professional Services*

Contra Costa County for administration of the Agency's program \$50,000

Consultant fees, grant preparation services; legal costs associated with delinquent loans, defaults of deeds of trust, and general housing inquiries on existing loans.

10,000  
**\$60,000**

### **44000**      *Special Departmental Expense*

None budgeted

### **45400**      *Loans and Grants*

The Agency's First-Time Homebuyer Program* (fund 250)	\$300,000
The Agency's Residential Rehabilitation Program *(fund 250)	250,000
Simpson Affordable Housing Loan (fund 250)	130,000
CalHOME program grant award* (fund 245)	<u>500,000</u>
	<b>\$1,180,000</b>

*\*The goals of this program are to place 9 families in San Pablo homes and to assist the County with rehabilitation projects*

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Division 1755</b>	<b>Neighborhood Services Division</b>	<b>Fund 212 Development Services</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	302,029	328,299	409,196	624,420	619,046	619,046
41001 Part Time Salaries	0	0	0	0	0	0
41002 Overtime	280	330	0	0	0	0
411xx-419xx Benefits	111,723	148,801	193,569	274,118	274,487	274,487
Total Salaries and Benefits	414,032	477,430	602,765	898,538	893,534	893,534
<b>SERVICE AND SUPPLIES</b>						
42000 Uniforms	119	142	500	500	500	500
42001 Communications	3,866	4,124	4,000	5,400	5,400	5,400
43000 Equipment Maintenance	2,102	2,014	5,000	5,000	5,000	5,000
43300 Memberships	1,727	536	2,500	3,000	3,000	3,000
43500 Office Expense	7,009	5,965	7,500	28,000	28,000	28,000
43600 Professional Services	186,016	283,716	520,000	506,000	510,500	510,500
43700 Publications/Legal Notices	2,901	1,657	7,600	5,500	5,500	5,500
44000 Special Department Expense	8,843	8,049	10,000	10,000	10,000	10,000
44320 Training and Travel	4,857	9,202	20,000	39,000	42,750	42,750
Total Service and Supplies	217,440	315,405	577,100	602,400	610,650	610,650
<b>FIXED ASSETS</b>						
46300 Equipment	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost	3,925	0	7,910	10,412	10,412	10,412
49004 Communications/Utilities/Network	17,713	26,901	13,870	23,764	23,764	23,764
49005 PERS Side Fund/OPEB GASB45	0	258,828	40,902	20,451	20,451	20,451
49503 Salary/benefits transferred (out) in	(99,030)	(115,581)	(166,486)	25,910	0	0
Total Expenditure Transfers	(77,392)	170,148	(103,804)	80,537	54,627	54,627
<b>TOTAL NEIGHBORHOOD SVCS. BUDGET</b>	<b>554,080</b>	<b>962,983</b>	<b>1,076,061</b>	<b>1,581,475</b>	<b>1,558,811</b>	<b>1,558,811</b>
% increase (decrease) over previous year (excluding PERS Side Fund)	12.58%	27.09%	52.82%	52.78%	50.59%	50.59%

# ***Neighborhood Services Division***

# 1755

## **Mission Statement**

The Division is responsible for:

- (1) maintaining up-to-date development policies and regulations through updates to the City's General Plan and development regulations in response to changing needs in San Pablo and changes in State legislation;
- (2) reviewing development plans for compliance with the General Plan, the Redevelopment Plan, environmental regulations, City requirements such as Zoning, Subdivision, Design Review and the Sign Ordinance, and the California Building Code;
- (3) facilitating development that reduces land use conflicts, improves safety, and enhances economic development and quality of life for our residents, businesses, and visitors;
- (4) encouraging revitalization in the City's commercial areas by assisting building owners and businesses to improve the physical conditions of their property, and to increase investment in blighted areas.

In FY 2007, the Division will use the combination of staff resources, Redevelopment Agency tools, professional contracts for specialized services, and technology upgrades, to perform the following functions:

- Initiate the update of San Pablo's General Plan, last comprehensively reviewed in 1996.
- Prepare amendments to the Zoning Ordinance to comply with changes in State law, including bonus density provisions for affordable housing.
- Process development proposals to ensure compliance with the General Plan, and City regulations regarding Zoning, Subdivision, Design Review, Sign and other planning-related ordinances and programs to the community and providing timely, accurate, thorough review to provide for customer satisfaction and the overall well-being of the City.
- Provide staff support to the Planning Commission and the Beautification Board.
- Manage the comprehensive commercial revitalization and façade improvement program along 23<sup>rd</sup> Street.
- Issue permits, plan checks and detailed inspections of electrical, mechanical, plumbing and building permits for both new construction and renovation/remodel work. Building Inspection also investigates and responds to all citizen complaints concerning construction or safety issues of the structures throughout the City.
- Administer the Residential Health & Safety Program. This program establishes the procedures for the inspection of all single- and multiple-family residential rental units, and for inspection of all dwellings (10 years and older) sold within the San Pablo city limits. This program ensures that the City's residential units comply with existing state

and local building, housing, mechanical, electrical, fire and plumbing codes so as to remove or mitigate potential threats to the Health and Safety of the occupants or future occupants. This program also assists the City in maintaining its housing stock.

***Budget Line Item Descriptions***

**41000      *Salaries***

Staffing of this division includes:

- 1      Community Services Director 25%
- 1      Community Services Analyst
- 1      Senior Administrative Secretary 50%
- 1      Fiscal Clerk II 30%

**Planning**

- 1      Planning Division Manager
- 1      Associate Planner
- 1.5    Assistant Planners

**Building**

- 1      Chief Building Official (contract position)
- 2.5    Building Inspector (1.5 are contract positions)
- 1      Permit Technician
- 2      Administrative Clerk II

**411-419xx    *Benefits***

This line item represents Neighborhood Service's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

**42000      *Uniforms***

Uniforms, safety boots, jackets, and rain gear for Building Inspector. **\$500**

**42001      *Communication***

Services associated with pagers, cellular phones & emergency radios for the staff:  
Planning \$1,500    Building \$3,900 **\$5,400**

**43000      *Equipment Maintenance***

Equipment repair, upgrade and maintenance of various office machines, including the division's share of maintenance costs for the department copy, fax, and plotter machines. In addition, this line item covers the costs associated computer maintenance and the vehicle maintenance. Planning \$2,500    Building \$2,500 **\$5,000**

**43300**      *Memberships*

Membership and subscriptions to professional organizations related to individual disciplines:

Planning

American Planning Association (APA), American Institute of Certified Planners (AICP), California Association of Local Economic Development (CALED).      \$1,500

Building

NFPA fire association, International Code Council (ICC), International Association of Plumbing and Mechanical Officials (IAPMO), California Building Officials (CALBO) 1,500  
\$3,000

**43500**      *Office Expense*

Office supplies, toner, disks, miscellaneous data processing supplies, printing of various permit forms, updated code books, storage boxes for archiving out of service files, printer. Planning \$2,000 Building \$6,000, replacement of 10 computers \$20,000.      \$28,000

**43600**      *Professional Services*

Planning

Initiation of General Plan Update      \$200,000  
(overall cost over at least two years, \$500,000)  
CRW/CPTS upgrade/conversion/licenses      19,500  
ECivis Grant Locator (50%)      6,000  
Consultant services to assist with expediting development projects  
or special projects      30,000  
255,500

Building

Contra Costa County Building Inspection to conduct plan checks and inspections for San Pablo projects      \$250,000  
Technical support for the permit tracking software (CRW)      5,000  
255,000  
\$510,500

**43700**      *Publications and Legal Notices*

Planning

Publication of legal notices for Planning Commission items in newspaper, State Planning Codes and updates, APA planning documents.      \$4,000

Building

Legal notices      1,500  
\$5,500

**44000**      *Special Departmental Expenses*

Planning

The City is a participant in the Contra Costa County computer mapping and geographic information system. Pursuant to the agreement between the County and City, the City pays the County \$25 for each new parcel created within San Pablo. The City collects these fees from the sub-divider. Cost of filing CEQA notices with the County; annual Planning Commission dinner, copying cost for planning documents for sale to the public; fuel and insurance for vehicles.      \$4,000

Building

New code books, CD ROMS and other reference materials; fuel and insurance for vehicles

6,000  
**\$10,000**

**44320      *Training and Travel***

Planning

Planning Commissioners' conferences and workshops; Planning staff attendance at professional conferences and workshops

\$10,000

Building

Building staff attendance at professional conferences and workshops; monthly ICC meetings, local seminars; certification classes and tests; technical courses in community colleges; other training workshops including computer software training, Building Officials and CALBO.

11,500

ArcGIS Training (75%)

11,250

CRW Training (100%)

10,000

**\$42,750**

**46300      *Equipment***

None budgeted.

**49001      *Building Maintenance Costs***

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004      *Communications/Utilities***

This line item represents this division's share of communications, postage, copier usage, utilities, and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Division 2300</b>	<b>Small Business Assistance Loan Program</b>	<b>Fund 360</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SERVICE AND SUPPLIES</b>						
43600 Professional Services	16,033	11,205	40,000	40,000	40,000	40,000
44000 Special Department Expense	220	5	2,000	2,000	2,000	2,000
Total Service and Supplies	16,253	11,210	42,000	42,000	42,000	42,000
<b>OTHER</b>						
45400 Loans/Grants	65,000	60,000	150,000	250,000	500,000	500,000
Total Other	65,000	60,000	150,000	250,000	500,000	500,000
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost			0	0	0	0
Total Expenditure Transfers	0		0	0	0	0
<b>TOTAL SMALL BUSINESS LOAN BUDGET</b>	<b>81,253</b>	<b>71,210</b>	<b>192,000</b>	<b>292,000</b>	<b>542,000</b>	<b>542,000</b>
% increase (decrease) over previous year	170.84%	-12.36%	169.63%	52.08%	182.29%	182.29%

# ***Small Business Assistance Loan Program***

**# 2300**

## ***Mission Statement***

In 2003 the City Council allocated funding for a local economic development program consisting of micro-loans to encourage local investment. As a business retention and attraction tool, this funding will be primarily focused on capital improvements, business equipment, and technology upgrades. While this program existed in previous years with little success, the current program will have better results. This is because the funding is paired with a contract with the West Contra Costa Business Development Center to provide business technical assistance to perspective businesses interested in pursuing micro-loans. Businesses looking for funding are required to go through a training program, and thereby may become eligible for a loan from the City of San Pablo. Funding is derived through the tax increment of the Redevelopment Agency of San Pablo.

To date, the Agency has awarded \$165,000 in loans to four small businesses. Three of the four loans were made to start up businesses and used for capital improvements, essential in the beginning stages of a business. One loan was also used for capital improvements to an established local business owner who sought expansion by building a new laundry facility, a new residential unit and expanded parking area.

For 2006/2007 fiscal year, the Agency will introduce a new program consisting of smaller loans for interior improvements.

## ***Budget Line Item Descriptions***

### ***43600 Professional Services***

West Contra Costa Business Development Center. The contract includes an outreach component to market and publicize the loan fund to the business community.

**\$40,000**

### ***44000 Special Department Expense***

Program expenses include meeting preparation materials, minor printing costs, participant incentives and other associated expenses to operate and promote the program.

**\$2,000**

### ***45400 Micro-Loans***

The City Council has approved a micro-loan fund in the amount of \$250,000 to foster local economic development. Loan funds can be used for building improvements, purchase needed equipment, and to make technology upgrades.

**\$250,000**

Commercial Interior Grants/Loans

250,000  
**\$500,000**

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Division 3400</b>	<b>Redevelopment Projects</b>	<b>Fund 340 Property Acquisition</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SERVICE AND SUPPLIES</b>						
43600 Professional Services		450	0	0	0	0
44000 Special Departmental Expense		0	0	0	0	0
44001 Relocation Costs		432,325	2,000,000	2,000,000	2,000,000	2,000,000
44320 Training and Travel		0	0	0	0	0
44400 Utilities		0	0	0		
Total Services and Supplies	0	432,775	2,000,000	2,000,000	2,000,000	2,000,000
<b>OTHER</b>						
45400 Loans/Grants		0	2,000,000	2,500,000	2,000,000	2,000,000
Total Other	0	0	2,000,000	2,500,000	2,000,000	2,000,000
<b>FIXED ASSETS</b>						
46100 Improvements		0	0	0	0	0
46300 Equipment		0	0	0	0	0
47150 Land Purchase		274,353	18,125,000	8,200,000	7,500,000	7,500,000
48004 Land Write Down		0	0	0	0	0
Total Fixed Assets	0	274,353	18,125,000	8,200,000	7,500,000	7,500,000
<b>TOTAL RDA PROJECTS BUDGET</b>	<b>0</b>	<b>707,128</b>	<b>22,125,000</b>	<b>12,700,000</b>	<b>11,500,000</b>	<b>11,500,000</b>
<b>% increase (decrease) over previous year</b>			3028.85%	-42.60%	-48.02%	-48.02%

# ***Redevelopment Projects***

## **Property Acquisition #3400**

### **Mission Statement**

The Redevelopment Agency (RDA) will use its resources to improve the areas of blight within the Tenth Township and Legacy Redevelopment Project Areas. The Agency has acquired several properties over the past year to help alleviate blight in the project area. A key acquisition was the Alvarado Mobilehome Park that was the subject of an eminent domain action. Prior to trial proceedings, the Agency was able to acquire this property to move one step closer to beginning the Circle S Project.

Redevelopment of 23<sup>rd</sup> Street and Western San Pablo Avenue will also continue, lead by landmark projects at 23<sup>rd</sup> Street and Market Avenue and the "Triangle Project" on San Pablo Avenue. The Agency has acquired 1821 Powell Street, 14559 San Pablo Avenue and 1800 23<sup>rd</sup> Street to expedite development in these two areas. This years' budget calls for more property acquisitions.

This fiscal year should prove to be an active an effective year for the Agency.

### **Budget Line Item Descriptions**

#### **44001      *Relocation Costs***

Various relocation projects for West of San Pablo Avenue, Circle S Project, Salvation Army	<b>\$2,000,000</b>
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#### **45400      *Loans/Grants***

Development Loans for West of San Pablo Avenue & 23 <sup>rd</sup> Street Projects	<b>\$2,000,000</b>
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#### **47150      *Land Purchase***

Solar Car Wash for Triangle Project	\$1,500,000
Circle S estimated for final offer	3,600,000
Circle S for contingency	1,400,000
Salvation Army contingency	<u>1,000,000</u>
	<b>\$7,500,000</b>

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Division 6110</b>	<b>Tenth Township Redevelopment Project Area</b>	<b>Fund 350, RDA</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	131,816	202,498	244,724	160,475	140,929	140,929
41001 Part Time Salaries	3,772	646	20,000	20,000	20,000	20,000
411xx-419xx Benefits	50,361	78,213	85,920	71,967	65,976	65,976
Total Salaries and Benefits	185,949	281,357	350,644	252,442	226,905	226,905
<b>SERVICE AND SUPPLIES</b>						
42001 Communication		0	0	0	0	0
43000 Equipment Maintenance	-214	322	2,800	2,800	2,800	2,800
43300 Memberships	3,918	4,186	4,365	5,000	5,000	5,000
43500 Office Expense	5,261	9,563	10,000	30,500	30,500	30,500
43600 Professional Services	248,563	307,064	451,000	867,000	867,000	867,000
44000 Special Departmental Expense	16,781	100,444	75,300	3,025,300	2,575,300	2,575,300
44001 Relocation Costs	31,676	fund 340	fund 340	fund 340	fund 340	fund 340
44320 Training and Travel	4,356	4,634	12,000	15,000	18,750	18,750
44400 Utilities	0	2,106	4,000	4,000	4,000	4,000
Total Services and Supplies	310,341	428,319	559,465	3,949,600	3,503,350	3,503,350
<b>OTHER</b>						
45400 Loans/Grants	0	55,171	fund 340	fund 340	fund 340	fund 340
Total Other	0	55,171	0	0	0	0
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	0	0	0	0
46300 Equipment	0	0	75,000	0	7,000	7,000
47150 Land Purchase	0	15,655	fund 340	fund 340	fund 340	fund 340
48004 Land Write Down	0	0	0	0	0	0
Total Fixed Assets	0	15,655	75,000	0	7,000	7,000
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Costs	6,848	0	12,107	1,363	1,363	1,363
49003 Salary/benefits transferred in	684,868	810,442	923,196	3,600	3,600	3,600
49004 Communications/Utilities	31,900	58,725	21,232	10,063	10,063	10,063
49005 PERS Side Fund/OPEB GASB45	0	663,290	41,058	20,529	20,529	20,529
Total Expenditure Transfers	723,616	1,532,457	997,593	35,555	35,555	35,555
<b>TOTAL TENTH TOWNSHIP BUDGET</b>	<b>1,219,906</b>	<b>2,312,959</b>	<b>1,982,702</b>	<b>4,237,597</b>	<b>3,772,810</b>	<b>3,772,810</b>

% increase (dec.) over prior year (excluding PERS Side Fund)	-25.53%	35.23%	20.19%	118.25%	94.31%	94.31%
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# ***Redevelopment Implementation***

## **Tenth Township Redevelopment Project Area - 6110**

### **Mission Statement**

The Redevelopment Agency (RDA) will use its resources to improve the areas of blight within the Tenth Township and Legacy Redevelopment Project Areas. The RDA will implement economic development strategies to improve the availability and condition of our housing stock, make housing more affordable, and strengthen the retail, light industrial and commercial areas of the Community. These objectives will be accomplished through the programs designed for redevelopment activities.

The Redevelopment Agency of San Pablo was established in 1969, pursuant to the provisions of the California Redevelopment Law (Health and Safety Code Section 33000 et. seq.). The City Council is the governing Executive Board and the City Manager acts as the Executive Director.

During the previous fiscal year the Agency sold surplus property, provided loan funds for First-time Homebuyer and Rehabilitation programs, funded 2 small business assistance loans, engaged in community building activities such as Cinco de Mayo and Latino Heritage Day and assisted with the implementation of 2 affordable and 1 market rate housing projects.

During this fiscal year the Agency's focus will continue to be on redevelopment of the Circle S Project. \$17.5 million was expended for eminent domain activities related to this project. The Agency will also focus on development of the former BNSF railroad site and providing Economic Development Loans for small businesses. Redevelopment of 23<sup>rd</sup> Street and Western San Pablo Avenue will continue, lead by landmark projects at 23<sup>rd</sup> Street and Market Avenue and the "Triangle Project" on San Pablo Avenue.

This fiscal year should prove to be an active an effective year for the Agency.

### **Budget Line Item Descriptions**

#### ***41000 Full-Time Salaries***

- 1 Community Services Director 50%
- 1 Redevelopment Analyst/Special Events Coordinator 75%

#### ***411-419xx Benefits***

This line item represents the Redevelopment Agency's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

#### ***42001 Communications***

None budgeted.

**43000      *Equipment Maintenance***

IKON copier maintenance agreement (quarterly copy charges) \$1,800;  
shared expenses for vehicle \$1,000. **\$2,800**

**43300      *Memberships***

Memberships in the California Redevelopment Association (CRA) \$4,000;  
ICMA; MMANC \$165; ICSC \$100 etc. **\$5,000**

**43500      *Office Expense***

Advertising and printing costs (\$2,500), ED Marketing (\$10,000) software  
programs (\$3,000), Projector (\$2,000) Banners (\$10,000); RDA meeting costs,  
reproduction of plans, laminations, aerial photos and mounting supplies, office  
and computer supplies, express delivery charges (\$3,000). **\$30,500**

**43600      *Professional Services***

Circle S - Eminent Domain Attorney	\$100,000
Circle S Project – Mobile Home Property Manager	30,000
Circle S planning/engineering study	50,000
Giant Trade Center – Environmental Attorney	50,000
Demolition – Powell and Pittman's	40,000
Redevelopment consultants and legal fees, including financial and land development assistance and potential legal fees for condemnation activities	500,000
Quarterly sales tax data and financial audit	10,000
Dump Voucher Program	50,000
Unanticipated repairs and maintenance of all Agency owned property	5,000
Newspaper ads, notices, GIS/CPTS upgrade and license	15,000
Miscellaneous cabling and wiring to support department activities	2,000
ECivis Grant Locator (25%)	3,000
Fiscal agent fees for bond trustee, Wells Fargo Bank National Association for maintaining bondholder records plus payment of principal and interest	12,000
	<b>\$867,000</b>

**44000      *Special Departmental Expense***

Giant Trade Center Clean Up	\$2,000,000
BNSF Clean Up	50,000
Additional unknown redevelopment projects initiated during the year	500,000
Property taxes for Willow Mobile Home Park	20,000
West Contra Costa Sanitary District sewer use fees	2,000
Unanticipated Contra Costa County fees	2,000
Property taxes for various Agency-owned properties	1,000
Vehicle insurance	300
	<b>\$2,575,300</b>

**44320      *Training and Travel***

Conferences, mileage, per diem and training through the California Redevelopment Association (CRA); management, International Council of Shopping Centers (ICSC), supervisory and computer related classes, meetings with staff, consultants, and developers associated with redevelopment projects; International City Manager Association (ICMA) annual conference; State League annual conference, workshops, mileages for meetings.  
ArcGIS Training (25%)

\$15,000  
3,750  
**\$18,750**

**44400      *Utilities***

Electricity, gas and water for all Agency owned property

**\$4,000**

**46100      *Improvements***

None budgeted.

**46300      *Equipment***

Printer

**\$7,000**

**49001      *Building Maintenance Costs***

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49003      *Salary/benefits transferred in***

Staff members perform functions that benefit the RDA. These employees are budgeted in their respective divisions and expenditure transfers then effect the transfer of costs between their divisions and the RDA.

<u>Position</u>	<u>Percentage Charged</u>	<u>Transferred From</u>	<u>Amount</u>
Board of Directors	VRS	City Council (1110)	\$ 3,600

**49004      *Communications/Utilities***

This line item represents this division's share of communications, postage, copier usage, property/fire insurance, utilities, and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1730</b>	<b>Engineering</b>	<b>Fund 200 Gas Tax</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	314,921	333,428	429,625	450,564	328,724	328,724
41001 Part Time	5,842	3,906	12,000	0	0	0
41002 Overtime	605	467	185	0	0	0
411xx-419xx Benefits	92,101	131,055	164,080	150,200	118,633	118,633
Total Salaries and Benefits	413,469	468,856	605,890	600,764	447,357	447,357
<b>SERVICE AND SUPPLIES</b>						
42000 Uniforms	279	257	500	500	500	500
42001 Communications	6,435	5,938	5,380	5,420	6,330	6,330
43000 Equipment Maintenance	2,259	2,992	3,500	3,500	3,500	3,500
43300 Memberships	1,016	1,218	1,550	1,550	1,550	1,550
43500 Office Expense	6,540	3,389	14,200	22,500	22,500	22,500
43600 Professional Services	52,232	60,080	153,265	126,140	126,140	126,140
43700 Legal Notices	82	(22)	200	200	200	200
44000 Special Department Expense	9,882	16,760	37,570	40,570	40,570	40,570
44320 Training and Travel	5,674	4,090	7,500	14,000	6,500	6,500
44400 Utilities	22,010	21,988	26,000	26,000	26,000	26,000
Total Service and Supplies	106,409	116,690	249,665	240,380	233,790	233,790
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	0	0	0	0
46300 Equipment	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost	3,227	0	5,720	5,484	5,484	5,484
49004 Communications/Utilities	12,738	23,115	10,029	8,303	8,303	8,303
49005 PERS Side Fund/OPEB GASB45	0	236,449	33,975	16,988	16,988	16,988
49503 Salary/benefits transferred to other div.	(71,471)	(81,194)	(198,612)	(180,118)	0	0
Total Expenditure Transfers	(55,506)	178,370	(148,888)	(149,343)	30,775	30,775
<b>TOTAL ENGINEERING BUDGET</b>	<b>464,372</b>	<b>763,916</b>	<b>706,667</b>	<b>691,801</b>	<b>711,922</b>	<b>711,922</b>
% increase (dec) over prior year (excluding PERS Side Fund)	25.39%	13.59%	33.97%	2.84%	5.83%	5.83%

# Engineering

# 1730

## Mission Statement

The Engineering Division provides overall administration and support of the Street and Highway Codes for the City of San Pablo. The Engineering Division is responsible for providing assistance and guidance to the general public and developers in regards to requirements and regulations for street, sidewalk, storm drainage, grading, and other capital improvements. The Engineering Division also issues and monitors all encroachment and grading permits, maintains traffic counts and speed studies on major arterial and collector streets throughout the City, and oversees the proper operation of the citywide traffic signal system. The Engineering Division plans and administers municipal capital improvement, storm water pollution control, and pavement management programs within the City.

## Budget Line Item Descriptions

### **41000 Salaries**

Staffing for this division includes:

- 1 Public Works Director 75%
- 1 Senior Civil Engineer 70%
- 1 Associate Civil Engineer 6%
- 1 Senior Public Works Inspector
- 1 Engineering Aide 60%
- 1 Senior Administrative Secretary 50%
- 1 Administrative Aide 50%

### **411-419xx Benefits**

This line item represents the Engineering division's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

### **42000 Uniforms**

Safety boots, vests, hardhats, reflective jackets for engineering personnel. **\$500**

### **42001 Communications**

Cellular phone service \$1,660; maintenance for 5 portable radios \$4,670. **\$6,330**

**43000      *Equipment Maintenance***

One half of the cost for plan size copy machine annual preventative maintenance and repair (cost shared with Development Services)	\$ 350
Vehicle repair and maintenance	1,250
Engineering 's share of the Community Development copier	350
Engineering plotter maintenance	250
Miscellaneous unanticipated repairs	<u>1,300</u>
	<b>\$3,500</b>

**43300      *Membership/Publications***

American Public Works Association (2), American Society of Civil Engineers (2), American Construction Inspectors Association memberships, professional Engineer registration fees (2), technical publications.	<b>\$1,550</b>
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**43500      *Office Expense***

Printer paper, toner, computer paper, hanging files, computer programs and updates, planners, computer diskettes, miscellaneous data processing supplies and printing costs, archive storage boxes, camera supplies, drafting paper, photo processing, etc.; computer upgrades (6 new computers, \$12,000), conference room phone (\$400), and miscellaneous equipment.	<b>\$22,500</b>
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**43600      *Professional Services***

Contra Costa County traffic signal maintenance	\$ 45,000
Traffic accident signal repair contract	20,000
SMART Corridor operations and maintenance contract	10,640
Repairs to city-owned street lights	5,000
Auditor's fee for Single Audit for Federally funded projects	6,000
County drafting services	1,000
Traffic counts	5,000
GIS database for soils reports	23,500
Other contract services i.e. soil testing, property surveys, special studies	<u>10,000</u>
	<b>\$126,140</b>

**43700      *Legal Notices***

Public notice publications.	<b>\$200</b>
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**44000      *Special Departmental Expense***

Gasoline	\$ 3,000
Grant applications	500
West Contra Costa Transportation Advisory Committee (WCCTAC) dues	22,670
Small tools	150
Bottled water	250
Municipal Pooling Authority payments for unmet liability deductible	10,000
Contra Costa Transportation Authority (CCTA) administrative fee	1,000
New radar gun	<u>3,000</u>
	<b>\$40,570</b>

**44320      *Training and Travel***

Training programs (asphalt concrete, traffic signals, computer training, etc.), League of Cities Public Works Official conference, Street & Sewers conference, California Specialized Training Institute Earthquake Response training classes and associated travel expenses, professional society meetings. **\$ 6,500**

**44400      *Utilities***

Annual electric cost for traffic signals. **\$26,000**

**46100      *Improvements***

None budgeted.

**46300      *Equipment***

None budgeted.

**49001      *Building Maintenance Costs***

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004      *Communications/Utilities***

This line item represents this division 's share of communications, postage, copier usage, property/fire/vehicle insurance, utilities, and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1735</b>	<b>Graffiti and Litter Abatement</b>	<b>Fund 350 Redevelopment</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	99,970	93,228	110,662	110,449	110,449	110,449
41001 Part Time	0	53,494	77,000	77,000	77,000	77,000
41002 Overtime	1,391	1,122	2,000	2,000	2,000	2,000
411xx-419xx Benefits	34,797	55,410	74,173	68,601	66,421	66,421
Total Salaries and Benefits	136,158	203,254	263,835	258,050	255,870	255,870
<b>SERVICE AND SUPPLIES</b>						
42000 Uniforms/Safety Equipment	1,194	2,120	3,400	3,400	3,400	3,400
42001 Communications	2,800	1,818	3,900	4,070	4,070	4,070
43000 Equipment Maintenance	4,684	8,403	10,000	10,000	10,000	10,000
43500 Office Expense	934	337	250	250	250	250
44000 Special Department Expense	3,994	11,074	11,500	12,500	12,500	12,500
44320 Training and Travel	0	115	500	500	500	500
Total Service and Supplies	13,606	23,867	29,550	30,720	30,720	30,720
<b>FIXED ASSETS</b>						
46300 Equipment	0	0	0	0	0	0
Total Fixed Assets	0	0	0	0	0	0
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost	1,745	0	2,434	2,181	2,181	2,181
49004 Communications/Utilities	2,813	15,270	4,268	3,301	3,301	3,301
49005 PERS Side Fund/OPEB GASB45	0	88,635	3,432	1,716	1,716	1,716
Total Expenditure Transfers	4,558	103,905	10,134	7,198	7,198	7,198
<b>TOTAL GRAFFITI ABATEMENT BUDGET</b>	<b>154,322</b>	<b>331,026</b>	<b>303,519</b>	<b>295,968</b>	<b>293,788</b>	<b>293,788</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	55.10%	57.07%	25.22%	-1.37%	-2.10%	-2.10%

# Graffiti & Litter Abatement

# 1735

## Mission Statement

The Graffiti and Litter Abatement Program will, strive at all times to achieve the highest professional standards, to effectively coordinate the abatement of graffiti on all public and private property along main thoroughfares, and to remove litter and debris from public areas.

## Budget Line Item Descriptions

### **41000 Salaries**

Staffing for this division includes:

2 Maintenance Workers

### **41001 Part Time**

4 Maintenance Workers

\$77,000

### **41002 Overtime**

Labor needed at times other than normal work hours to perform various services in connection with such unforeseen emergencies.

\$2,000

### **411-419xx Benefits**

This line item represents this division's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

### **42000 Uniforms**

Uniforms and safety boots.

\$3,400

### **42001 Communications**

Cellular phone service

\$ 350

DSL service

900

Maintenance for 3 radios

2,820

\$4,070

### **43000 Equipment Maintenance**

Maintenance, repairs and smog certification for the vehicle used in the abatement of graffiti

\$ 5,000

Spray equipment maintenance

2,000

Other equipment maintenance

3,000

\$10,000

**43500 Office Expense**

Paper, clipboards, pens, business cards, computer diskettes. **\$250**

**44000 Special Department Expense**

Paint	\$ 6,000
Graffiti removal chemicals	2,000
New paint guns and equipment	2,500
Gasoline	1,000
Miscellaneous items i.e. paintbrushes, paint rollers, ladders, paint scrapers, and other materials related to graffiti abatement	<u>1,000</u>
	<b>\$12,500</b>

**44320 Training and Travel**

Technical and safety training. **\$500**

**46300 Equipment**

None budgeted.

**49001 Building Maintenance Costs**

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004 Communications/Utilities**

This line item represents this division 's share of communications, postage, copier usage, property/fire/vehicle insurance, utilities, and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Division 1740</b>	<b>National Pollution Discharge Elimination System</b>	<b>Fund 207</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	70,520	77,097	73,740	101,339	176,211	176,211
41001 Part-Time Salaries	21,800	22,090	31,378	25,109	25,109	25,109
41002 Overtime	0	108	0	0	0	0
411xx-419xx Benefits	17,163	27,488	27,656	42,399	72,633	72,633
Total Salaries and Benefits	109,483	126,783	132,774	168,847	273,953	273,953
<b>SERVICE AND SUPPLIES</b>						
42000 Uniforms/Safety Equipment	55	0	300	300	300	300
42001 Communications	3,418	3,200	3,880	3,530	2,220	2,220
43000 Equipment Maintenance	1,070	2,158	700	1,700	1,700	1,700
43300 Memberships	225	0	500	500	500	500
43500 Office Expense	8,461	769	1,500	3,500	3,500	3,500
43600 Professional Services	52,253	81,307	68,500	71,500	7,500	7,500
44000 Special Department Expense	23,681	25,365	30,881	66,000	37,100	37,100
44320 Training and Travel	1,200	1,278	1,000	1,500	1,500	1,500
Total Service and Supplies	90,363	114,077	107,261	148,530	54,320	54,320
<b>FIXED ASSETS</b>						
46300 Equipment	10,000	32,506	0	0	0	0
Total Fixed Assets	10,000	32,506	0	0	0	0
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost	3,140	0	2,555	3,456	3,456	3,456
49003 Salary/benefit costs transferred in	96,954	116,427	123,785	129,755	0	0
49004 Communications/Utilities	6,472	8,903	4,481	5,232	5,232	5,232
49005 PERS Side Fund/OPEB GASB45	0	121,731	4,092	2,046	2,046	2,046
Total Expenditure Transfers	106,566	247,061	134,913	140,489	10,734	10,734
<b>TOTAL NPDES BUDGET</b>	<b>316,412</b>	<b>520,427</b>	<b>374,948</b>	<b>457,866</b>	<b>339,007</b>	<b>339,007</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	-10.34%	26.01%	-5.96%	23.46%	-8.59%	-8.59%

# ***National Pollution Discharge Elimination System (NPDES)***

**#1740**

As a result of amendments to the Federal Clean Water Act, the Environmental Protection Agency was given the authority to regulate storm water discharges from municipal storm drains under the National Pollution Discharge Elimination System (NPDES) program. In the State of California the permit program is implemented by the Regional Water Quality Control Board. The Board directed the County and all of its jurisdictions to prepare Stormwater Management Plans to eliminate discharge of pollutants into the creeks which ultimately discharge into the bay.

Recognizing that Cities' general funds would not be adequate to financially support the mandates of NPDES, legislation was passed in 1992 to allow counties to levy a stormwater utility assessment fee on parcels within the City, which will be used to fund the program. The County Flood Control District administers the assessments. San Pablo's fiscal year 2006/2007 stormwater utility assessment rate is \$43.00/Equivalent Runoff Unit, which equates to \$30.10 per year for a typical single family home. Assessment fees are collected as part of the annual property tax collection and are disbursed to cities using the same schedule that is used for payment of property taxes.

Required NPDES activities determine the proposed budget, which is funded entirely with revenues from the assessment. San Pablo is a member of the Contra Costa Clean Water Program, which consists of 21 cities in Contra Costa County and the County Flood Control District. These agencies are joint holders of a five year NPDES permit which has been re-issued for the 1999-2004 period. Under this permit, the Clean Water Program conducts group activities such as county-wide public outreach activities (education programs for children, stormwater pollution prevention advertising, erosion control seminars for contractors and inspectors, etc.) and technical studies (stormwater monitoring, watershed management, quantitative measurement of pollutants, performance assessment of pollution control practices and technology, etc.). Individual cities are required to also implement Best Management Practices (BMP's) which fall into the following categories:

Inspection activities, Municipal Maintenance, New Development & Construction Controls, Public Education & Industrial Outreach and Illicit Discharge Control Activities.

The most significant BMP's consist of requiring major new development and redevelopment projects to include measures to protect stormwater quality, regularly inspecting the city's creeks and storm drain systems, inspecting construction sites, inspecting restaurants and automotive service facilities, cleaning and maintaining city-owned storm drain systems, performing regular street sweeping, conducting and/or sponsoring educational and community outreach activities and upgrading the municipal maintenance yard.

**Mission Statement**

The mission of the San Pablo NPDES program is to efficiently utilize available funding to reduce pollution of the storm water and effectively maintain public storm drain facilities. The program 's activities will be in accordance with NPDES Permit requirements as shown in the Stormwater Management Plan which includes performing field inspections (storm drain system, creeks, illicit connections), conducting educational and outreach activities (informational presentations, creek cleanup programs, coordination of storm drain stenciling), performing storm drain cleaning and regularly sweeping streets.

**Budget Line Item Descriptions**

**41000 Salaries**

Staffing for this project includes:

- 1 NPDES Coordinator
- 1 Administrative Aide (50%)
- 1 Public Works Director (25%)
- 1 Finance Director (10%)
- 1 Associate Civil Engineer (7%)
- 2 Street Maintenance Worker (50% each)

**41001 Part-Time**

Temporary workers for storm drain cleaning and cleanups of publicly owned or maintained sections of creeks and drainage easements. **\$25,109**

**411-419xx Benefits**

This line item represents NPDES' employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

**42000 Uniforms**

Uniforms and safety equipment. **\$300**

**42001 Communications**

Cellular phone service (1 phone) \$ 400  
Maintenance for 2 portable radios 1,820  
**\$2,220**

**43000 Equipment Maintenance**

Vehicle maintenance, minimize vehicle leaks \$1,000  
General equipment maintenance 200  
Storm drain and creek maintenance equipment 500  
**\$1,700**

**43300**      *Memberships*

National Association of Environmental Professionals, American  
Public Works Association, technical publications. **\$500**

**43500**      *Office Expense*

Miscellaneous office supplies, computer updates. **\$3,500**

**43600**      *Professional Services*

Community Cleanup Program \$2,000  
Wildcat Creek Cleanup 2,000  
SPAWNERS GPS Surveys 2,000  
Miscellaneous and unanticipated expenses 1,500  
**\$7,500**

**44000**      *Special Departmental Expense*

Street sweeping sign installation \$2,000  
Minor repairs of storm drain facilities 1,000  
Minor repairs to damaged creek banks 1,000  
Truck rental 1,000  
Community newsletter insert 1,000  
2007 watershed calendar 2,000  
Developer guides 100  
Educational materials publishing and distribution 1,500  
Regional Board Fee 7,000  
Fish and Game Fee 1,700  
TMDL Related Reporting/Monitoring 500  
Inspection Forms 300  
Illegal Dumping Grant (to be reimbursed by grant) 15,000  
Earth Day Festival 500  
Gasoline 1,000  
Unanticipated expenses 1,500  
**\$37,100**

**44320**      *Training and Travel*

Training programs (water quality and monitoring techniques, GIS,  
inspector training) and related travel expenses. **\$1,500**

**46300**      *Equipment*

None budgeted.

**49001**      *Building Maintenance Costs*

This appropriation represents the N.P.D.E.S. Division's share of building maintenance costs, which include postage, telephone, copier costs, janitorial services and other building maintenance costs. The building maintenance budget will be costed out to benefiting departments.

**49004      *Communications/Utilities***

This line item represents this division's share of communications and utilities for required services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1780</b>	<b>Building Maintenance</b>	<b>Fund 100 General Fund</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SERVICE AND SUPPLIES</b>						
43000 Equipment Maintenance	0	981	0	0	0	0
43600 Professional Services	85,024	82,687	101,300	101,900	101,900	101,900
44000 Special Department Expense	18,766	14,761	15,000	15,000	15,000	15,000
Total Service and Supplies	103,790	98,429	116,300	116,900	116,900	116,900
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	10,000	12,300	12,300	12,300
46300 Equipment	0	0	0	0	0	0
Total Fixed Assets	0	0	10,000	12,300	12,300	12,300
<b>EXPENDITURE TRANSFERS</b>						
49501 Dept. Costs Transferred Out	(98,149)	(98,429)	(126,300)	(129,200)	(129,200)	(129,200)
Total Expenditure Transfers	(98,149)	(98,429)	(126,300)	(129,200)	(129,200)	(129,200)
<b>TOTAL BUILDING MAINTENANCE BUDGET</b>	<b>5,641</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
% increase (decrease) over previous year	-63.12%	-100.00%	0.00%	0.00%	0.00%	0.00%

# ***Building Maintenance***

#1780

## ***Mission Statement***

The mission of the Building Maintenance Division is the maintenance, security and grounds keeping of 13 City-owned buildings, and also to effect energy conservation programs.

## ***Budget Line Item Descriptions***

### ***43600 Professional Services***

Covered here are the costs associated with services provided by non-city employees. These services are required by law or are beyond the scope of city employees' expertise. The civic center complex (6 buildings) is maintained, in part, by these services:

Janitorial services	\$53,000
Pest control services	5,000
Annual monitoring costs for the City's fire and burglar alarm systems	21,100
Emergency generator in Building 5	2,000
Service contract for heater/air conditioning units	5,300
Elevator service agreement	1,000
Fire extinguisher servicing	1,900
Contractors for maintenance services (i.e. lock smith, sewer service, electrician)	<u>12,600</u>
	<b>\$101,900</b>

### ***44000 Special Departmental Expense***

Materials required to maintain the municipal buildings such as paint, hardware, building materials and other miscellaneous or unexpected expenses.

**\$15,000**

### ***46100 Improvements***

New water heater in Building 2  
Miscellaneous improvements such as ADA compliant counters, door handles, carpeting and painting, etc. at the Civic Center Complex.

\$ 2,300

10,000

**\$12,300**

### ***49501 Building Maintenance Division Costs Transferred Out***

This division is a service center, providing building maintenance services for other City divisions. As such, the costs of this division will be charged out in total to the other City departments or divisions which benefit from a particular service.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 2110</b>	<b>Street Lighting and Landscaping</b>	<b>Fund 205</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	396,012	418,872	427,181	500,209	437,994	437,994
41001 Part-Time Salaries	27,585	9,951	10,000	0	0	0
41002 Overtime	4,801	4,786	6,000	8,000	8,000	8,000
411xx-419xx Benefits	188,837	218,055	231,482	264,632	238,219	238,219
Total Salaries and Benefits	617,235	651,664	674,663	772,841	684,213	684,213
<b>SERVICE AND SUPPLIES</b>						
42000 Uniforms	7,335	5,184	7,500	8,000	8,000	8,000
42001 Communications	26,841	10,561	13,450	14,290	14,290	14,290
43000 Equipment Maintenance	19,207	13,310	17,000	35,000	35,000	35,000
43300 Memberships	305	430	450	600	600	600
43500 Office Expense	1,586	592	525	525	525	525
43600 Professional Services	129,482	137,816	138,645	142,420	142,420	142,420
43800 Equipment Rental	1,170	553	1,250	1,250	1,250	1,250
44000 Special Department Expense	72,783	83,017	90,600	86,585	86,585	86,585
44320 Training and Travel	3,036	2,915	8,000	3,000	3,000	3,000
44400 Utilities	280,086	309,109	301,200	301,200	301,200	301,200
Total Service and Supplies	541,831	563,487	578,620	592,870	592,870	592,870
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	0	0	0	0
46300 Equipment	48,008	76,461	0	108,000	108,000	108,000
Total Fixed Assets	48,008	76,461	0	108,000	108,000	108,000
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost	6,891	0	7,787	8,722	8,722	8,722
49004 Communications/Utilities	12,333	23,061	12,853	13,205	13,205	13,205
49005 PERS Side Fund/OPEB GASB45	0	311,942	62,784	31,392	31,392	31,392
49503 Salary/benefits Transfer to Other Div.	(110,140)	(131,332)	(98,951)	(63,525)	0	0
Total Expenditure Transfers	(90,916)	203,691	(15,527)	(10,206)	53,319	53,319
<b>TOTAL STREET LIGHTING BUDGET</b>	<b>1,116,158</b>	<b>1,495,303</b>	<b>1,237,756</b>	<b>1,463,505</b>	<b>1,438,402</b>	<b>1,438,402</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	20.06%	6.02%	4.60%	24.56%	22.42%	22.42%

# ***Street Lighting & Landscaping***

**# 2110**

San Pablo Street Lighting and Landscape Assessment District No. 1982-1 was formed August 2, 1982 by Resolution No. 82-82 of the City Council pursuant to the provisions of Division 15 Part 2 (Section 22500 through 22679) of the California Streets and Highways Code. The boundary of the district closely matches the incorporated limits of the City of San Pablo. San Pablo Street Lighting and Landscape Maintenance District No. 1982-1 provides for the levy and collection of assessments to pay for improvements generally described as follows:

The maintenance or servicing of both existing and future public lighting facilities or landscaping, parks facilities appurtenant thereto, and the installation or construction of public lighting or landscaping and/or the maintenance and servicing thereof, and facilities necessary or convenient for said maintenance and servicing.

The assessment is made upon parcels of land within the Assessment District in proportion to the estimated benefits to be received by the parcels, respectively, from the improvements. The determination as to whether or not a lot or parcel will benefit from the improvements has been made pursuant to the Improvement Act of 1911. Public agencies within the district were not assessed; utilities were assessed to the degree that they may benefit. A public hearing is conducted each year in front of the San Pablo City Council which confirms the assessment. After the hearing, the assessments are forwarded to the County for inclusion on the property tax bills for collection.

## **Mission Statement**

The mission of this division is the maintenance and repair of public facilities, parks and landscaping, namely:

- City Hall grounds and landscaping
- Four recreational and maintenance buildings including structure maintenance, grounds upkeep and custodial service
- Davis Park (15 acres), Kennedy Plaza (3 acres), Bertholf Park, 17<sup>th</sup> & Broadway, and 14<sup>th</sup> & Broadway roadside parks, the San Pablo Youth Soccer Field, Wildcat Creek Trail, Wanlass Park, Brentz Lane Park
- Over 900 street trees and sidewalks damaged by City street trees
- Weed abatement on roadsides and City-owned lots
- Maintenance of public roadway median island landscaping
- Administration and maintenance of the street lighting system
- Upkeep and replacement for a fleet of vehicles and equipment necessary for a many-faceted maintenance division

**Budget Line Item Descriptions**

**41000      *Salaries***

Staffing for this division includes:

- 1      Maintenance and Operations Manager
- 2      Lead Workers
- 4      Maintenance Workers
- 2      Maintenance Workers( 50%)

The workforce is augmented by Contra Costa County Court Assignees, who assist with routine maintenance and cleanup work.

**41001      *Part-Time Salaries***

None budgeted.

**41002      *Overtime***

Overtime is based on emergency call out. **\$8,000**

**411-419xx *Benefits***

This line item represents the Street Lighting & Landscaping's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

**42000      *Uniforms***

Safety equipment, jackets and uniforms. **\$8,000**

**42001      *Communications***

Cellular phone service for 3 phones	\$ 1,200
DSL service	1,800
Maintenance for 12 radios	<u>11,290</u>
	<b>\$14,290</b>

**43000      *Equipment Maintenance***

Painting 6 trucks, \$18,000. Maintenance and/or repairs to fountains and fountain pumps, freezers, vehicles, landscape equipment such as blowers, mowers, edger's, chainsaws, weed eaters, heavy equipment such as tractors and large trucks. **\$35,000**

**43300      *Memberships***

Licenses and membership (8) in Pesticide Applicators Professional Association. **\$600**

**43500 Office Expense**

Business cards and miscellaneous office supplies. **\$525**

**43600 Professional Services**

Lighting and Landscape Assessment District engineer fee	\$ 9,500
County collection fees	6,500
Playground safety inspection	600
Work Alternative Program premium	500
Alarm system checks	1,500
Fire break clearing	9,000
Electrical repairs	1,200
Tree service	1,000
Janitorial contract for recreational buildings	59,000
Janitorial service for Blume House and Adobe Museum	4,000
Alarm system monitoring	7,000
Elevator service contract	2,600
Furnace service contract	2,500
Fire extinguisher service contract	1,700
Youth Soccer Field over seeding and fertilizing	6,500
Underground Storage Tank Operator Services	1,320
Underground Storage Tank Testing	7,500
Unanticipated expenses	<u>20,500</u>
	<b>\$142,420</b>

**43800 Equipment Rental**

Occasional rental of special equipment needed for landscape maintenance. **\$1,250**

**44000 Special Department Expense**

Lighting and landscape repair materials	\$40,400
Janitorial supplies	500
Small tools	1,000
Vandalism and damage to City property repairs	3,600
Gasoline	13,800
Replacement street trees and plants	5,750
Herbicides	2,600
Small equipment trailer	1,500
Small equipment	5,000
Repair of sidewalks damaged by trees, renovation of medians and mini-parks	5,000
Underground Storage Tank County permit fees	1,935
Unanticipated expenses	<u>5,500</u>
	<b>\$86,585</b>

**44320      *Training and Travel***

Technical seminars and training materials, landscape conferences, meetings & mileage.

**\$3,000**

**44400      *Utilities***

Water, gas, electric for streetlights and recreation buildings  
Sewer use charges

\$300,000

1,200

**\$301,200**

**46100      *Improvements***

None budgeted.

**46300      *Equipment***

½ cost of 5 Yard Dump Truck (cost split with Street Maintenance)

\$30,000

½ cost of Fork Lift (cost split with Street Maintenance)

7,000

½ cost of Front End Skip Loader (cost split with Street Maintenance)

41,000

½ cost of Heavy Duty Wood Chipper (cost split with Street Maintenance)

30,000

**\$108,000**

**49001      *Building Maintenance Costs***

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004      *Communications/Utilities***

This line item represents this division 's share of communications, postage, copier usage, property/fire/vehicle insurance, utilities, and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 2210</b>	<b>Oak Park Storm Drain Maintenance</b>	<b>Fund 235</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41001 Part-Time Salaries	2,741	215	2,800	1,930	1,930	1,930
411xx-419xx Benefits	183	194	390	236	236	236
Total Salaries and Benefits	2,924	409	3,190	2,166	2,166	2,166
<b>SERVICE AND SUPPLIES</b>						
43600 Professional Services	425	1,350	2,200	2,200	2,200	2,200
44000 Special Department Expense	17	0	400	400	400	400
Total Service and Supplies *	442	1,350	2,600	2,600	2,600	2,600
<b>TOTAL OAK PARK STORM DRAIN BUDGET</b>	<b>3,366</b>	<b>1,759</b>	<b>5,790</b>	<b>4,766</b>	<b>4,766</b>	<b>4,766</b>
% increase (decrease) over previous year	2430.83%	-47.74%	229.16%	-17.68%	-17.68%	-17.68%

# ***Oak Park Storm Drain Maintenance***

**#2210**

## **Mission Statement**

To maintain the storm drains in the Oak Park Assessment District.

In December of 1989, the City Council adopted Resolution No. 89-127, forming the Oak Park Assessment District, located in the vicinity of Princeton Plaza and the Sprincin Company proposed housing site. The annual cost of maintenance for hillside landslide repairs such as surface improvements, sub drains, horizontal drains and storm drainage collection system is assessed to individual parcels annually on their property tax bills. The annual process for levying these assessments involves

- (1) Council directs the preparation of the annual report
- (2) report is prepared and filed with the City Clerk by the Community Development staff
- (3) Council adopts a resolution of intention to levy assessments and sets a public hearing;
- (4) Council holds a public hearing and adopts resolution confirming the assessments; and
- (5) assessments are filed with the County Auditor for inclusion on the tax rolls.

## **Budget Line Items Descriptions**

### ***41001 Part Time Salaries***

Staffing for this division includes:

2	Part-time maintenance workers	<b>\$1,930</b>
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### ***411-419xx Benefits***

This line item represents Oak Park's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

### ***43600 Professional Services***

	Flushing of drains pipes.	<b>\$2,200</b>
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### ***44000 Special Department Expense***

	Materials to repair catch basins, drainage channels, and minor slump areas.	<b>\$400</b>
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**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 3110</b>	<b>Street Maintenance</b>	<b>Fund 200 Gas Tax</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	104,593	108,910	109,547	170,089	170,089	170,089
41001 Part Time Salaries	0	0	0	0	0	0
41002 Overtime	679	750	2,000	3,000	3,000	3,000
411xx-419xx Benefits	39,310	50,743	52,263	86,408	86,431	86,431
<b>Total Salaries and Benefits</b>	<b>144,582</b>	<b>160,403</b>	<b>163,810</b>	<b>259,497</b>	<b>259,520</b>	<b>259,520</b>
<b>SERVICE AND SUPPLIES</b>						
42000 Uniforms	2,088	2,717	2,800	3,000	3,000	3,000
42001 Communications	4,490	4,950	2,960	3,130	3,130	3,130
43000 Equipment Maintenance	13,861	14,677	15,000	21,000	21,000	21,000
43300 Memberships	0	120	150	150	150	150
43500 Office Expense	295	245	300	300	300	300
43600 Professional Services	4,642	6,947	8,000	8,000	72,000	72,000
43800 Equipment Rental	952	1,533	2,000	2,000	2,000	2,000
44000 Special Department Expense	51,956	55,064	48,400	58,300	87,200	87,200
44320 Training and Travel	914	855	1,500	1,500	1,500	1,500
<b>Total Service and Supplies</b>	<b>79,198</b>	<b>87,108</b>	<b>81,110</b>	<b>97,380</b>	<b>190,280</b>	<b>190,280</b>
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	0	0	0	0
46300 Equipment	11,934	2,314	8,600	108,000	108,000	108,000
<b>Total Fixed Assets</b>	<b>11,934</b>	<b>2,314</b>	<b>8,600</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Cost	2,181	0	3,042	3,271	3,271	3,271
49003 Salary/benefits Transferred In	26,995	35,759	39,958	0	0	0
49004 Communications/Utilities	4,565	10,320	5,335	4,952	4,952	4,952
49005 PERS Side Fund/OPEB GASB45	0	87,743	3,432	1,716	1,716	1,716
<b>Total Expenditure Transfers</b>	<b>33,741</b>	<b>133,822</b>	<b>51,767</b>	<b>9,939</b>	<b>9,939</b>	<b>9,939</b>
<b>TOTAL STREET MAINTENANCE BUDGET</b>	<b>269,455</b>	<b>383,647</b>	<b>305,287</b>	<b>474,816</b>	<b>567,739</b>	<b>567,739</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	6.08%	9.82%	3.17%	57.30%	88.08%	88.08%

# Street Maintenance

# 3110

## Mission Statement

The Street Maintenance Division's mission is general street maintenance; i.e., pothole repair, preventive maintenance, replacement of failed portions of roadway, street striping and markings, dead-end street barricades, street sign replacement, concrete sidewalk and curb replacement, curb painting, and replacement and cleaning of the storm drain system. The Street Division is also responsible for debris and spill cleanup on streets, the maintenance and replacement of all equipment used in street maintenance functions, and the Worker Safety Training Program.

The Street Maintenance budget is funded entirely by Gas Tax funds. Gas Tax funds are generated from taxes on gasoline and other fuels and are apportioned pursuant to statutes found in the California Streets and Highways Code. Gas tax revenues generally must be used for a variety of street purposes such as construction, street drainage, and maintenance.

## Budget Line Item Descriptions

<b>41000</b>	<b>Salaries</b>
1	Lead Worker
2	Maintenance Worker

The City makes use of the Contra Costa County Court Assignees program to assist in routine street maintenance and cleanup. The City pays for Workers Compensation Insurance for these temporary county workers. Supervision and some clerical support are provided by the Public Works Division.

### **41002 Overtime**

Labor needed at times other than normal work hours to perform various services in connection with such unforeseen emergencies such as flooding. **\$3,000**

### **411-419xx Benefits**

This line item represents the Street Maintenance division's employee benefit costs and insurance. Costs included are worker's compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, Social Security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

### **42000 Uniforms/Safety Equipment**

Safety equipment, jackets and uniforms. **\$3,000**

<b>42001</b>	<b>Communications</b>	
	Cellular phone service \$350; DSL service \$900; maintenance for 2 radios \$1,880.	<b>\$3,130</b>
<b>43000</b>	<b>Equipment Maintenance</b>	
	Maintenance and repairs to vehicles \$5,300; light equipment repair \$3,700; repair of heavy equipment used in patching \$6,000; paint 2 trucks \$6,000.	<b>\$21,000</b>
<b>43300</b>	<b>Memberships</b>	
	Maintenance Supervisors Association; technical magazine subscriptions.	<b>\$150</b>
<b>43500</b>	<b>Office Expense</b>	
	Business cards and office supplies.	<b>\$300</b>
<b>43600</b>	<b>Professional Services</b>	
	Street sweeping contract services	\$64,000
	Contra Costa County Court Assignees insurance	1,650
	Fence and gate repairs	4,500
	Corporation Yard alarm system services	400
	Other contract services	<u>1,450</u>
		<b>\$72,000</b>
<b>43800</b>	<b>Equipment Rental</b>	
	Rental of roller for street patching.	<b>\$2,000</b>
<b>44000</b>	<b>Special Departmental Expense</b>	
	Street repair materials (asphalt, gravel, concrete, lumber and hardware)	\$37,800
	Garbage transport fees	28,900
	Janitorial supplies	500
	Small tools	1,000
	Street Signs	4,000
	Gasoline	6,900
	Repair of damage to City property	2,000
	Alpine Road drainage culvert	2,000
	Other miscellaneous expenses	<u>4,100</u>
		<b>\$87,200</b>
<b>44320</b>	<b>Training and Travel</b>	
	Training programs for street maintenance, pavement management, and street safety practices.	<b>\$1,500</b>
<b>46100</b>	<b>Improvements</b>	
	None budgeted.	

**46300      *Equipment***

½ cost of 5 Yard Dump Truck (cost split with Street Lighting & Landscape)	\$30,000
½ cost of Fork Lift (cost split with Street Lighting & Landscape)	7,000
½ cost of Front End Skip Loader (cost split with Street Lighting & Landscape)	41,000
½ cost of Heavy Duty Wood Chipper (cost split with Street Lighting & Landscape)	<u>30,000</u>
	<b>\$108,000</b>

**49001      *Building Maintenance Costs***

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004      *Communications/Utilities***

This line item represents this division 's share of communications, postage, copier usage, property/fire/vehicle insurance, utilities, and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Division 1810</b>	<b>Police</b>	<b>Fund 100 General Fund</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	3,975,724	4,216,148	4,635,320	5,264,990	5,264,990	5,264,990
41001 Part-Time Salaries	95,717	104,638	106,000	106,000	106,000	106,000
41002 Overtime/Comp Time Paid	452,294	388,502	573,250	573,250	573,250	573,250
41003 Casino Duty	504	4,614	20,000	0	0	0
41305 Holiday Pay	120,283	140,381	171,000	171,000	171,000	171,000
411xx-419xx Benefits	1,623,412	2,357,357	2,752,416	2,655,061	2,655,565	2,655,565
Total Salaries and Benefits	6,267,934	7,211,640	8,257,986	8,770,301	8,770,805	8,770,805
<b>SERVICE AND SUPPLIES</b>						
42000 Uniforms, Safety Equipment	42,661	55,758	81,900	88,500	88,500	88,500
42001 Communications	12,199	13,673	11,400	26,400	26,400	26,400
43000 Equipment Maintenance	115,469	89,656	107,500	132,000	132,000	132,000
43300 Memberships	4,091	4,137	6,175	6,800	6,800	6,800
43500 Office Expense	45,282	25,572	34,200	34,200	34,200	34,200
43600 Professional/Specialized Services	787,797	838,851	1,142,499	1,077,810	1,077,810	1,077,810
43610 Casino Background Checks	-29,387	28,961	72,000	72,000	72,000	72,000
43800 Equipment Rents/Leases	24,131	33,837	54,480	58,100	58,100	58,100
44000 Special Department Expense	157,411	178,978	252,600	269,000	269,000	269,000
44320 Training and Travel	25,733	34,256	39,000	60,800	60,800	60,800
Total Service and Supplies	1,185,387	1,303,679	1,801,754	1,825,610	1,825,610	1,825,610
<b>FIXED ASSETS</b>						
46100 Structures/Improvements	0	0	10,000	10,000	10,000	10,000
46300 Equipment	62,058	0	253,386	107,500	107,500	107,500
Total Fixed Assets	62,058	0	263,386	117,500	117,500	117,500
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Costs	47,555	0	57,188	65,418	65,418	65,418
49004 Communications/Utilities	118,954	243,398	100,295	99,038	99,038	99,038
49005 PERS Side Fund/OPEB GASB45	0	603,828	5,451,389	252,819	252,819	252,819
Total Expenditure Transfers	166,509	847,226	5,608,872	417,275	417,275	417,275
<b>TOTAL POLICE BUDGET</b>	<b>7,681,888</b>	<b>9,362,545</b>	<b>15,931,998</b>	<b>11,130,686</b>	<b>11,131,190</b>	<b>11,131,190</b>

Note: Acct 43610 Casino Background Checks are reimbursed 100% by Casino San Pablo.

% increase (dec.) over prior year (excluding PERS Side Fund)	28.24%	14.02%	81.90%	6.20%	6.21%	6.21%
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# ***Police***

**# 1810**

## **Mission Statement**

The Police Department is responsible for the protection of life and property within the City. It fulfills that responsibility through preservation of peace and order, arrest and prosecution of criminal offenders, suppression of crime, regulation and control of traffic and enforcement of State laws and local codes intended to reduce public hazards and blight.

## **Department Responsibilities**

- Maintain an effective law enforcement presence in the community to combat crime and improve public safety and confidence.
- Maintain the professionalism and efficiency of the Department to ensure that the highest quality of service possible is provided with the resources available.
- Continue to work on the reduction of violent crime and related drug trafficking through combined multi-agency operations in West County.
- Take action to reduce safety hazards that create blight and adversely affect the quality of life of residents in affected areas of the City in concert with other City departments.
- Continue community involvement and outreach through Kids to Camp, P.I.S.T.O.L., establish effective Neighborhood Watch Programs and initiate community awareness activities.
- Expand commercial vehicle and traffic enforcement in an effort to reduce intrusion by trucks and vehicle-related collisions.

## Budget Line Item Descriptions

### **41000 Salaries**

The Police Department is currently budgeted for sixty-seven (67) full-time employees, fifty (50) sworn officers and seventeen (17) non-sworn employees, of which fifty-four (54) are budgeted through the General Fund and thirteen (13) through various grants or subsidies. There are also six (6) part-time employees.

The Police Department wishes to increase the size of the workforce by five (5) sworn officer positions, one (1) police services assistant position, and one (1) police services technician for Code Enforcement sign regulation.

The police department is also requesting one (1) fulltime Maintenance Worker II position to address the facility's maintenance and repair needs.

Classification by position title is as follows:

<u>Budgeted</u>	<b>Sworn Personnel</b>	<u>Actual</u>
<i>General Fund:</i>		
1	Chief of Police	1
2	Commanders	2
8	Sergeants	8
36	Officers	31
<i>Externally funded/Special Assignment:</i>		
1	Sergeant (Code Enforcement #1820)	1
2	Officers (Code Enforcement #1820)	2
1	Officer (School Resource; 100% federally and state funded)	1
2	Officer (West-Net Drug Task Force; 1 position 50% funded by CCCSO)	2
1	Officer (NC3TF Computer Crime Task Force; 80% federally funded)	1
1	Officer (OTS; 50% federally funded through September 2006)	1
55		50
<b>Non-Sworn Personnel</b>		
<i>General Fund:</i>		
2	Police Services Technician	2
3	Police Services Assistant	2
6	Police Administrative Clerk II	6
1	Administrative Secretary	1
1	Senior Administrative Secretary	1
1	Maintenance Worker II	0
<i>Externally funded/Special Assignment:</i>		
4	Police Services Technician (Code Enforcement #1820)	3
1	Police Administrative Clerk II (Code Enforcement #1820)	1
1	Reserve Officer (Level 1; funded Doctors Medical Center)	1
20		17

Total: Budgeted **75**

Presently Employed **67**

**41001 Part-Time Salaries**

Six (6) part-time employees are budgeted (not to exceed 1,000 hours each during the fiscal year). These positions fill the following needs:

- 1 Background Analyst
- 1 Administrative Clerk
- 4 Crossing Guards

**41002 Overtime**

Overtime is incurred due to court appearances required while officers are off duty, writing reports after shifts end, training sessions attended on an employee's day off, and six-hour call backs. Compensatory time payout option is limited to forty (40) hours per pay period.

a. Discretionary overtime	\$150,000
b. Potential compensatory time payout liability	<u>423,250</u>
	<b>\$573,250</b>

**41305 Holiday Pay**

Officers are paid for their holidays at a rate of eight (8) hours, except when they work on a holiday, during which times officers are reimbursed at an additional one and one-half (1 ½) times their regular pay for actual hours worked.

**\$171,000**

**411--419xx Employee Benefits/Insurance**

This line item represents the police department's employee benefit costs and insurance. Costs included here are retirement, workers compensation, health, dental, liability, unemployment, disability and life insurances, as well as vision care, Medicare, Social Security, benefits in-lieu, medical insurance for retirees and an Employee Assistance Program.

**42000 Uniforms/Safety Equipment**

The City provides \$800 per-year clothing allowance to sworn Officers and Sergeants in the Detective and Services Divisions. The City also agrees to replace and clean employee and reserve uniforms and to provide uniform equipment. Select employees are reimbursed for uniform shoes or boots up to \$125 maximum. Based on estimated usage, the following is budgeted:

a. Clothing allowance (15 employees)	\$12,000
b. Uniform cleaning and repair	11,500
c. Uniform purchases/replacement (all personnel)	25,000
d. Police safety equipment & accessories including vests*, rain gear, boots, etc.	15,000
e. New personnel expenses 5 @ \$5,000 (all safety equipment)	<u>25,000</u>
	<b>\$88,500</b>

\*(body armor is reimbursed up to 50% under BJA Grant #03014177)



Publications

West County Times, West Publishing Penal Codes, Physician's Desk Reference, Legal Source book Updates, CPOA Training Bulletins, Haines Criss-Cross Directory, Barclay's Commercial Enforcement Bulletins, Automotive Index, Blue Book Law Enforcement Directory, Copware, etc	2,125
Annual departmental order legal review and publication	<u>2,450</u>
	<b>\$6,800</b>

**43500 Office Expense**

a. Small office supplies, juvenile and adult arrest books, warrant forms	\$16,000
b. Copy machine paper and supplies	6,000
c. Ink cartridges, identification card blanks and film for Persona II printer	5,000
d. Reprinting department forms, citation books, manuals, business cards, etc	6,500
e. Shipping and handling of large volume documents and equipment to various outside agencies	<u>700</u>
	<b>\$34,200</b>

**43600 Professional/Specialized Services**

a. Professional contract services for interview and examination of sexual assault victims; (Children's Interview Center: unlimited use at \$2,000, acute examinations: 8 @ \$800 per exam, and non-acute examinations: 4 @ \$365 per exam)	\$ 9,860
b. Participation in the automated latent print system (ALPS) CAL I.D.	25,000
c. Forensic services; general criminalistics, fingerprint analysis, drug testing, toxicology, and blood withdrawal ( <i>pending review</i> )	73,500
d. Funding for reserve officers include recruiting, medical and polygraph examination, psychological, fingerprints, background investigation, written reports, and training	2,000
e. The Department of Health and environmental legislation requires proper removal and disposal of blood borne pathogens, narcotics, narcotic paraphernalia, toxic chemicals and other hazardous material from crime scenes	3,000
f. Fitness for Duty reports on employees injured while on/off duty which would require a medical exam & clearance by a physician before returning to work	1,500

g.	West Contra Costa County Narcotics Enforcement Team (WNET) annual contractual agreement	8,000
h.	Contractual Agreement with the Richmond Police Department for West Contra Costa County Consolidated Dispatch Services <i>(pending review)</i>	540,000
i.	Estimated cost with the Richmond Police Department for West Contra Costa consolidated records management system	35,000
j.	Contra Costa County Sheriff booking fees; actual 1,000 x \$170	170,000
k.	New World Systems consolidated records management software and licensing fees	15,000
l.	Laserfiche document imaging management software and licensing fees	7,000
m.	Accurint information database	1,600
n.	800 Trunking maintenance fees for police department	55,000
o.	800 Trunking maintenance fees (Public Works base station radio for EOC)	900
p.	Department alarms (fire and building)	3,100
q.	Website maintenance for police department	2,200
r.	Livescan fee to County \$2,000; State \$10,000 (based on recorded volume)	12,000
s.	Animal Control Services - In 1987, all but one of the Cities in the County entered into an agreement with Contra Costa County for animal control services. The County retains all fees collected herein. The City pays a per capita amount factored by the CPI each year for this service in accordance with this agreement. The rate for FY 2006/2007 is \$3.61 x 31,344	<u>113,150</u> <b>\$1,077,810</b>

**43610      *Casino San Pablo Background Investigations***

Costs associated with conducting background investigations on Casino employees, purchase of miscellaneous equipment and supplies. These reimbursed costs are offset by Casino Police Services revenue. **\$72,000**

**43800      *Equipment Rents/Leases***

Rents

- |    |  |          |
|----|--|----------|
| a. | Security Public Storage yearly fee for two lockers                                       | \$ 4,800 |
| b. | Rental vehicles: 2 West-Net and 1 Northern California Computer Crimes Task Force (NC3TF) | 24,800   |

Leases

- |    |  |                 |
|----|--|-----------------|
| c. | Continued lease of one (1) unmarked police vehicle     | 9,600           |
| d. | Xerox 470ST copier lease and maintenance (\$975 x 12)  | 11,700          |
| e. | Xerox Admin. copier lease and maintenance (\$600 x 12) | <u>7,200</u>    |
|    |  | <b>\$58,100</b> |

**44000      *Special Department Expense***

- |    |  |           |
|----|--|-----------|
| a. | Miscellaneous equipment unique to the police department such as flares, jail supplies, photo supplies and processing, video enhancements and transfers, evidence equipment, latex gloves first-aid supplies, valtox kits, crime scene supplies, etc  | \$ 30,000 |
| b. | The department is responsible for supplying blood borne pathogen kits, protective clothing, breathing apparatuses, etc., for employees having contact with any hazardous waste material  | 7,000     |
| c. | The department conducts investigations involving controlled substances, prostitution, bookmaking, various forms of gambling and pornography. In addition, prosecution of homicides and other complex criminal cases often requires the department to contribute to the prosecution effort through transcription, translation and DNA examination | 20,000    |
| d. | Purchase of one (1) police K9 that is fully trained and certified in basic search and protection, narcotics detection and tracking.  | 18,500    |
| e. | Expenses for prisoner care including hospital and medical care, food, prisoner bed and blanket cleaning, miscellaneous equipment and repairs, interstate prisoner transportation   | 5,000     |
| f. | Expenses for maintenance of three (3) police canines, including food, Veterinarian (medicine only), yearly maintenance and re-certification fees, bite sleeves, and miscellaneous equipment and supplies   | 8,500     |
| g. | Purchase of gasoline and maintenance and inspection of gasoline storage facilities   | 100,000   |
| h. | Firearms/Defensive Tactics, including firearms, range fees, ammunition, targets, equipment repair, firearms maintenance and parts, safety equipment, less than lethal ammunition and equipment   | 40,000    |

- i. Judgments/Damages to reimburse citizens for property that has been damaged or lost while in police custody; to cover the un-reimbursed portion of vehicle collision damage, unmet liability deductible, and other miscellaneous uncovered liability claims 35,000
  - j. Vehicle insurance – each department is responsible for premium which is based on the estimated vehicle value 5,000
- \$269,000**

**44320      *Training and Travel***

- a. Training courses (Partially POST reimbursable) \$40,000
  - b. International Association of Chiefs of Police 2,500
  - c. Western States Intelligence Network (WSIN)/Gang/Fraud annual conferences 1,600
  - d. California Narcotics Officers Association (CNOA) annual conference (2) 3,000
  - e. California Homicide Investigators Assoc. (CHIA) annual conference (2) 2,400
  - f. Miscellaneous lunch meetings (investigations/records/patrol/administration) 500
  - g. Miscellaneous conferences, meetings and mileage as needed 1,800
  - h. California Law Enforcement Association of Record Supervisors (CLEARs) annual conference 1,500
  - i. Biennial training required by law (jail operations, Emergency Vehicle Operations (EVOC) driving, CPR, etc) 7,500
- \$60,800**

**46100      *Structures/Improvements***

Periodic minor facility improvements not covered under maintenance. **\$10,000**

**46300      *Equipment***

- a. Purchase of Computers, Mobile Digital Computers (MDC), video surveillance, scanner etc necessary to replace obsolete and/or deteriorating equipment \$ 15,000
  - b. Two (2) fully equipped marked patrol vehicles to replace high mileage vehicles in operation. Includes purchase, interior electronics and MDC, modifications and removal and/or reinstallation fees 85,000
  - c. Emergency equipment for unmarked vehicle and transfer of emergency equipment and radios to within the fleet 7,500
- \$107,500**

**49001      *Building Maintenance Costs***

Included in the building maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004      *Communications/Utilities***

This line item represents this division's share of communications, postage, copier usage, property/fire insurance, utilities, and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 1820</b>	<b>Code Enforcement</b>	<b>Fund 350 - Redevelopment</b>
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Account # and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	370,991	399,935	587,104	663,464	663,464	663,464
41002 Overtime/Comp Time Paid	7,843	8,791	13,000	12,500	12,500	12,500
41305 Holiday Pay	0	1,694	10,000	5,000	5,000	5,000
411xx-419xx Benefits	124,391	211,246	306,267	311,604	311,674	311,674
Total Salaries and Benefits	503,225	621,666	916,371	992,568	992,638	992,638
<b>SERVICE AND SUPPLIES</b>						
42000 Uniforms, Safety Equipment	1,901	0	1,700	2,700	2,700	2,700
42001 Communications	4,322	2,147	2,700	2,700	2,700	2,700
43000 Equipment Maintenance	8,163	10,356	9,000	15,400	15,400	15,400
43300 Memberships	255	305	1,100	1,000	1,000	1,000
43500 Office Expense	2,031	4,050	4,500	6,100	6,100	6,100
43600 Professional/Specialized Services	5,778	53,628	100,000	62,100	62,100	62,100
43700 Publications/Legal Notices	0	0	1,000	1,000	1,000	1,000
43800 Equipment Leases	5,197	4,764	8,000	0	0	0
44000 Special Department Expense	2,991	9,895	18,800	20,250	20,250	20,250
44320 Training and Travel	4,232	4,728	6,000	6,000	6,000	6,000
Total Service and Supplies	34,870	89,873	152,800	117,250	117,250	117,250
<b>FIXED ASSETS</b>						
46300 Equipment	0	0	0	52,500	52,500	52,500
Total Fixed Assets	0	0	0	52,500	52,500	52,500
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Costs	5,234	0	7,301	10,358	10,358	10,358
49004 Communications/Utilities	11,774	35,464	12,803	15,681	15,681	15,681
49005 PERS Side Fund/OPEB GASB45	0	480,658	210,754	13,432	13,432	13,432
Total Expenditure Transfers	17,008	516,122	230,858	39,471	39,471	39,471
<b>TOTAL CODE ENFORCEMENT BUDGET</b>	<b>555,103</b>	<b>1,227,661</b>	<b>1,300,029</b>	<b>1,201,789</b>	<b>1,201,859</b>	<b>1,201,859</b>
% increase (dec.) over prior year (excluding PERS Side Fund)	32.16%	34.57%	74.03%	10.33%	10.34%	10.34%

# ***Code Enforcement***

**#1820**

In 2001, the City Council adopted City Codes (laws) specifically designed to address blight, nuisances, and to maintain a clean environment for all citizens in our community. The Code Enforcement Unit was created, under the direction of the Police Department to aggressively eradicate safety hazards and blight within the City. Code Enforcement is funded by redevelopment monies.

## ***Mission Statement***

Code Enforcement is responsible for aggressively enforcing state laws and local codes intended to reduce public hazards that create blight and adversely affect the quality of life of residents within the City.

## ***Budget Line Item Descriptions***

### ***41000 Salaries***

Staffing of this division includes:

- 1 Police Sergeant
- 2 Police Officers (1 vacant position)
- 1.5 Building Inspector
- 4 Police Service Technicians (1 vacant position)
- 1 Administrative Clerk II

### ***41002 Overtime***

Overtime is incurred due to attendance at City Council meetings regarding demolition and liens on abatement of substandard buildings, as well as potential callouts on emergency hazard situations.

**\$12,500**

### ***41305 Holiday Pay***

Officers are paid for their holidays at a rate of eight (8) hours, except when they work on a holiday, during which times officers are reimbursed at an additional one and one-half (1 ½) times their regular pay for actual hours worked.

**\$5,000**

### ***411-419xx Benefits***

This line item represents the Code Enforcement Division's share of employee benefit costs and insurance. Costs included are workers' compensation, retirement, health and dental insurance, liability insurance, unemployment insurance, vision care, disability insurance, Medicare, social security, life insurance, benefits in-lieu, medical insurance for retirees, employee assistance program and cafeteria plan fees.

**42000      *Uniforms***

Uniforms, safety boots, jackets, and rain gear.	\$1,700
Protective clothing for entering and inspecting unsafe structures	<u>1,000</u>
	<b>\$2,700</b>

**42001      *Communication***

Repairs, replacement and monthly billing for seven (7) cellular phones	<b>\$2,700</b>
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**43000      *Equipment Maintenance/Leases and Rentals***

a. Equipment repair, upgrade and maintenance of various office machines including the division's share of maintenance costs for the department copy, fax, and plotter machines. In addition, this line item covers the costs associated with computer and vehicle maintenance	\$ 9,000
b. Rental of a Xerox copier	2,800
c. Clancy Electronic Citation System	<u>3,600</u>
	<b>\$15,400</b>

**43300      *Memberships***

Membership and subscriptions to professional organizations including California Association of Code Enforcement Officers and International Conference of Code Enforcement Officials.	<b>\$1,000</b>
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**43500      *Office Expense***

Office supplies, toner, miscellaneous data processing supplies, printing of various permit forms, updated code books, new digital camera, computer, etc.	<b>\$6,100</b>
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**43600      *Professional Services***

a. Cost of title search fees, permits related to asbestos removal, contractor costs including boarding of vacant houses, demolition and clean up of unsafe hazardous homes and general fees related to the enforcement of Property Maintenance and Boarding Ordinances of commercial, private and trailer park properties	\$40,000
b. Part-time intern Building Inspector (approximately 20 hours a week)	14,000
c. 800 Trunking maintenance fees for Code Enforcement	<u>8,100</u>
	<b>\$62,100</b>

**43700      *Publications and Legal Notices***

Publication of legal notices for lien activity.	<b>\$1,000</b>
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**44000**      *Special Departmental Expenses*

- a. Money to be used to assist impoverished tenants in relocating to a different residence in the event their current home is determined to be unfit for human habitation by the building Inspector due to the landlord's failure to maintain the property \$10,000
  
- b. Fuel for six (6) vehicles 4,500
  
- c. Vehicle insurance 750
  
- d. Legal fees for representation, damages and judgment 5,000
- \$20,250**

**44320**      *Training and Travel*

Code Enforcement attendance at professional conferences (CACE), local seminars, and training workshops. \$6,000

**46300**      *Equipment*

- a. One (1) fully equipped marked patrol car. Includes purchase, interior electronics and MDC, modifications and removal and/or reinstallation fees \$42,500
  
- b. MDC, light-bar and other safety equipment for 2<sup>nd</sup> PST Unit 10,000
- \$52,500**

**49001**      *Building Maintenance Costs*

Included in the Code Enforcement maintenance costs is the Departments/Divisions pro-rata share of common area costs. Some of the common area costs are janitorial service, alarm service, maintenance supplies and pest control. Allocation is based on the number of full time employees.

**49004**      *Communications/Utilities*

This line item represents this division's share of communications, postage, copier usage, property/fire insurance, utilities and telephone services. Specific amounts are based upon actual use and are itemized in the Multi-Department Programs (8000) budget.

**City of San Pablo**  
**Fiscal Year 2006-2007**

Division 1830	Police Grants				Funds 202, 208, 211	
Account # and Title	(1) 2003/2004 Actual Expended	(1) 2004/2005 Actual Expended	(2) 2005/2006 Amended Budget	(2) 2006/2007 Department Request	(2) 2006/2007 C.M. Recommended	(2) 2006/2007 Approved Budget
<b>SALARIES AND BENEFITS</b>						
41000 Salaries	141,720	134,136	288,290	210,671	210,671	210,671
41002 Overtime/Comp Time Paid	10,208	5,009	122,121	48,217	48,217	48,217
41305 Holiday Pay	2,431	1,996		0	0	0
411xx-419xx Benefits	47,717	79,662	133,839	105,838	105,856	105,856
Total Salaries and Benefits	202,076	220,803	544,250	364,726	364,744	364,744
<b>SERVICE AND SUPPLIES</b>						
42000 Uniform/Safety Equipment	800	400	1,200	0	0	0
43000 Equipment Maintenance	0			0	0	0
43500 Office Expense	1,261			0	0	0
43600 Professional/Specialized Services	23,194			0	0	0
44000 Special Department Expense	12,460	7,807	42,646	0	0	0
44320 Training and Travel	0	3,361	4,000	1,500	1,500	1,500
Total Service and Supplies	37,715	11,568	47,846	1,500	1,500	1,500
<b>FIXED ASSETS</b>						
46100 Improvements	0	0	0	0	0	0
46300 Equipment	113,519	0	0	0	0	0
Total Fixed Assets	113,519	0	0	0	0	0
<b>EXPENDITURE TRANSFERS</b>						
49001 Building Maintenance Costs	872	0	0	0	0	0
49004 Communications/Utilities	1,406	3,269	3,351	0	0	0
Total Expenditure Transfers	2,278	3,269	3,351	0	0	0
<b>TOTAL POLICE GRANTS BUDGET</b>	<b>355,588</b>	<b>235,640</b>	<b>595,447</b>	<b>366,226</b>	<b>366,244</b>	<b>366,244</b>
% increase (decrease) over previous year	-10.70%	-33.73%	152.69%	-38.50%	-38.49%	-38.49%

(1) Includes School Resource Officer

(2) Includes School Resource Officer, West-Net Drug Task Force Officer, NC3TF Computer Crime Task Force Officer, OTS Officer

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Division 7000</b>	<b>Special Accessment Bonds Debt Service</b>	<b>Funds 400,405,410 Special Assessment Bonds</b>
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Account and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SERVICE AND SUPPLIES</b>						
43600 Professional Service	8,694	4,500	4,000	4,000	4,000	4,000
44500 Debt Service	861,652	851,822	817,550	810,562	810,562	810,562
Total Service and Supplies	870,346	856,322	821,550	814,562	814,562	814,562
<b>TOTAL ASSESSMENT BOND BUDGET</b>	<b>870,346</b>	<b>856,322</b>	<b>821,550</b>	<b>814,562</b>	<b>814,562</b>	<b>814,562</b>
% increase (decrease) over previous year	0.65%	-1.61%	-4.06%	-0.85%	-0.85%	-0.85%

# *Debt Service*

## *Special Assessment Bonds*

# 7000

### *Mission Statement*

To process payment of assessment bonds.

This budget unit serves to consolidate appropriations for payment of city special assessment bonds. Special assessment bonds are secured by assessments levied against property in the districts. The County collects such assessments and remits amounts to the City sufficient to meet scheduled debt service on the bonds. The City holds such collections in bond redemption funds and remits to its bond paying agent amounts needed to pay bond debt service. The bonds are limited obligation improvement bonds issued pursuant to the Improvement Bond Act of 1915, and the City has no obligation to pay bond debt service except to the extent of assessments collected and monies on deposit in the bond reserve and redemption funds.

### *Budget Line Item Descriptions*

#### **43600**      *Professional Services*

Includes fiscal agent fees charged by the trustee, Wells Fargo Bank National Association, of the bonds. Services include maintaining bondholder records plus payment of principal and interest. **\$4,000**

#### **44500**      *Debt Service*

Principal and interest payments on two assessment bonds are budgeted in this line item. Descriptions of these bonds follow:

#### **A.**      *1997 Reassessment Revenue Bonds (Fund 405)*

This bond issue totaled \$3,960,000 and was issued May 1997. Interest rates start at 4.50% and graduate up to 6.45%. These bonds were issued to retire the Town Center Assessment District Limited Obligation Improvement Bonds, Series A which carried a higher interest rate. Those interest rates started at 6.25% and graduated up to 8.10%. By refinancing these bonds the interest expense was substantially reduced.

This District is situated immediately west of both the northbound and southbound San Pablo Dam Road on ramps and off ramps of Interstate 80. The District consists of 28 parcels totaling approximately 16.7 acres. Much of the property within the District was formerly owned by the Redevelopment Agency of the City San Pablo, which provided relocation assistance to the occupants and substantially cleared the land for development.

The improvement project consisted of the parking and related improvements, together with the traffic signalization and storm drain water and sewer improvements necessary for the development of Town Center.

Payments due on this bond:

9/2/06	\$235,000	Principal
	70,474	Interest (5.85%)
3/2/07	<u>63,600</u>	Interest
Total	<u>\$369,074</u>	

Outstanding principal balance on 6/30/07 will be \$2,030,000.

**B. 1998 Reassessment Bonds (Fund 410)**

This bond issue totaled \$4,925,000 and was issued January 1998. Interest rates start at 4.00% and graduate up to 5.90%. These bonds were issued to retire the Oak Park Assessment District Limited Obligation Improvement Bonds which carried a higher rate. Those interest rates started at 6.2% and graduated up to 7.65%. By refinancing these bonds the interest expense was substantially reduced.

Oak Park Assessment District is located on San Pablo Dam Road immediately east of Interstate 80 in San Pablo. The District consists of three assessed parcels comprising approximately 27 acres. The Series A Bonds represents the unpaid assessment on one of these parcels, which is identified as Assessment Parcel No. 15. The Series A parcel comprises approximately 14.5 gross acres, of which approximately 9.7 acres are usable. Constructed on the Series A Parcel is Princeton Plaza, an approximately 120,000 square-foot shopping center.

The Series A Bonds were issued to finance the acquisition by the City of improvements pertaining to the widening of approximately 1450 feet of the southerly portion of San Pablo Dam Road and the acquisition by the City of a portion of San Pablo Hillside, and repairs to the northerly slope of the Hillcrest Road.

Payments due on this bond:

9/2/06	\$260,000	Principal
	94,254	Interest (5.40%)
3/2/07	<u>87,234</u>	Interest
Total	<u>\$441,488</u>	

Outstanding principal balance at 6/30/07 will be \$3,055,000.

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Tax Allocation (Redevelopment) Bonds</b>						
<b>Division 7250</b>	<b>Debt Service</b>		<b>Funds 455,456,490,495 Redevelopment Bonds</b>			

Account and Title	2003/2004 Actual Expended	2004/2005 Actual Expended	2005/2006 Amended Budget	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget
<b>SERVICE AND SUPPLIES</b>						
43600 Professional Service	165,628	9,000	0	0	0	0
44500 Debt Service	18,471,336	4,824,824	4,609,923	5,037,257	5,037,257	5,037,257
Total Service and Supplies	18,636,964	4,833,824	4,609,923	5,037,257	5,037,257	5,037,257
<b>TOTAL TAX ALLOCATION BONDS BUDGET</b>	<b>18,636,964</b>	<b>4,833,824</b>	<b>4,609,923</b>	<b>5,037,257</b>	<b>5,037,257</b>	<b>5,037,257</b>
% increase (decrease) over previous year	403.70%	-74.06%	-4.63%	9.27%	9.27%	9.27%

# **Debt Service**

## **Redevelopment Tax Allocation Bonds**

### **# 7250**

**Mission Statement**

To process payment of redevelopment tax allocation bonds.

This budget unit serves to consolidate appropriations for payment of redevelopment tax allocation bond principal and interest payments. The tax allocation revenues received via the County property tax rolls are used to pay these obligations. The tax allocation proceeds are deposited into the Redevelopment Operating Fund and 20% to the Housing Set Aside Fund. As bond payments become due, the needed funds are transferred to the bond redemption funds and are remitted to the bond-paying agent in amounts required to pay bond debt service.

**Budget Line Item Descriptions**

**43600      Professional Services - Budgeted in division 6110**

**44500      Debt Service**

The Redevelopment Agency uses tax increment monies to service five active bond issues. Descriptions of these issues are as follows:

**1.      1999 Tenth Township Tax Allocation Bonds (Fund 490)**

The Bonds were issued June 22, 1999, \$9,850,000, for the purpose of refunding the 43% of the outstanding Merged Project Area 1990 Tax Allocation Refunding Bonds, and to provide new monies for construction and redevelopment activities. Tax increment is received from the County and is pledged to satisfy the debt service for this issue. The bond issue will reach final maturity on December 1, 2023.

Payments due for this issue:

12/1/06	\$480,000	Principal
	213,552	Interest (4.80 %)
6/1/07	<u>202,031</u>	Interest
Total	<u>\$895,583</u>	

Outstanding principal at 6/30/07 will be \$7,505,000.

2. **1993 Tenth Township Tax Allocation Bonds (Fund 495)**

The Bonds were issued December 1, 1993, \$31,685,000 for the purpose of refunding the outstanding El Portal, 1987 issue, advance refunding of Bayview, 1986 issue and advance refunding of a portion (93%) of the outstanding amount of the City of San Pablo limited Obligation Refunding Bonds El Portal Area Refunding Assessment District Series 1987, and to provide new monies for construction and redevelopment activities.

On March 18, 2004, the City of San Pablo Joint Powers Financing Authority issued 2004A Tenth Township Bonds. Some of the proceeds of these 2004A bonds were used to refund and defease \$13,930,000 of the Merged Project Area Tax Allocation Bonds, Series 1993.

Tax increment is received from the County and is pledged to satisfy the debt service for this issue. The bond issue will reach final maturity on December 1, 2023.

Payments due for this issue:

12/1/06	\$285,000	Principal
	334,750	Interest (5.0%)
6/1/07	<u>327,625</u>	Interest
Total	<u>\$947,375</u>	

Outstanding principal at 6/30/07 will be \$12,065,000.

3. **2001 Tenth Township Tax Allocation Bonds (Fund 456)**

The bonds were issued on March 22, 2001, \$11,733,166 total par value, to refund the remaining outstanding Merged Project Area 1990 Tax Allocation Refunding Bonds, fund certain public capital improvements in project areas of the Agency and pay the cost of issuance.

Tax increment is received from the County and is pledged to satisfy the debt service for this issue for this issue.

Payments due for this issue:

12/1/06	\$425,000	Principal
	183,004	Interest (3.65%)
6/1/07	<u>175,248</u>	Interest
Total	<u>\$783,252</u>	

Outstanding principal on 6/30/07 will be \$7,820,000.

4. 2004 JPFA Tax Allocation Bonds (Fund 459)

On March 18, 2004, the City of San Pablo Joint Powers Financing Authority issued 2004A Tenth Township Bonds in the amount of \$31,960,000. Proceeds of these 2004A bonds were used to refund and defease \$13,930,000 of the Merged Project Area Tax Allocation Bonds, Series 1993, and the remainder will finance the construction and acquisition of certain capital improvements in furtherance of the redevelopment plan for the Tenth Township Project Area, make a deposit to a reserve account established under the Tenth Township Indenture, and pay costs of issuance incurred in connection with the issuance, sale and delivery of the 2004A Tenth Township Bonds.

Tax increment is received from the County and is pledged to satisfy the debt service for this issue.

Payments due for this issue are:

12/1/06	\$835,000	Principal	\$	0	
	726,204	Interest		65,994	
06/1/07	<u>717,855</u>	Interest		<u>65,994</u>	
	<u>\$2,279,059</u>			<u>\$131,988</u>	<b>TOTAL \$2,411,047</b>

Outstanding principal on 6/30/07 will be \$30,770,000.

Funding Schedule

CAPITAL IMPROVEMENT PROJECTS

FY 2006/07

PROJ. #	PROJECT NAME (new projects are bold)	KEY: project currently in Design phase C project currently in Construction r project is recurring or ongoing maint. √ project construction completed	Prior Appropriations				NEW APPROPRIATIONS FY 06/07					TOTAL APPROPRIATION (incl. 06/07)	
			Bond	Grants	Measure	Other	Bond	General Fund	Grants	Measure	Other *		
<b>Municipal Buildings (division 3200)</b>													
MB 028	City Hall - Main Fountain Renovation	√	\$160,000										\$160,000
MB 043	ADA Upgrades - Municipal bldgs	r						\$30,000					\$30,000
MB 045	Senior Center Kitchen Upgrade	D	\$28,500					\$150,000		\$75,000			\$328,500
MB 046	City Hall - Courtyard Renovation		\$125,000										\$125,000
MB 050	City Hall - repainting							\$130,000					\$130,000
MB 051	City Hall - replace Dutch doors							\$18,000					\$18,000
MB 052	Maple Hall Remodeling & Expansion							\$200,000					\$200,000
<b>Public Works (division 3300)</b>													
PW 219	Wildcat Creek Trail (Davis Park to 23rd St)	D	\$71,300	\$51,400							\$120,000		\$247,700
PW 276	Corp. Yard Gas Tanks (Replacement & Remediation)	√	\$304,000	\$258,000		\$103,906							\$665,906
PW 303	Bayview Roadway Reconstruction - Phase II + Stand., Univ. Mason	D	\$1,538,000									\$388,000	\$2,528,000
PW 322	ADA Traffic Signal & Crosswalk Modifications	r							\$12,000				\$15,000
PW 330	Citywide Sidewalk Repair Project	r	\$25,000						\$295,000				\$345,000
PW 340	San Pablo Ave Tree Replacement (merging remaining funds to PW 468)	√	\$65,000			\$50,000							\$61,000
PW 353	Kennedy Plaza Renovation	D						\$50,000			\$220,000		\$270,000
PW 367	Citywide Street Light Retrofit	r									\$6,000		\$6,000
PW 382	Paving, Sidewalk & Drainage Improvements at 10th & Lake Streets	C	\$54,500			\$95,500							\$150,000
PW 402	Brentz Lane Park	D	\$40,000								\$70,000	\$46,000	\$192,000
PW 405	Wanlass Park	D	\$838,500	\$1,610,166									\$2,440,666
PW 412	San Pablo Town Center Accessibility Improvements												
PW 429	23rd Street Revitalization Phase 2, Streetscape Improvements	D	\$1,200,000			\$57,770					\$250,000		\$1,507,770
PW 442	Runnill Blvd Bridge Replacement (HBRR)	D	\$270,000	\$1,197,000		\$127,880					\$10,000		\$1,604,880
PW 444	Hilcrest Open Space		\$15,000										\$15,000
PW 455	El Portal Drive Gateway	C	\$1,367,000						\$178,000			\$14,000	\$3,574,000
PW 461	Wildcat Creek Restoration @ Maple Hall	C	\$86,000	\$224,500									\$310,500
PW 464	Wildcat / San Pablo Creeks Flood Control Project	D	\$260,000										\$260,000

Funding Schedule

CAPITAL IMPROVEMENT PROJECTS  
FY 2006/07

PROJ.#	PROJECT NAME (new projects are <b>bold</b> )	KEY: D project currently in Design phase C project currently in Construction r project is recurring or ongoing maint. √ project construction completed	Prior Appropriations				NEW APPROPRIATIONS FY 06/07					TOTAL APPROPRIATION (incl. 06/07)		
			Bond Proceeds	Grants	Measure	Other	Bond Proceeds	General Fund	Grants	Measure	Other			
PW 467	Bridge Maintenance	r				\$16,000				\$5,000				\$26,000
PW 468	San Pablo Avenue Overlay, San Pablo Dam Road to 23rd Street							\$125,000		\$59,000	\$328,000	\$150,000		\$662,000
PW 469	Traffic Signal Loop Detector Repairs Old Town Traffic Study & Recomm.	r	\$705,000			\$15,000				-\$580,000				\$150,000
PW 470	Improvements	D					\$25,000							\$8,438
PW 472	Standard /University/Mason Roadway Resurfacing (merged into PW 303)	D					\$258,000							\$5,000
PW 477	Old Town Curb Ramps, Phase 7						\$5,000							\$295,000
PW 483	I-80/San Pablo Dam Rd. Interchange		\$250,000				\$45,000							\$658,700
PW 486	23rd Street Revitalization Phase 2, Façade Improvements	C	\$763,700	\$90,000		\$55,000				-\$250,000				\$1,448,500
PW 491	Fed. Funded Roadway Rehabilitation	D	\$201,000	\$866,400		\$6,100				\$5,000				
PW 495	Corporation Yard Relocation		\$300,000											\$300,000
PW 501	Street Light Acquisition and Maintenance		\$328,810											\$328,810
PW 502	Market Ave. Valley Gutter Replacement		\$12,000											\$22,000
PW 504	Rumrill Blvd. Crosswalk Lighting	D												\$45,000
PW 507	Citywide Traffic Calming Measures	r		\$45,000		\$33,000							\$19,500	\$52,500
PW 508	Road 20/EI Portal Intersection Reconfiguration	D	\$80,000							\$320,000				\$400,000
PW 509	Pedestrian Safety Improvements at Local Schools							\$180,000						\$180,000
PW 516	Old Town Drainage Study		\$25,000											\$25,000
PW 517	Wildcat & San Pablo Creeks Master Plan		\$10,000											\$10,000
PW 518	Amador to San Pablo Dam Rd Sidewalk Gap Closure													
PW 519	City Hall - Parking Lot Upgrades- Lighting & Marquee Sign Replacement		\$25,000			\$25,000					\$33,000			\$33,000
PW 524	Stormdrain System Upgrades & Replacements, included TV inspection	r	\$100,000							\$55,000				\$155,000
PW 525	Slurry Seal Project		\$325,000			\$25,000				\$475,000				\$825,000
PW 529	Davis Park Master Plan		\$50,000							\$200,000				\$250,000
PW 535	Community Center					\$500,000				\$1,000,000				\$1,500,000
<b>TOTALS</b>			\$9,623,310	\$4,522,466	\$1,363,000	\$1,148,129	\$3,007,000	\$846,000	\$307,438	\$88,500				\$22,692,843

**CAPITAL IMPROVEMENT PROJECTS  
FY 2006/07**

**Funding Schedule**

PROJ. #	PROJECT NAME (new projects are bold)	D C r v	Prior Appropriations				NEW APPROPRIATIONS FY 06/07					TOTAL APPROPRIATION (incl. 06/07)	
			Bond Proceeds	Grants	Measure C	Other	Bond Proceeds	General Fund	Grants	Measure C	Other *		
	KEY: project currently in Design phase project currently in Construction project is recurring or ongoing maint. project construction completed												
	<b>PROJECT NAME</b> (new projects are bold)												
	Total New Appropriations										\$6,035,938		
	Footnotes												
	* Other												
	MB 045 \$75,000 anticipated - Sr. Advisory Board												
	PW 402 \$46,000 transfer from PW 405 State grant												\$14,000
	PW 455 TCRF (Traffic congestion relief funds)												\$5,000
	PW 467 TCRF												\$19,500
	PW 507 TCRF												-\$25,000
	PW 518 -\$25,000 TCRF a/c grant funding												\$0
	PW 525 TCRF												
	PW 535 Redevelopment Agency												
	Subtotal TCRF												\$13,500

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Public Works Projects #3200</b>							<b>Fund 320</b>
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Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 219 Wildcat Creek Trail</b>							
<b>Revenue</b>							
33403 Grants/Habitat Conservation	(34,400)	(34,400)	0	0	0	0	(34,400)
33403 Bay Trail Grant	(17,000)	(16,961)	(39)	(120,000)	(120,000)	(120,000)	(137,000)
39999 Transfer from Bond Proceed	(71,300)	(71,300)	0	(5,000)	(5,000)		(76,300)
<b>Total Revenue</b>	<b>(122,700)</b>	<b>(122,661)</b>	<b>(39)</b>	<b>(125,000)</b>	<b>(125,000)</b>	<b>(120,000)</b>	<b>(247,700)</b>
<b>Expenditures</b>							
43600 Professional Services	65,000	64,807	193				65,000
47150 Land Acquisitions/Easement	36,000	35,100	900				36,000
46100 Improvements	21,700	0	21,700	125,000	125,000	125,000	146,700
<b>Total Expenditures</b>	<b>122,700</b>	<b>99,907</b>	<b>22,793</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>247,700</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(22,754)</b>	<b>22,754</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 276 Corporation Yard Gas Tank Remediation</b>							
<b>Revenue</b>							
33403 Grants / UST Fund	(258,000)	(258,000)	0				(258,000)
33403 Grants / Contractor	(8,906)	(8,906)	0				(8,906)
39999 Transfer from Bond Proceeds	(304,000)	(304,000)	0				(304,000)
39999 Transfer from NPDES	(95,000)	(95,000)	0				(95,000)
<b>Total Revenue</b>	<b>(665,906)</b>	<b>(665,906)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(665,906)</b>
<b>Expenditures</b>							
43600 Professional Services	218,906	136,302	82,604				0
46100 Improvements	447,000	425,085	21,915				665,906
<b>Total Expenditures</b>	<b>665,906</b>	<b>561,387</b>	<b>104,519</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>665,906</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(104,519)</b>	<b>104,519</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 303 Bayview Phase 2 Roadway Reconstruction</b>							
<b>Revenue</b>							
39999 Transfer from Measure C				(388,000)	(388,000)	(388,000)	(388,000)
39999 Transfer from Bond Proceeds	(1,538,000)	(1,538,000)	0	(602,000)	(602,000)		(2,140,000)
<b>Total Revenue</b>	<b>(1,538,000)</b>	<b>(1,538,000)</b>	<b>0</b>	<b>(990,000)</b>	<b>(990,000)</b>	<b>(388,000)</b>	<b>(2,528,000)</b>
<b>Expenditures</b>							
41000 Salary & benefits (Proj. Mgmt)	25,000	21,155	3,845	0	0	0	25,000
43600 Professional Services	158,000	129,372	28,628		0		158,000
46100 Improvements	1,355,000	0	1,355,000	990,000	990,000	990,000	2,345,000
<b>Total Expenditures</b>	<b>1,538,000</b>	<b>150,527</b>	<b>1,387,473</b>	<b>990,000</b>	<b>990,000</b>	<b>990,000</b>	<b>2,528,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(1,387,473)</b>	<b>1,387,473</b>	<b>0</b>	<b>0</b>	<b>602,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 322 ADA Traffic Signal Modifications</b>							
<b>Revenue</b>							
39999 Transfer from Measure C	(12,000)	(12,000)	0	(3,000)	(3,000)	(3,000)	(15,000)
<b>Total Revenue</b>	<b>(12,000)</b>	<b>(12,000)</b>	<b>0</b>	<b>(3,000)</b>	<b>(3,000)</b>	<b>(3,000)</b>	<b>(15,000)</b>
<b>Expenditures</b>							
46100 Improvements	12,000	18,083	(6,083)	3,000	3,000	3,000	15,000
<b>Total Expenditures</b>	<b>12,000</b>	<b>18,083</b>	<b>(6,083)</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>15,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>6,083</b>	<b>(6,083)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**City of San Pablo  
Fiscal Year 2006-2007**

**Public Works Projects #3200**

**Fund 320**

Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 330 City Sidewalk Repair Project</b>							
<b>Revenue</b>							
33999 Transfer from Meas C	(295,000)	(295,000)	0	0	0	0	(295,000)
39999 Transfer from Bond Proceeds	(25,000)	(25,000)	0	(25,000)	(25,000)		(50,000)
<b>Total Revenue</b>	<b>(320,000)</b>	<b>(320,000)</b>	<b>0</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>0</b>	<b>(345,000)</b>
<b>Expenditures</b>							
43600 Professional Services	25,000		25,000	0	0	0	25,000
46100 Improvements	295,000	72,254	222,746	25,000	25,000	25,000	320,000
<b>Total Expenditures</b>	<b>320,000</b>	<b>72,254</b>	<b>247,746</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>345,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(247,746)</b>	<b>247,746</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 340 San Pablo Ave Tree Removal</b>							
<b>Revenue</b>							
33999 Transfer from TCRF	(50,000)	(50,000)	0	0	0	0	(50,000)
39999 Transfer from Bond Proceeds	(65,000)	(65,000)	0	54,000	54,000	54,000	(11,000)
<b>Total Revenue</b>	<b>(115,000)</b>	<b>(115,000)</b>	<b>0</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>(61,000)</b>
<b>Expenditures</b>							
43600 Professional Services			0	0	0	0	0
46100 Improvements	115,000	60,321	54,679	(54,000)	(54,000)	(54,000)	61,000
<b>Total Expenditures</b>	<b>115,000</b>	<b>60,321</b>	<b>54,679</b>	<b>(54,000)</b>	<b>(54,000)</b>	<b>(54,000)</b>	<b>61,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(54,679)</b>	<b>54,679</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 353 Kennedy Plaza Renovation</b>							
<b>Revenue</b>							
33999 Transfer from General Fund	0	0	0	(50,000)	(50,000)	(50,000)	(50,000)
33403 Grants	0	0	0	(220,000)	(220,000)	(220,000)	(220,000)
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(270,000)</b>	<b>(270,000)</b>	<b>(270,000)</b>	<b>(270,000)</b>
<b>Expenditures</b>							
43600 Professional Services			0	0	0	0	0
46100 Improvements	0	0	0	270,000	270,000	270,000	270,000
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>270,000</b>	<b>270,000</b>	<b>270,000</b>	<b>270,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 367 Citywide Street Light Retrofit</b>							
<b>Revenue</b>							
39999 Transfer from Measure C	(50,000)	(50,000)	0	(6,000)	(6,000)	(6,000)	(56,000)
<b>Total Revenue</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>0</b>	<b>(6,000)</b>	<b>(6,000)</b>	<b>(6,000)</b>	<b>(56,000)</b>
<b>Expenditures</b>							
46100 Improvements	50,000	13,548	36,452	6,000	6,000	6,000	56,000
<b>Total Expenditures</b>	<b>50,000</b>	<b>13,548</b>	<b>36,452</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>56,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(36,452)</b>	<b>36,452</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Public Works Projects #3200</b>							<b>Fund 320</b>
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Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 382 Paving, Sidewalk &amp; Drainage Improvements at 10th &amp; Lake Streets</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds	(54,500)	(54,500)	0	0	0	0	(54,500)
33403 Grants/developer	(95,500)	0	(95,500)	0	0	0	(95,500)
<b>Total Revenue</b>	<b>(150,000)</b>	<b>(54,500)</b>	<b>(95,500)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(150,000)</b>
<b>Expenditures</b>							
43600 Professional Services	54,500	53,539	961	0	0	0	54,500
46100 Improvements	95,500	0	95,500	0	0	0	95,500
<b>Total Expenditures</b>	<b>150,000</b>	<b>53,539</b>	<b>96,461</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(961)</b>	<b>961</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 402 Brentz Lane Park</b>							
<b>Revenue</b>							
39999 Transfer from General Fund				(9,000)	(9,000)	(9,000)	(9,000)
39999 Transfer from Grants				(70,000)	(70,000)	(70,000)	(70,000)
39999 Transfer from Grants/PW 405				(46,000)	(46,000)	(46,000)	(46,000)
39999 Transfer from Bond Proceeds	(40,000)	(40,000)	0	(27,000)	(27,000)		(67,000)
<b>Total Revenue</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>0</b>	<b>(152,000)</b>	<b>(152,000)</b>	<b>(125,000)</b>	<b>(192,000)</b>
<b>Expenditures</b>							
43600 Professional Services	35,000	31,689	3,311	0	0	0	0
46100 Improvements	5,000	895	4,105	152,000	152,000	152,000	192,000
<b>Total Expenditures</b>	<b>40,000</b>	<b>32,584</b>	<b>7,416</b>	<b>152,000</b>	<b>152,000</b>	<b>152,000</b>	<b>192,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(7,416)</b>	<b>7,416</b>	<b>0</b>	<b>0</b>	<b>27,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 405 Wanlass Park</b>							
<b>Revenue</b>							
33403 Grants/Prop 12 Roberti-Z'Berg-Harr	(161,850)	0	(161,850)	0	0	0	(161,850)
33403 Grants/Prop 12 Per Capita Allocatio	(220,000)	(773)	(219,227)	0	0	0	(220,000)
33403 Grants/CA Dept. of Housing	(92,316)	(45,125)	(47,191)	46,000	46,000	46,000	(46,316)
33403 Grants/Prop 12 Murray Hayden	(1,126,000)	(25,240)	(1,100,760)	0	0	0	(1,126,000)
33403 Grants/National Association of Cour	(10,000)	(7,375)	(2,625)	0	0	0	(10,000)
39999 Transfer from Bond Proceeds	(838,500)	(838,500)	0	(38,000)	(38,000)		(876,500)
<b>Total Revenue</b>	<b>(2,448,666)</b>	<b>(917,013)</b>	<b>(1,531,653)</b>	<b>8,000</b>	<b>8,000</b>	<b>46,000</b>	<b>(2,440,666)</b>
<b>Expenditures</b>							
41000 Salary & benefits (Proj. Mgmt	123,000	93,816	29,184	0	0	0	123,000
43600 Professional Services	408,950	186,569	222,381	(8,000)	(8,000)	(8,000)	400,950
46100 Improvements	1,916,716	0	1,916,716	0	0	0	1,916,716
<b>Total Expenditures</b>	<b>2,448,666</b>	<b>280,385</b>	<b>2,168,281</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>2,440,666</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(636,628)</b>	<b>636,628</b>	<b>0</b>	<b>0</b>	<b>38,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

Note: Total cost to complete entire park is \$3.2 million. Additional grant funding will be applied for

<b>PW 412 San Pablo Town Center Accessibility Improvements</b>							
<b>Revenue</b>							
39999 Town Center Assessment Dis	(37,973)	(37,973)	0	0	0	0	(37,973)
<b>Total Revenue</b>	<b>(37,973)</b>	<b>(37,973)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(37,973)</b>
<b>Expenditures</b>							
43600 Professional Services	2,000	1,620	380	0	0	0	2,000
46100 Improvements	35,973	5,562	30,411	0	0	0	35,973
<b>Total Expenditures</b>	<b>37,973</b>	<b>7,182</b>	<b>30,791</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>37,973</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(30,791)</b>	<b>30,791</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**City of San Pablo**  
**Fiscal Year 2006-2007**

**Public Works Projects #3200**

**Fund 320**

Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 429 23rd Street Revitalization Phase 2, Streetscape Improvements</b>							
<b>Revenue</b>							
39999 Transfer from Old Town (352)	(57,770)	(57,770)	0	0	0	0	(57,770)
39999 Transfer from Bond Proceeds	(1,200,000)	(1,200,000)		(250,000)	(250,000)		(1,450,000)
<b>Total Revenue</b>	<b>(1,257,770)</b>	<b>(1,257,770)</b>	<b>0</b>	<b>(250,000)</b>	<b>(250,000)</b>	<b>0</b>	<b>(1,507,770)</b>
<b>Expenditures</b>							
43600 Professional Services	150,000	146,183	3,817	0	0	0	150,000
46100 Improvements	1,107,770	0	1,107,770	250,000	250,000	250,000	1,357,770
<b>Total Expenditures</b>	<b>1,257,770</b>	<b>146,183</b>	<b>1,111,587</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,507,770</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(1,111,587)</b>	<b>1,111,587</b>	<b>0</b>	<b>0</b>	<b>250,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 442 Rumrill Bridge Replacement</b>							
<b>Revenue</b>							
33403 Grants/HBRR	(1,197,000)	(331,392)	(865,608)	0	0	0	(1,197,000)
39999 Transfer from Gas Tax	(127,880)	(127,880)	0	0	0	0	(127,880)
39999 Transfer from Bond Proceeds	(270,000)	(270,000)	0	(10,000)	(10,000)		(280,000)
<b>Total Revenue</b>	<b>(1,594,880)</b>	<b>(729,272)</b>	<b>(865,608)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>0</b>	<b>(1,604,880)</b>
<b>Expenditures</b>							
43600 Professional Services	594,880	439,270	155,610	10,000	10,000	10,000	604,880
46100 Improvements	1,000,000	0	1,000,000	0	0	0	1,000,000
<b>Total Expenditures</b>	<b>1,594,880</b>	<b>439,270</b>	<b>1,155,610</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>1,604,880</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(290,002)</b>	<b>290,002</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>

Note: Total cost to complete entire project is estimated at \$3,140,000. Additional funding will be appropriated in future years.

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 444 Hillcrest Open Space</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds	(15,000)	(15,000)	0	0	0	0	(15,000)
<b>Total Revenue</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(15,000)</b>
<b>Expenditures</b>							
43600 Professional Services	5,000	7,171	(2,171)	0	0	0	5,000
46300 Equipment	0	0	0	0	0	0	0
46100 Improvements	10,000	0	10,000	0	0	0	10,000
<b>Total Expenditures</b>	<b>15,000</b>	<b>7,171</b>	<b>7,829</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(7,829)</b>	<b>7,829</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 455 El Portal Drive Gateway Streetscape</b>							
<b>Revenue</b>							
39999 Transfer from Measure C	(178,000)	(103,000)	(75,000)	0	0	0	(178,000)
39999 Transfer from TCRF				(14,000)	(14,000)	(14,000)	(14,000)
39999 Transfer from Bond Proceeds	(1,357,000)	(1,432,000)	75,000	(2,015,000)	(2,015,000)		(3,372,000)
39999 Transfer from RDA	(10,000)	(10,000)	0	0	0	0	(10,000)
<b>Total Revenue</b>	<b>(1,545,000)</b>	<b>(1,545,000)</b>	<b>0</b>	<b>(2,029,000)</b>	<b>(2,029,000)</b>	<b>(14,000)</b>	<b>(3,574,000)</b>
<b>Expenditures</b>							
43600 Professional Services	175,000	164,693	10,307	0	0	0	175,000
46100 Improvements	1,370,000	923	1,369,077	2,029,000	2,029,000	2,029,000	3,399,000
<b>Total Expenditures</b>	<b>1,545,000</b>	<b>165,616</b>	<b>1,379,384</b>	<b>2,029,000</b>	<b>2,029,000</b>	<b>2,029,000</b>	<b>3,574,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(1,379,384)</b>	<b>1,379,384</b>	<b>0</b>	<b>0</b>	<b>2,015,000</b>	<b>0</b>

Note: Total cost to complete entire project is estimated at \$5,000,000. Additional funding will be appropriated in future years per 5-year CIP

**City of San Pablo**  
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<b>Public Works Projects #3200</b>							<b>Fund 320</b>
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Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 461 Wildcat Creek Restoration at Maple Hall</b>							
<b>Revenue</b>							
33403 Grants/DWR	(224,500)		(224,500)	0	0	0	(224,500)
39999 Transfer from Bond Proceeds	(86,000)	(86,000)	0	0	0	0	(86,000)
* City, as non-managing co-grantee, will not directly receive any funds							
<b>Total Revenue</b>	<b>(310,500)</b>	<b>(86,000)</b>	<b>(224,500)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(310,500)</b>
<b>Expenditures</b>							
43600 Professional Services	35,000	8,821	26,179		0	0	35,000
46100 Improvements	275,500	24,620	250,880	0	0	0	275,500
<b>Total Expenditures</b>	<b>310,500</b>	<b>33,441</b>	<b>277,059</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>310,500</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(52,559)</b>	<b>52,559</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 464 Wildcat/San Pablo Creeks Flood Control</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds	(260,000)	(260,000)	0	0	0	0	(260,000)
<b>Total Revenue</b>	<b>(260,000)</b>	<b>(260,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(260,000)</b>
<b>Expenditures</b>							
43600 Professional Services	250,000	0	250,000	0	0	0	250,000
46100 Improvements	10,000	0	10,000	0	0	0	10,000
<b>Total Expenditures</b>	<b>260,000</b>	<b>0</b>	<b>260,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>260,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(260,000)</b>	<b>260,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note: Total cost for project estimated around \$10 million. Additional funding will be appropriated in future years per 5-year CIP

<b>PW 467 Bridge Maintenance</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds				(5,000)	(5,000)		(5,000)
39999 Transfer from TCRF				(5,000)	(5,000)	(5,000)	(5,000)
39999 Transfer from Traffic Conges	(16,000)	(16,000)	0	0	0	0	(16,000)
<b>Total Revenue</b>	<b>(16,000)</b>	<b>(16,000)</b>	<b>0</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(5,000)</b>	<b>(26,000)</b>
<b>Expenditures</b>							
43600 Professional Services	0	0	0	0	0	0	0
46100 Improvements	16,000	0	16,000	10,000	10,000	10,000	26,000
<b>Total Expenditures</b>	<b>16,000</b>	<b>0</b>	<b>16,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>26,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(16,000)</b>	<b>16,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 468 San Pablo Ave. Overlay</b>							
<b>Revenue</b>							
33403 Grants/Fed Aid		0	0		0	0	0
33999 Transfer - Bond Proceeds				(59,000)	(59,000)		(59,000)
33999 Transfer - Grants				(328,000)	(328,000)	(328,000)	(328,000)
33999 Transfer - Measure C	(125,000)	(125,000)	0	(150,000)	(150,000)	(150,000)	(275,000)
<b>Total Revenue</b>	<b>(125,000)</b>	<b>(125,000)</b>	<b>0</b>	<b>(537,000)</b>	<b>(537,000)</b>	<b>(478,000)</b>	<b>(662,000)</b>
<b>Expenditures</b>							
41000 Salary & benefits (Proj. Mgmt)			0		0	0	0
43600 Professional Services	125,000		125,000	125,000	125,000	125,000	250,000
46100 Improvements			0	412,000	412,000	412,000	412,000
<b>Total Expenditures</b>	<b>125,000</b>	<b>0</b>	<b>125,000</b>	<b>537,000</b>	<b>537,000</b>	<b>537,000</b>	<b>662,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(125,000)</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>59,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

Note: Total cost to complete entire project is estimated at \$3,000,000. Additional funding will be appropriated for construction in 07/08.

**City of San Pablo  
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**Public Works Projects #3200**

**Fund 320**

Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 469 Traffic Signal Loop Detector Repairs</b>							
<b>Revenue</b>							
39999 Transfer from Traffic Conges	(15,000)	(15,000)	0	0	0	0	(15,000)
<b>Total Revenue</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(15,000)</b>
<b>Expenditures</b>							
43600 Professional Services	0	0	0	0	0	0	0
46100 Improvements	15,000	0	15,000	0	0	0	15,000
<b>Total Expenditures</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(15,000)</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 470 Old Town Traffic Study</b>							
<b>Revenue</b>							
39999 Transfer from Measure C	(25,000)	(25,000)	0	0	0	0	(25,000)
39999 Transfer from Bond Proceeds	(705,000)	(705,000)	0	580,000	580,000	580,000	(125,000)
<b>Total Revenue</b>	<b>(730,000)</b>	<b>(730,000)</b>	<b>0</b>	<b>580,000</b>	<b>580,000</b>	<b>580,000</b>	<b>(150,000)</b>
<b>Expenditures</b>							
43600 Professional Services	95,000	55,810	39,190		0	0	95,000
46100 Improvements	635,000	0	635,000	(580,000)	(580,000)	(580,000)	55,000
<b>Total Expenditures</b>	<b>730,000</b>	<b>55,810</b>	<b>674,190</b>	<b>(580,000)</b>	<b>(580,000)</b>	<b>(580,000)</b>	<b>150,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(674,190)</b>	<b>674,190</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 472 Standard / University / Mason Street Resurfacing</b>							
<b>Revenue</b>							
39999 Transfer from Measure C	(258,000)	(258,000)	0	249,562	249,562	249,562	(8,438)
<b>Total Revenue</b>	<b>(258,000)</b>	<b>(258,000)</b>	<b>0</b>	<b>249,562</b>	<b>249,562</b>	<b>249,562</b>	<b>(8,438)</b>
<b>Expenditures</b>							
43600 Professional Services	33,000	8,438	24,562	(33,000)	(33,000)	(33,000)	0
46100 Improvements	225,000	0	225,000	(216,562)	(216,562)	(216,562)	8,438
<b>Total Expenditures</b>	<b>258,000</b>	<b>8,438</b>	<b>249,562</b>	<b>(249,562)</b>	<b>(249,562)</b>	<b>(249,562)</b>	<b>8,438</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(249,562)</b>	<b>249,562</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note: this project is being performed with PW 303

<b>PW 477 Old Town Curb Ramps, Phase 7</b>							
<b>Revenue</b>							
39999 Transfer from Measure C	(5,000)	(5,000)	0	0	0	0	(5,000)
<b>Total Revenue</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(5,000)</b>
<b>Expenditures</b>							
43600 Professional Services	5,000		5,000	0	0	0	5,000
46100 Improvements		0	0		0	0	0
<b>Total Expenditures</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(5,000)</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note: Total cost to complete project is estimated at \$40,000. Grant funding will be sought for construction in 07/08.

**City of San Pablo**  
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**Public Works Projects #3200**

**Fund 320**

Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 483 I-80/San Pablo Dam Interchange</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds	(250,000)	(250,000)	0	0	0	0	(250,000)
39999 Transfer from Measure C	(45,000)	(45,000)	0	0	0	0	(45,000)
<b>Total Revenue</b>	<b>(295,000)</b>	<b>(295,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(295,000)</b>
<b>Expenditures</b>							
43600 Professional Services	5,000	3,607	1,393	0	0	0	0
46100 Improvements	290,000	40,105	249,895	0	0	0	295,000
<b>Total Expenditures</b>	<b>295,000</b>	<b>43,712</b>	<b>251,288</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>295,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(251,288)</b>	<b>251,288</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note: PSR completed. Total cost to complete project is estimated around \$25 million. Federal funding will be sought in future years for design and construction. Environmental work is underway with partial funding from CCTA - Measure C allocation.

<b>PW 486 23rd Street Revitalization Phase 2, Façade Improvements</b>							
<b>Revenue</b>							
33403 Grants/CDBG	(90,000)	(90,000)	0	0	0	0	(90,000)
39999 Transfer from PW 429	(25,000)	(25,000)	0	0	0	0	(25,000)
39999 Transfer from Fund 352	(30,000)	(30,000)	0	0	0	0	(30,000)
39999 Transfer from Bond Proceeds	(763,700)	(763,700)	0	250,000	250,000	250,000	(513,700)
<b>Total Revenue</b>	<b>(908,700)</b>	<b>(908,700)</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>(658,700)</b>
<b>Expenditures</b>							
43600 Professional Services	193,700	171,276	22,424	0	0	0	193,700
46100 Improvements	715,000	408,812	306,188	(250,000)	(250,000)	(250,000)	465,000
<b>Total Expenditures</b>	<b>908,700</b>	<b>580,088</b>	<b>328,612</b>	<b>(250,000)</b>	<b>(250,000)</b>	<b>(250,000)</b>	<b>658,700</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(328,612)</b>	<b>328,612</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 491 Federally Funded Roadway Rehabilitation</b>							
<b>Revenue</b>							
33403 Grants/TEA-21	(866,400)	(88,529)	(777,871)	0	0	0	(866,400)
39999 Transfer from Gas Tax	(6,100)	(6,100)	0	0	0	0	(6,100)
39999 Transfer from Measure C	(370,000)	(370,000)	0	0	0	0	(370,000)
39999 Transfer from Bond Proceeds	(201,000)	(201,000)	0	(5,000)	(5,000)	0	(206,000)
<b>Total Revenue</b>	<b>(1,443,500)</b>	<b>(665,629)</b>	<b>(777,871)</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>0</b>	<b>(1,448,500)</b>
<b>Expenditures</b>							
43600 Professional Services	230,000	190,595	39,405	5,000	5,000	5,000	235,000
46100 Improvements	1,213,500	0	1,213,500	0	0	0	1,213,500
<b>Total Expenditures</b>	<b>1,443,500</b>	<b>190,595</b>	<b>1,252,905</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>1,448,500</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(475,034)</b>	<b>475,034</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 495 Corporation Yard Expansion / Relocation</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds	(300,000)	(300,000)	0	0	0	0	(300,000)
<b>Total Revenue</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(300,000)</b>
<b>Expenditures</b>							
43600 Professional Services	150,000	0	150,000	0	0	0	150,000
46100 Improvements	150,000	0	150,000	0	0	0	150,000
<b>Total Expenditures</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(300,000)</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note: Total project cost to be determined. Additional funding to be appropriated in future years for construction.

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**Public Works Projects #3200**

**Fund 320**

Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 501 Street Light Acquisition and Maintenance</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds	(328,810)	(328,810)	0	0	0	0	(328,810)
<b>Total Revenue</b>	<b>(328,810)</b>	<b>(328,810)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(328,810)</b>
<b>Expenditures</b>							
43600 Professional Services	0	0	0	0	0	0	0
46100 Improvements	328,810	0	328,810	0	0	0	328,810
<b>Total Expenditures</b>	<b>328,810</b>	<b>0</b>	<b>328,810</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>328,810</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(328,810)</b>	<b>328,810</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 502 Market Avenue Valley Gutter Replacement</b>							
<b>Revenue</b>							
39999 Transfer from Measure C				(10,000)	(10,000)	(10,000)	(10,000)
39999 Transfer from Bond Proceeds	(12,000)	(12,000)	0		0	0	(12,000)
<b>Total Revenue</b>	<b>(12,000)</b>	<b>(12,000)</b>	<b>0</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(22,000)</b>
<b>Expenditures</b>							
43600 Professional Services	0	0	0	0	0	0	0
46100 Improvements	12,000	0	12,000	10,000	10,000	10,000	22,000
<b>Total Expenditures</b>	<b>12,000</b>	<b>0</b>	<b>12,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>22,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(12,000)</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 504 Rumrill Boulevard Crosswalk Lighting</b>							
<b>Revenue</b>							
39999 TDA Grant	(45,000)	0	(45,000)	0	0	0	(45,000)
Note: grant local match provided by in-kind services							
<b>Total Revenue</b>	<b>(45,000)</b>	<b>0</b>	<b>(45,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(45,000)</b>
<b>Expenditures</b>							
43600 Professional Services	0	0	0	0	0	0	0
46100 Improvements	45,000	2,105	42,895	0	0	0	45,000
<b>Total Expenditures</b>	<b>45,000</b>	<b>2,105</b>	<b>42,895</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>2,105</b>	<b>(2,105)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 507 Citywide Traffic Calming Measures</b>							
<b>Revenue</b>							
39999 Transfer from TCRF	(33,000)	(33,000)	0	(19,500)	(19,500)	(19,500)	(52,500)
<b>Total Revenue</b>	<b>(33,000)</b>	<b>(33,000)</b>	<b>0</b>	<b>(19,500)</b>	<b>(19,500)</b>	<b>(19,500)</b>	<b>(52,500)</b>
<b>Expenditures</b>							
43600 Professional Services	5,000	9,487	(4,487)		0	0	5,000
46100 Improvements	28,000	9,142	18,858	19,500	19,500	19,500	47,500
<b>Total Expenditures</b>	<b>33,000</b>	<b>18,629</b>	<b>14,371</b>	<b>19,500</b>	<b>19,500</b>	<b>19,500</b>	<b>52,500</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(14,371)</b>	<b>14,371</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**City of San Pablo  
Fiscal Year 2006-2007**

<b>Public Works Projects #3200</b>							<b>Fund 320</b>
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Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 508 Road 20 / El Portal Intersection Reconfiguration</b>							
<i>Revenue</i>							
39999 Transfer from Bond Proceeds	(80,000)	(80,000)	0	(320,000)	(320,000)		(400,000)
<b>Total Revenue</b>	<b>(80,000)</b>	<b>(80,000)</b>	<b>0</b>	<b>(320,000)</b>	<b>(320,000)</b>	<b>0</b>	<b>(400,000)</b>
<i>Expenditures</i>							
43600 Professional Services	80,000	80,000	0	320,000	320,000	320,000	400,000
46100 Improvements	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>80,000</b>	<b>80,000</b>	<b>0</b>	<b>320,000</b>	<b>320,000</b>	<b>320,000</b>	<b>400,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>320,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 509 Ped. Safety Improvements at Local Schools</b>							
<i>Revenue</i>							
33403 Grants/TDA	(180,000)	0	(180,000)	0	0	0	(180,000)
In Kind Services from Gas Tax			0	0	0	0	0
<b>Total Revenue</b>	<b>(180,000)</b>	<b>0</b>	<b>(180,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(180,000)</b>
<i>Expenditures</i>							
43600 Professional Services	16,000	25	15,975	0	0	0	16,000
46100 Improvements	164,000	0	164,000	0	0	0	164,000
<b>Total Expenditures</b>	<b>180,000</b>	<b>25</b>	<b>179,975</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>180,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>25</b>	<b>(25)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 516 Old Town Drainage Study</b>							
<i>Revenue</i>							
39999 Transfer from Bond Proceeds	(25,000)	(25,000)	0	0	0	0	(25,000)
<b>Total Revenue</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(25,000)</b>
<i>Expenditures</i>							
43600 Professional Services	25,000		25,000	0	0	0	25,000
46100 Improvements			0	0	0	0	0
<b>Total Expenditures</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(25,000)</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 517 Wildcat &amp; San Pablo Creeks Master Plan</b>							
<i>Revenue</i>							
39999 Transfer from Bond Proceeds	(10,000)	(10,000)	0	0	0	0	(10,000)
<b>Total Revenue</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(10,000)</b>
<i>Expenditures</i>							
43600 Professional Services	10,000		10,000	0	0	0	10,000
46100 Improvements			0	0	0	0	0
<b>Total Expenditures</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(10,000)</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**City of San Pablo**  
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**Public Works Projects #3200**

**Fund 320**

Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 518 Amador to San Pablo Dam Rd. Sidewalk Gap Closure</b>							
<b>Revenue</b>							
33403 Grants				(33,000)	(33,000)	(33,000)	(33,000)
39999 Transfer from TCRF	(25,000)	(25,000)	0	25,000	25,000	25,000	0
<b>Total Revenue</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>0</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>(33,000)</b>
<b>Expenditures</b>							
43600 Professional Services	25,000		25,000	8,000	8,000	8,000	33,000
46100 Improvements			0	0	0	0	0
<b>Total Expenditures</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>33,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(25,000)</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 519 City Hall Parking Lot Upgrades</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds	(25,000)	(25,000)	0	0	0	0	(25,000)
<b>Total Revenue</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(25,000)</b>
<b>Expenditures</b>							
43600 Professional Services	25,000		25,000	0	0	0	25,000
46100 Improvements			0	0	0	0	0
<b>Total Expenditures</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(25,000)</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PW 524 Stormdrain System Upgrades &amp; Replacements</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds	(100,000)	(100,000)	0	(55,000)	(55,000)		(155,000)
<b>Total Revenue</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>0</b>	<b>(55,000)</b>	<b>(55,000)</b>	<b>0</b>	<b>(155,000)</b>
<b>Expenditures</b>							
43600 Professional Services			0	0	0	0	0
46100 Improvements	100,000		100,000	55,000	55,000	55,000	155,000
<b>Total Expenditures</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>155,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(100,000)</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>55,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 525 2005/06 Slurry Seal Project</b>							
<b>Revenue</b>							
39999 Transfer from TCRF	(25,000)	(25,000)	0	0	0	0	(25,000)
39999 Transfer from Bond Proceeds	(325,000)	(325,000)		(475,000)	(475,000)		(800,000)
<b>Total Revenue</b>	<b>(350,000)</b>	<b>(350,000)</b>	<b>0</b>	<b>(475,000)</b>	<b>(475,000)</b>	<b>0</b>	<b>(825,000)</b>
<b>Expenditures</b>							
43600 Professional Services	25,000	0	25,000	0	0	0	25,000
46100 Improvements	325,000	0	325,000	475,000	475,000	475,000	800,000
<b>Total Expenditures</b>	<b>350,000</b>	<b>0</b>	<b>350,000</b>	<b>475,000</b>	<b>475,000</b>	<b>475,000</b>	<b>825,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(350,000)</b>	<b>350,000</b>	<b>0</b>	<b>0</b>	<b>475,000</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

**City of San Pablo**  
**Fiscal Year 2006-2007**

<b>Public Works Projects #3200</b>							<b>Fund 320</b>
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Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
<b>PW 529 Davis Park Master Plan</b>							
<b>Revenue</b>							
39999 Transfer from General Fund				(200,000)	(200,000)	(200,000)	(200,000)
39999 Transfer from Bond Proceeds	(50,000)	(50,000)	0	0	0	0	(50,000)
<b>Total Revenue</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>0</b>	<b>(200,000)</b>	<b>(200,000)</b>	<b>(200,000)</b>	<b>(250,000)</b>
<b>Expenditures</b>							
43600 Professional Services	50,000	0	50,000	200,000	200,000	200,000	250,000
46100 Improvements		0	0	0	0	0	0
<b>Total Expenditures</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>250,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(50,000)</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Transfer of bond proceeds to be made upon Council approval of contract

<b>PW 535 Community Center</b>							
<b>Revenue</b>							
39999 Transfer from General Fund				(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
39999 Transfer from RDA	(500,000)	(500,000)	0	0	0	0	(500,000)
<b>Total Revenue</b>	<b>(500,000)</b>	<b>(500,000)</b>	<b>0</b>	<b>(1,000,000)</b>	<b>(1,000,000)</b>	<b>(1,000,000)</b>	<b>(1,500,000)</b>
<b>Expenditures</b>							
43600 Professional Services	500,000	0	500,000		0	0	500,000
46100 Improvements		0	0	1,000,000	1,000,000	1,000,000	1,000,000
<b>Total Expenditures</b>	<b>500,000</b>	<b>0</b>	<b>500,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,500,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(500,000)</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of San Pablo  
Fiscal Year 2006-2007

**Municipal Building Projects #3300**

**Fund 330**

Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET.
<b>MB 028 City Hall Fountain Renovation</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds	(160,000)	(160,000)	0	0	0	0	(160,000)
<b>Total Revenue</b>	<b>(160,000)</b>	<b>(160,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(160,000)</b>
<b>Expenditures</b>							
43600 Professional Services	40,000	10,182	29,818	0	0	0	0
46100 Improvements	160,000	136,739	23,261	0	0	0	160,000
<b>Total Expenditures</b>	<b>200,000</b>	<b>146,921</b>	<b>53,079</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>160,000</b>
<b>NET BUDGET</b>	<b>40,000</b>	<b>(13,079)</b>	<b>53,079</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>MB 043 ADA Upgrades - Municipal Buildings</b>							
<b>Revenue</b>							
39999 Transfer from General Fund	0	0	0	(30,000)	(30,000)	(30,000)	(30,000)
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>
<b>Expenditures</b>							
43600 Professional Services	0	0	0	0	0	0	0
46100 Improvements	0	0	0	30,000	30,000	30,000	30,000
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>MB 045 Senior Center Kitchen Upgrade</b>							
<b>Revenue</b>							
39999 Transfer from General Fund				(150,000)	(150,000)	(150,000)	(150,000)
39999 Transfer from Senior Advisory Board				(75,000)	(75,000)	(75,000)	(75,000)
33403 Grants				(75,000)	(75,000)	(75,000)	(75,000)
39999 Transfer from Bond Proceeds	(28,500)	(28,500)	0	0	0	0	(28,500)
<b>Total Revenue</b>	<b>(28,500)</b>	<b>(28,500)</b>	<b>0</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>(328,500)</b>
<b>Expenditures</b>							
43600 Professional Services	28,500	5,825	22,675	0	0	0	28,500
46100 Improvements		0	0	300,000	300,000	300,000	300,000
<b>Total Expenditures</b>	<b>28,500</b>	<b>5,825</b>	<b>22,675</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>328,500</b>
<b>NET BUDGET</b>	<b>0</b>	<b>(22,675)</b>	<b>22,675</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note: Grant funding will be sought for construction funding

<b>MB 046 City Hall - Courtyard Renovation</b>							
<b>Revenue</b>							
39999 Transfer from Bond Proceeds	(125,000)		(125,000)	0	0	0	(125,000)
<b>Total Revenue</b>	<b>(125,000)</b>	<b>0</b>	<b>(125,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(125,000)</b>
<b>Expenditures</b>							
43600 Professional Services	25,000		25,000	0	0	0	25,000
46100 Improvements	100,000	0	100,000	0	0	0	100,000
<b>Total Expenditures</b>	<b>125,000</b>	<b>0</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>125,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of San Pablo  
Fiscal Year 2006-2007

**Municipal Building Projects #3300**

**Fund 330**

Account and Title	Budget Project to Date	(Received) or Expended Project to Date	Remaining to Completion of Project	2006/2007 Department Request	2006/2007 C.M. Recommended	2006/2007 Approved Budget	Total PROPOSED BUDGET
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<b>MB 050 City Hall Painting</b>							
Revenue							
39999 Transfer from General Fund	0	0	0	(130,000)	(130,000)	(130,000)	(130,000)
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(130,000)</b>	<b>(130,000)</b>	<b>(130,000)</b>	<b>(130,000)</b>
Expenditures							
43600 Professional Services	0	0	0	0	0	0	0
46100 Improvements	0	0	0	130,000	130,000	130,000	130,000
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>MB 051 City Hall Doors</b>							
Revenue							
39999 Transfer from General Fund	0	0	0	(18,000)	(18,000)	(18,000)	(18,000)
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(18,000)</b>	<b>(18,000)</b>	<b>(18,000)</b>	<b>(18,000)</b>
Expenditures							
43600 Professional Services	0	0	0	0	0	0	0
46100 Improvements	0	0	0	18,000	18,000	18,000	18,000
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>MB 052 Maple Hall Remodeling &amp; Expansion</b>							
Revenue							
39999 Transfer from General Fund	0	0	0	(200,000)	(200,000)	(200,000)	(200,000)
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(200,000)</b>	<b>(200,000)</b>	<b>(200,000)</b>	<b>(200,000)</b>
Expenditures							
43600 Professional Services	0	0	0	0	0	0	0
46100 Improvements	0	0	0	200,000	200,000	200,000	200,000
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>NET BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Capital Projects Program  
2006/07 Budget  
Public Works & Municipal Buildings  
#3200 & 3300**

Listed below are both the new (denoted in **bold** project titles) and continuing appropriations for capital improvement projects and major maintenance projects. (Major maintenance projects typically are not classified as "projects" for CEQA and other purposes.) Continuing appropriations are amounts that have been appropriated in FY 2005/2006 and prior years and are not expected to be expended by June 30, 2006. These funds are for capital projects that overlap fiscal years.

**Public Works Projects-#3200**

Wildcat Creek Trail / Davis Park to 23<sup>rd</sup> Street (PW 219)

This project involves the development and construction of a paved pedestrian / bicycle trail along the north bank of Wildcat Creek between Davis Park and 23<sup>rd</sup> Street. The trail will be an extension of the existing trail system from Davis Park to the Bay, and a crucial link in the future Wildcat Creek Regional Trail connecting the Bay and Ridge Trails. Included in the project scope is a park at the trail head, located at the vacant city-owned parcel at 2025 23<sup>rd</sup> Street.

The first phase of the project involving the acquisition of property and/or easements along the north bank of the creek, is now complete. A State Habitat Conservation Fund grant partially funded the first phase of the project, with the local match provided by Bond Proceeds. Public Works was awarded a \$120,000 Bay Trail grant in 2006 for the design phase of the work.

Corporation Yard Underground Storage Tanks (PW 276)

The remaining work in this project consists of groundwater remediation work, currently underway, as required by the Regional Water Quality Control Board following the replacement of the underground fuel storage tanks in 2000.

Bayview Phase 2 Roadway Resurfacing, including Standard, University & Mason (PW 303)

This project involves the reconstruction of failed roadway sections, pavement edge grinding and overlay, striping, sidewalk and handicap ramp construction, and installation of street sweeping signs on residential streets. PW 472 (Standard/University/Mason Roadway Reconstruction) has been merged into this project.

Also, available excess funding from PW 470 (Old Town Traffic Study Implementation) is being transferred to this project. Note that some of the extensive sidewalk repair work within this project area will be charged to the Citywide Sidewalk Repair Project (PW 330) and the that some of the traffic circle work on Douglas/Road 20 will be charged to PW 507 (Citywide traffic calming measures)

ADA Traffic Signal Modification (PW 322)

This is an ongoing, multi-year project to replace existing pedestrian pushbuttons with the larger diameter ones, to install audible and countdown pedestrian signals, and other improvements and/or regulatory requirements (such as "truncated domes") to facilitate pedestrian movements by physically disabled individuals. Installation is by the County under the existing traffic signal maintenance agreement with the City.

Citywide Sidewalk Repair Project (PW 330)

The project consists of the removal and replacement of sections of sidewalk that are damaged by street trees (and other causes) and pose a serious hazard to pedestrian traffic (tripping hazards). In prior years, a small amount of funding was provided each year to repair sidewalks. However, in order to expeditiously address the numerous sidewalk tripping hazards citywide, the highest priority ones will be combined into a single construction contract and repaired. Following these repairs, Staff would resume invoking the City's existing sidewalk ordinance to require repairs to be made by adjoining property owners. Repairs will

other streetscape improvements. This project will be coordinated with other public works projects on 23<sup>rd</sup> Street such as façade improvement (PW 486) and street resurfacing (PW 491). The intersection of 23<sup>rd</sup> Street and Market Avenue will be reconfigured and the traffic signal modified to accommodate turn lanes and a bike lane on Market Avenue, and to better serve pedestrians.

#### Rumrill Boulevard Bridge Replacement (PW 442)

This project originally consisted of the widening of the eastern side of Bridge No. 28C-325 on Rumrill Boulevard over San Pablo Creek (PW-159). During the course of the design work, deficiencies were discovered in the existing bridge which necessitated replacement of the entire bridge structure. Some right-of-way will have to be acquired in order to accomplish the replacement bridge construction. The project is being conducted under the Federal Highway Bridge Repair and Replacement Program (administered by Caltrans). The Highway Bridge Repair and Replacement Program provides 80% funding for design and construction. The local matching share of the funding to date has come from Gas Tax funds; future matching funds will come from Bond Proceeds.

#### Hillcrest Open Space (PW 444)

The City of San Pablo owns 9.5 acres of hillside property located on the north side of Hillcrest Road. This property is proposed to be developed as open space parkland. It is anticipated that there would be a minimal amount of improvements constructed, primarily hiking trails, bench seating, and some additional planting of native vegetation and trash receptacles. The site currently has native grasses, oak trees, and poison oak growing on it.

#### El Portal Drive Gateway Streetscape (PW 455)

This project involves a variety of improvements for the section of El Portal Drive between Church Lane and I-80. Utility undergrounding construction is underway. Design for the street improvements is well underway and includes a pedestrian walkway, masonry fencing along the edge of right of way, landscaping, street-lighting, architectural entry features, improvements to signalized intersections, paving and restriping. Design and construction of the improvements will occur in phases over the course of several years. The current phase of work consists of the section that parallels the freeway ("Segment A" in the BMS conceptual planning study), with an overall project cost estimate of \$3,500,000.

#### Wildcat Creek Restoration at Maple Hall (PW 461)

Wildcat Creek is a valuable natural resource, providing wildlife habitat as well as an opportunity to see a bit of nature in an urban area. The banks of Wildcat Creek adjacent to the City Hall complex have various surface treatments, consisting of concrete, sacked concrete, rubble, and cut-off trees. These treatments are in generally poor condition, and are an eyesore. There is also no tree canopy to shade the creek. This project will replace the existing bank treatments with more aesthetically pleasing and environmentally friendly materials, primarily native plants planted using soil bioengineering designs and techniques. The City has partnering with the Urban Creeks Council and obtained a State Department of Water Resources Grant for the project.

#### Wildcat / San Pablo Creeks Flood Control (PW 464)

The completed first phase of the U.S. Army Corps of Engineers' flood control project on Wildcat and San Pablo Creeks terminated just downstream of the City of San Pablo. This currently proposed project, which lies primarily within the City of San Pablo, is the second phase of the Corps of Engineers project. It is anticipated that this project will take many years to complete, and that its cost will be on the order of \$10,000,000 or more. The Corps of Engineers has completed a Reconnaissance Study and is currently using federal funding to prepare a Project Management Plan. This plan will provide detailed information for the City Council to use to decide whether to proceed with the project. Funding in the 5-year plan is to cover City's estimated cost of the share of studies, environmental & design work.

The ultimate project design may include any one or a number of improvements in order to alleviate flooding problems on the two creeks. These may include: channel improvements such as reconfiguring and installation of new bank protection, replacement of culverts, storm bypass pipe(s), detention or

sedimentation basins, reservoir management practices, and maintenance guidelines. The city would be required to provide a certain amount of matching funding for construction; the amount remains to be determined. The project will require coordination among multiple agencies and jurisdictions; to this effect, the Wildcat / San Pablo Creeks Watershed Council has been enlisted to assist with public outreach and coordination.

#### Bridge Maintenance (PW 467)

This project provides for necessary maintenance of the bridges for which the City is responsible for maintenance. Maintenance tasks include: repair of scour areas at footings, structure sanding, painting, welding, replacement of deteriorated seals.

#### San Pablo Avenue Overlay (PW 468)

The project consists of edge grinding and overlay of existing pavement, base failure repairs, striping, curb and gutter replacement, median island upgrades, and concrete bus pad construction. Street name signs on major road crossings will be upgraded to illuminated ones. The replacement of street trees causing damage to the sidewalk and the roadway (PW-340) will be coordinated with this project.

Federal grant funding (STP pavement rehabilitation) was secured by Public Works in 2005, amounting to \$328,000. As noted above in PW 340 (San Pablo Ave. Street tree removal and replacement project), \$54,000 will be transferred to PW 468. Overall project cost estimate is around \$3,000,000. Current work plan is to select engineering consultant to begin design.

#### Traffic Signal Loop Detector Repairs (PW 469)

Traffic signals are triggered by multiple sets of loop detectors embedded in the pavement. These loop detectors may deteriorate or be damaged over time. Although failure of a single loop would not typically cause a signal to become inoperable, it is prudent to replace loops known to be defective.

#### Old Town Traffic Study Implementation (PW 470)

The Old Town area of the City is primarily residential, with narrow streets, small lots, many cars, and many people. There are two elementary schools within the Old Town area, and one high school immediately adjacent. The streets are currently two-way streets, with parking on both sides. On many streets, it is difficult for oncoming cars to pass each other if there are parked cars on the street. Many residents park their vehicles on the street but partially on the sidewalk, to avoid damage from passing cars.

This project began with a traffic engineering study of the street configuration in Old Town, with recommendations to enhance circulation in the area. The study is complete, and includes an evaluation of the use of one-way streets and selected street closures. The current work plan is to allow for one additional public meeting, to develop alternatives for implementation, and then to implement selected recommendations from the study. Due to availability of excess funds in this project, \$900,000 is being transferred to PW 303.

#### Standard / University / Mason Roadway Reconstruction (PW-472)

This project involves the reconstruction of failed roadway sections, pavement edge grinding and overlay, striping, sidewalk and handicap ramp construction, and installation of street sweeping signs. (This project is being merged into PW 303 (Bayview Phase 2 Roadway Resurfacing).

#### Old Town Handicap Ramps, Phase 7 (PW 477)

This is part of a multiple year project to retrofit sidewalks in the Old Town area of the City with handicap ramps. The current work plan is to prepare plans to enable the City to apply for a Community Development Block Grant in 2007 to fund construction.

#### I-80 / San Pablo Dam Road Interchange Reconstruction (PW 483)

This project involves the reconstruction of the freeway interchange to improve traffic flow and better accommodate pedestrians and bicyclists. A traffic study has been completed, as well as the Caltrans Project Study Report.

### 23<sup>rd</sup> Street Revitalization Phase 2 / Façade Improvements (PW 486)

This item is Phase 2 of the 23<sup>rd</sup> Street Façade Improvement project, and includes new construction of facades, tile work, window system replacement, new signage and lighting, decorative work, new parapets, awnings and other items to enhance storefronts and otherwise meet the goals of the façade improvement program. This project will be in combination with other public works projects such as street resurfacing and landscaping of 23<sup>rd</sup> Street. The project is funded in part by a Community Development Block Grant.

### Federally Funded Roadway Rehabilitation Projects (PW 491)

Three projects have been combined into this single project number:

- 1) Church Lane East Overlay (PW 307), which consists of the overlay of existing pavement, sidewalk repairs and handicap ramp improvements;
- 2) San Pablo Dam Road / Ventura Avenue Intersection Improvements (PW 428), which will correct a geometric deficiency by relocating a traffic signal pole and restriping; and
- 3) 23<sup>rd</sup> Street Rehabilitation, Dover Avenue to South City Limits (PW 429), which involves repair of failing pavement sections, edge grinding and overlay of existing pavement, construction of concrete bus pads, and repair of damaged sidewalk. 88% of the project costs are funded by a federal TEA-21 grant.

### Corporation Yard Expansion / Relocation (PW 495)

The City's corporation yard is only 48,000 square feet (1.1 acres) in size. With increasing City maintenance requirements, groundwater remediation requirements, and the need to construct a NPDES-complaint equipment wash area and trash enclosure, additional space is needed. With the Richmond Trailer Park site now available, relocation of the Corporation Yard to that site is now proposed. The first phase of this project will include the development of a Corporation Yard Master Plan. Site development would then occur in future year(s).

### Street Light Acquisition and Maintenance (PW 501)

This project consists of the acquisition of street lighting facilities from PG&E and subsequent maintenance of the street light system.

### Market Avenue Valley Gutter Replacement (PW 502)

This maintenance related project involves replacement of damaged concrete valley gutters at streets intersecting Market Avenue. Also included in this project is replacement of curb and gutter at 1500 Pine Ave. and the 1300 block of Pine Ave., and will be coordinated with PW 330.

### Rumrill Boulevard Crosswalk Lighting (PW 504)

This project consists of the installation of additional street lighting at 4 crosswalks on Rumrill Boulevard north of Brookside Drive. Also included is construction of one curb ramp (where one is necessary at a crosswalk). The project is funded by a Transportation Development Act (TDA) grant.

### Citywide Traffic Calming Measures (PW 507)

This project involves the installation of traffic calming measures such as speed humps, raised crosswalks, crosswalk lights, pedestrian bulb-outs, traffic circles, etc., in an effort to slow speeding traffic. Candidate sites are selected based on requests from the public and subsequent evaluation by a traffic engineer. A public education component (the West Contra Costa "Street Smarts" campaign) is budgeted within this project.

### Road 20 / El Portal Drive Intersection Reconfiguration (PW 508)

In order to improve safety and provide smoother traffic movements, the intersection of Road 20 and El Portal Drive will be reconfigured to eliminate the single lane from Road 20 to Church Lane and instead bring all traffic to the signalized intersection. Design to be coordinated with Helm's School reconstruction.

Pedestrian Safety Improvements At Local Schools (PW 509)

Installation of in-ground lights with pedestrian activation units at existing crosswalks on Market Avenue at 21st Street (near Dover Elementary School), on 23rd Street at Wilcox Avenue (Richmond High School), and on 23rd Street at Sanford Avenue (near Ford Elementary School, Richmond High School and Solis Martial Arts school). Also includes sidewalk repairs in the vicinity of Dover Elementary School (21st Street, Market Avenue, Dover Avenue, 19th Street). This project is funded primarily by grant funds through the Transportation Development Act (TDA) Article 3 for pedestrian and bicycle projects within Contra Costa County.

Old Town Drainage Study (PW 516)

Evaluate drainage improvement options to address poor drainage in the Old Town and surrounding areas. Most of these areas are only served by surface flow systems (street gutters with no stormdrain catch basins or pipes). Drainage is eventually conveyed to Wildcat Creek, primarily through a 48-inch diameter pipe which outfalls west of the intersection of Folsom and Rumrill. This pipe has silt accumulation problems which limit its capacity; the evaluation of this problem will also be included in the study. Work will be coordinated with PW 464 and WRAPP studies.

Wildcat & San Pablo Creeks Master Plan (PW 517)

This project will develop a creeks master plan, which will be a guide for creek related projects. Work will be coordinated with Wildcat and San Pablo Creeks Watershed study (grant-funded) which is underway by Urban Creeks Council, a non-profit group dedicated to preserving urban creeks.

Amador to San Pablo Dam Road Sidewalk Gap Closure (PW 518)

Construction of concrete curb, gutter and sidewalk where none exists on Amador St.. Funding is through a TDA grant secured by Public Works in 2006.

City Hall Parking Lot Upgrades –Lighting and Marquee Sign Replacement (PW 519)

Evaluation of existing lighting and upgrade to industry standards. Replacement of marquee sign with more attractive and suitable one, with remote changeable message feature.

Stormdrain System Repairs & Replacements, including TV inspection (PW 524)

Addresses major rehabilitation anticipated in the existing stormdrain system; most likely will address deteriorated corrugated metal pipe, where identified by internal TV inspection. This project addresses NPDES municipal permit requirements and city asset management goals to inspect stormdrain pipes. The city's inventory of pipe in service consists of approximately 12 miles of reinforced concrete pipe (RCP), 2 miles of corrugated metal pipe (CMP) and 2 miles of various other pipe types. City maintenance and NPDES Staff will hire and oversee specialty contractors to do this work, including handling effluent cleaning water. The highest priority is to clean and inspect (using a television camera) the CMP, at an estimated cost of \$50,000. Also included is \$5,000 to upload the inspection data into a GIS system and/or inventory management system and \$100,000 to cover initial repair costs. Future year budgets will include funding to inspect the remaining pipe types, at an estimated cost of at least \$200,000. (reference PW 505 for cleaning and TV information).

Slurry Seal Project (PW 525)

This is part of the City's ongoing pavement maintenance program, and involves slurry seal application on pavement and re-striping of selected streets.

Davis Park Master Plan (PW 529)

Master planning for Davis Park. Current funding is for community meetings, planning and design. Overall project value is expected to exceed \$2,000,000.

Community Center (PW 535)

Planning and development of a new community center at a site to be determined.

## **Municipal Building Projects - #3300**

### **City Hall Fountain Renovation (MB 028)**

Renovation of the main courtyard fountain (now complete). The repair contract includes a one-year maintenance contract, now underway.

### **ADA Upgrades – Municipal Buildings (MB 043)**

These upgrades are to be completed in accordance with the priorities and recommendations contained in the City's ADA Transition Plan, latest revision. They may include such items as: lowering public service counters, lowering bathroom fixtures, installing signage, insulating pipes below sinks, installing levered sink faucets, replacing door knobs with levers, installing appropriate railings, restroom renovations, replacing doors and widening doorways, etc.

### **Senior Center Kitchen Upgrade (MB 045)**

The existing kitchen has cabinets which do not stay latched shut and which are difficult for seniors to reach into. The food preparation area also is not handicapped accessible. The project would include replacement of kitchen cabinets with ones which stay shut and which include pull-out trays for easier access to contents, and modification of the counter and sink areas for accessibility.

### **City Hall – Courtyard Renovation (MB 046)**

Rehabilitation of existing courtyard bench seating areas, resurfacing of the courtyard, rewiring for holiday and event lighting, rehabilitation of the wall fountain on the south end of Building 2, renovation of the courtyard and parking lot landscaping, and upgrades to landscape lighting.

### **City Hall Painting (MB 050)**

Repaint exterior of city hall complex, including walls, planters, benches and other stucco and wood surfaces. The built-in concrete bench seats in the courtyard will be re-worked so they drain and do not accumulate dirt and debris. Excludes police department building and facility.

### **City Hall – Replace Dutch Doors (MB 051)**

Replace decayed Dutch doors in city hall complex

### **Maple Hall Remodeling and Expansion (MB 052)**

This project will include initial evaluations of ways to modify the layout of Maple Hall to more efficiently utilize the interior space and the feasibility of expanding the building footprint. Current funding is for planning and design. Overall project value is expected to exceed \$1,500,000.